



MINUTES
BOARD OF FIRE COMMISSIONERS
Regular Meeting – June 24, 2025

ATTENDEES: Chairman Marc Komorsky
Commissioner Robert Taft
Commissioner Anthony Pignataro
Deputy Chief Scott Merritt
Treasurer Mark Pozniak
Attorney Michael Hekle (via Teams)

Commissioner Barry Ward
Commissioner Vincent Tierney (via Teams)
Chief Anthony Champion
Deputy Chief Bryan Zittel
Secretary Bria Le

At 5:59 pm, Chairman Komorsky called the Board of Fire Commissioners Regular Meeting to order for Tuesday, June 24, 2025, and led the Pledge of Allegiance. He welcomed everyone in attendance and thanked Steve Turner for making sure the a/c was in working order.

MINUTES: - 6/3/25 Regular Meeting and the 6/10/25 Regular Meeting

Upon a MOTION made by Commissioner Pignataro, and SECONDED by Commissioner Taft, the Board RESOLVED to approve the 6/3/25 Regular Meeting Minutes. Pignataro – Aye, Taft -Aye, Ward – Aye, Chairman Komorsky - Aye. **Motion Carried.**

Upon a MOTION made by Commissioner Pignataro, and SECONDED by Commissioner Taft, the Board RESOLVED to approve the 6/10/25 Regular Meeting Minutes. Pignataro – Aye, Taft -Aye, Ward – Aye, Chairman Komorsky - Aye. **Motion Carried.**

CORRESPONDENCE:

- There was a check from the Town of LaGrange for the 2025 PILOT in the amount of \$92,542.50.
Upon a MOTION made by Commissioner Pignataro, and SECONDED by Commissioner Ward, the Board RESOLVED to deposit the \$92,542.50 check from the Town of LaGrange for the 2025 PILOT into the General Fund. Pignataro – Aye, Taft -Aye, Ward – Aye, Chairman Komorsky - Aye. Motion Carried.

ROOM USE REQUESTS:

None at this time.

OLD BUSINESS/UNRESOLVED ITEMS:

- Station 1 Building Update – Commissioner Ward stated the onsite assessment for the asbestos plan has been done. They are just waiting for the report to show up. They do have a change order for discussion regarding to remove a roof drain from Station 2, which would be out of the GC contract and covered under the contingency for \$1,492.56. There were no objections to this change order, so Commissioner Ward will inform the vendor to move forward with it.
- Station 3 Storage Room – Commissioner Ward stated this is still a work in progress.
- Station 2 Septic – Chairman Komorsky stated they are awaiting Board of Health approval.

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Please note that this meeting was conducted in person at 504 Freedom Plains Road in Poughkeepsie, NY AND open for public viewing and/or listening via Microsoft Teams.



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- Station 2 Brick Pointing – Chief Champion stated Commissioner Tierney did reach out and said that the vendor was supposed to be here Monday to do the brick pointing, but they have not shown up to the best of anyone’s knowledge. Commissioner Tierney will reach out to them to see if it was due to the heat or if something else came up. Commissioner Tierney stated that he spoke to the vendor and he is behind due to rain delayed projects so this project is scheduled next.
- Staffing Community Events – Chief Champion stated he has nothing to report at this time. The events that they have had have been very successful and he would like to applaud Mr. Tyler Edgar for doing an outstanding job being thrust into that position.
- Lexipol Policy Updates – Chief Champion stated they met with Lexipol last week. They will not meet with them again until August. The month of July is a bit hectic for everyone. Chief Champion is looking to follow up with the Board and legal counsel regarding the policies that have been previously sent. Chief Champion stated there are six policies that were sent to legal counsel and the Board about three meetings ago. Last meeting Attorney Hekle stated they are just starting to get into them so the Chief is looking for an update. Commissioner Ward stated there is a lot of reading and time involved in reviewing these. Since he has been working with the Chief and Commissioner Tierney on this as well he asked if the Board would be fine, if the three of them think it is fine, can they move forward to asking for approval. Chairman Komorsky stated he has been reading along as well and it is a lot. Commissioner Pignataro stated he has been reading them and reviewing them but he does not mind streamlining it to the two of them for approval. Chairman Komorsky agreed. He and Commissioner Ward stated that they will continue to work on this as a committee and keep the board informed and if anybody has questions along the way they can address them. Chairman Komorsky stated he wanted to thank Commissioner Ward and Commissioner Tierney as well as the Chief because this is a lot of very detailed work. The Chief stated they will continue to move forward with this.
- Operational Software Overview - Chief Champion stated they are moving forward with this as well. They are live with incidents. They have transitioned from a project manager to a client success manager. That gives them a new contact moving forward. They did initiate a discussion in getting the appropriate paperwork so that they can move to the new system of fire reporting. Traditionally it has been the National Incident Fire Reporting System. That has been completely overhauled and the new system is called NERIS. Everyone has to be on it by the end of the year. With First Due they require documentation and paperwork to move into it before the end of the year. They are waiting on that so they can sign it and move forward. Chairman Komorsky asked who is overseeing that. Chief Champion stated it is basically a waiver that will say that the LaGrange Fire District would like to move into the NERIS to run that for all of the incidents. The US Fire Administration and their subsidiaries have organized a lot of the reporting codes so it should, in theory, make it easier for the firefighter to track and run incidents. Previously there were gaps in the way to report. It has become a bit more in-depth but a lot simpler. He will forward that document to legal once he gets it before it signed. He believes it will be a boilerplate standard agreement. The second issue with First Due is that he will be drafting a letter to the Local’s executive board for their assistance in running a trial period for a minimum of two weeks to debug and determine the viability of the potential remaining portion of the scheduler app within First Due

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as it relates to call back and filling shifts. He would like to get any bugs worked out while they are in the on-boarding stage. That way if the Union decides to not continue their software for filling in the shifts and to move to this, it is already set up and ready to go. He is not looking to change anything within the current CBA agreement. They run and fill the shifts and have parameters for that and the district's parameters are that it needs to be filled. He does want to get that letter out to them to move forward with this.

- Diesel Tank Accessories – Chief Champion stated this is still a work in progress. He did call for the bollards today and hopefully will have an answer tomorrow. Chairman Komorsky stated this would be the right season to get the bollards installed.
- Grant Update – Chief Champion stated there was a miscommunication in regard to the AED County grant. That has been ironed out and all expenses are being covered by the County for the lettering of the rear of the two Yukon's in which the grant covered AEDs are residing. He received a communication from the office of SAFER today. Their previous contact is no longer there, but he got their new contact and he also received notification that they have been approved for the extension that was requested several months ago. He will begin resubmitting to get reimbursement. Treasurer Pozniak stated Chief Champion did a great job getting everything through. The Chief stated it was a group effort.
- Grant Writing Update – Deputy Chief Zittel stated he will be meeting with Commissioner Taft on Friday to see how they are going to be moving forward. They will also discuss what grants are coming up. Chairman Komorsky stated he has been speaking with Commissioner Taft and there are several grants out there. He stated if they needed any help to let him know because he does have some experience in that area.
- Building Repairs/Repair Requests – Chairman Komorsky asked if there was anything needing to be discussed that had not been discussed already. There were none.
- Chairman Komorsky asked if there were any executive session issues to be discussed. Chief Champion stated he has five personnel issues and three contractual issues. Deputy Chief Zittel stated he has one personnel/contractual issue. Deputy Chief Merritt stated he had one contractual issue. Commissioner Ward stated he has one contractual issue.

NEW BUSINESS:

There was nothing at this time.

REPORTS: (by officers present)

- **Treasurer Pozniak** - Treasurer Pozniak stated he gave the Board bank statements for review. He stated in the Town of East Fishkill there has been a new development. As part of that development they go through a SEQRA process to determine impacts. In that process they have determined that through a Community Benefit Agreement they will contribute \$150,000 to the fire district for the impact they will have. He stated he has mentioned it as it may be something they can take advantage of moving forward as the town moves through these processes. Commissioner Taft asked if this was a developer coming in and Treasurer Pozniak stated it was Amazon. This is independent of the Pilot that is in place. Commissioner Taft asked if the applicant was dragged

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into it or if they were being generous. Treasurer Pozniak stated the town dragged them into it. They told the applicant that they were going to have an impact and they had to make a contribution. The fire district was not involved in it. It was the town acting on their behalf. Commissioner Taft asked if this was during the Planning Board process. Treasurer Pozniak stated it is during the SEQRA process which is involved in the planning portion but it was not in front of the Planning Board. Chairman Komorsky stated there may be a moratorium on building in LaGrange. He asked Treasurer Pozniak to remind them of this in January. That is when the moratorium comes off. There will probably be a new supervisor and some new board members at that point. He also has one executive session for a personnel issue.

- **Chief Anthony Champion**

- Updates - Chief Champion stated last weekend Union Vale had reached out to see if Lagrange would participate in a joint recruitment type event. He is waiting to hear back from Chris Cassidy to see how successful the event was. Chief Champion stated it was his understanding that people were coming in and they would be asked if they had a moment to answer a few questions. It was to get a sense of the community. There are not a lot of businesses in the Town of Union Vale. Chairman Komorsky stated that they are soliciting membership within LaGrange. Chief Champion stated yes and it is his opinion that if there are people that want to volunteer, it is good that they volunteer no matter where it is. Chief Champion stated at the last meeting they discussed Conex containers and the cost. He does have some estimates. Chairman Komorsky stated they would review those during executive session. Chief Champion stated they do have three different prices and vendors versus homemade options. Safety parameters have been taken into account. There is a large difference in pricing between the three. Commissioner Ward asked if these were straight containers or customized and Chief Champion stated they are customized for training. They have parameters for bailout windows with a high point attachment for a safety line. Chairman Komorsky asked if a concrete pad was incorporated into pricing as well. Chief Champion stated it is getting into one of them. Deputy Chief Zittel stated it is a rough estimate for the concrete pads. It is a price point to discuss with the Board. Commissioner Ward asked what they were talking about pricewise for the most expensive options. Chief Champion stated the highest one is \$463,700 cost approximately \$10,000 for the concrete pad. Together they are looking at roughly \$475,000. Deputy Chief Zittel stated it would be \$50,000 if they did it themselves. One estimate is taking the container that is outside and adding one on top of it and paying a welder to attach both containers and add the decking and all the safety features. The other one comes from a company where everything is done and then dropped off ready to go. Commissioner Ward stated he is not comfortable having them engineer something they are not engineers for. It is not having a professional welder do it, it is the fact that is not an engineered system. If they are going to do this he feels they should buy a product that is designed and engineered with all of the assumed appropriate liability coverage associated with it by the manufacturer. If they do it themselves it might not work out well. He does realize it is more expensive but he does not like the idea of them doing it themselves. Commissioner Pignataro asked if there were specs out there available for people to follow that would clear them of the liability. Deputy Chief Zittel stated it is welding two containers together and adding in decking and railing. That is all that would need to be engineered. Commissioner Ward stated he would prefer they avoid doing a homemade system. If it is something they need he would like to

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see it be something that is designed and engineered. Commissioner Taft stated there is a big price difference between \$50,000 and \$500,000. Commissioner Ward stated it is not a matter of the cost, it is the risk assessment, and insurance liability. He asked if their insurance company would even cover something that they made themselves. Commissioner Pignataro stated that is why he was asking if there was an industry standard that could be followed by an insured contractor. Commissioner Ward stated a lot of it is site specific. Outside here there is a lot of unstable ground. They cannot just pour a concrete pad out there. It will require something to stabilize it. He does not know if it would need to be lagged into something to provide additional stability. That is why they get things engineered. Commissioner Pignataro stated that is why he was asking if there are industry standards that someone can follow. Treasurer Pozniak asked what the middle option was. Deputy Chief Zittel stated they can build whatever you want. They just want to give the Board the options. It would be for bailout training as well as a lot of other training. They would use it for ladders and fire ground searches. They would use a rope operations. They would be able to use it for everything except for live fire as they would not be burning in them. Chairman Komorsky asked if they would be using the inside and the outside and Deputy Chief Zittel said yes. Commissioner Ward stated there is also NFPA standards that they will need to meet. He stated if it is something they needed that badly they should have been discussing it last week when they were going over the planning and building investment strategies. Deputy Chief Zittel stated this is just to bring it to the Board. Commissioner Ward stated that his suggestion is to plug this into the plan of things that they want to do and the next time they meet they prioritize where it sits. This could get done sooner than some of the other things that are just building issues that haven't been addressed in 25 years. Chairman Komorsky stated if they do that they will have to do some due diligence on some other issues to tide them over. Commissioner Tierney stated they may not have to spend \$400,000 on day one. They could spend a couple hundred to get the base in and then add additional modules. Deputy Chief Zittel stated the options are endless and they just wanted to bring it to the Board. Commissioner Ward asked if this is modular could they get some sort of a breakout as to what the modular options are. That way they could put it into their planning model. Commissioner Pignataro asked if there were engineered approved blueprints that are available that they could go out to bid with. Deputy Chief Zittel stated some companies pay for engineered plans some companies do the plans themselves. It comes down to whatever the Board is comfortable doing. He stated that some point they would like a training building that they can do some of these things in and they are just letting the Board know. Chairman Komorsky asked what the height and width are of this. You could buy a double wide modular home for less than \$475,000. Deputy Chief Zittel stated it would not last as long. Commissioner Ward stated there are very specific NFPA standards for training facilities. There are a lot of restrictions around it. He does not know why they would consider doing this themselves to read and understand the standards and how to apply them and then build it. It makes no sense to him. It makes more sense to get a manufacturer who does this under a defined process. Chairman Komorsky asked if anybody has actually looked into who constructs these engineered structures. Deputy Chief Zittel stated that is one of the prices that they have. Commissioner Ward stated he would get together with Deputy Chief Zittel to get together a phased plan to see what that will look like. Then they will discuss it before they go into the next budget cycle. Commissioner Pignataro stated he would like to be involved with that as

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well. Commissioner Ward looked through some paperwork and stated that they do have a line for training props budgeted in 2026 and 2027 \$450,000 in each year so they can make some adjustments there.

- In County Training – Chief Champion stated on the 19th they hosted a trench drill that was between LaGrange, the City of Poughkeepsie, and Arlington. It was very beneficial for the individuals getting in there and doing the training. They refamiliarized on some skills that are not used every day. He did thank the Board for allowing that.
- Out of County Training – Chief Champion stated Deputy Chief Zittel would like to attend a training class for Instructor Authorization Updates. It is going to be in Orange County Training Center between September 27 and October 3. Chief Champion does recommend that he attends this. Chairman Komorsky asked if there was a cost and Chief Champion stated it is just his normal salary and a vehicle to go back and forth.

Upon a MOTION made by Commissioner Ward, and SECONDED by Chairman Komorsky, the Board RESOLVED to allow Deputy Chief Zittel to attend the Instructor Authorization Updates class in Orange County Training Center from September 27 through October 3. Pignataro – Aye, Taft -Aye, Ward – Aye, Chairman Komorsky - Aye. Motion Carried.

Chief Champion stated there is an out of County training that two firefighter/medics requested to go to. It is a TECCCREF class in Westchester from July 9-11. Firefighter/medics Borne and Pearson have requested the class. It is from 7 to 5 and shift coverage will be needed for both of them over the course of the days. This was approved at the June 3 meeting.

- Equipment - Chief Champion stated 47-55 has motor mounts that are worn out again. They did get an update today that the transmission on 47-11 is installed and they are working on hooking everything up and running some tests. They have replaced the thermostatic control valve and have removed, cleaned, and reinstalled the transmission coolant. They are hoping for a positive completion before the end of the week. He is looking for an update on the status of the rescue truck. Chairman Komorsky stated it does not seem like it was that long ago that they have replaced the motor mounts on 55. Chief Champion felt the same thing so he is looking into when it was. He will provide the Board with the dates and the cost when he receives it.

Chief Champion stated he has five personnel items and a civil service issue for Executive Session.

- **Deputy Chief of EMS** – Deputy Chief Merritt stated he is working with three members who have their EMT/Paramedic certifications expiring in September. He hopes to wrap up the paperwork and have it done by mid-July. He has revised the on boarding process for new members. He did not make any changes but condensed and streamlined it. It is down to a much shorter version than the original 800 page document. He is going through that program with a volunteer EMT right now. They did MCI training in-house, which they are wrapping up now. They are putting on a hands-on drill. When it is not scorching hot outside they will go outside and do some drills outside as well. The lieutenants are all assisting with medication administration training. They did

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purchase a healthy amount of simulated medications so they can practice drawing of medications and administering them. That should be wrapped up this week. Vassar Hospital is doing a CME in July involving a simulation lab. There is no cost to that class and it is part of the CME requirements for the paramedics to recertify. There is one member who is slated to work that day but will be getting coverage so they can attend. Chairman Komorsky asked if it was only for paramedics and Deputy Chief Merritt stated anybody could sign up for it. You just have to scan a QR code to sign up. It is the first time they are opening up the simulation lab to EMS providers that he is aware of. He is going to try to attend himself because it does look promising. You get to practice high risk, low-frequency skills in a safe setting.

- **Deputy Chief of Fire** - Deputy Chief Zittel stated the trench training with Arlington went very well. He sent an e-mail to the Board saying that graduations are upcoming for the new hires. One is in July. Two will start on Monday. He wanted to thank Jen because she has spent countless hours reorganizing their in service manual with him.
- **Department** –Chairman Komorsky stated there was no one present.
- **Union** – There was a report.

ABSTRACT: \$151,399.91

Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Taft, the Board RESOLVED to pay the bills for the month of June as per the abstract for \$151,399.91. Pignataro – Aye, Taft -Aye, Ward – Aye, Chairman Komorsky - Aye. **Motion Carried.**

Chairman Komorsky stated they did receive the bank statements and reviewed them and gave them to Secretary Le. He thanked the Treasurer for that.

PUBLIC COMMENTS:

At 6:38 PM, Chairman Komorsky opened the meeting to public comments. There were none.

At 6:38 PM, Chairman Komorsky closed the public comment section of the meeting.

EXECUTIVE SESSION:

At 6:38 PM, upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Taft, the Board RESOLVED to go into Executive Session to discuss five personnel and two contractual issues from Chief Champion, one contractual item from Commissioner Ward, one personnel and contractual issue from Deputy Chief Zittel, one contractual issue from Deputy Chief Merritt, and one personnel issue from Treasurer Pozniak. Pignataro – Aye, Taft -Aye, Ward – Aye, Chairman Komorsky - Aye. **Motion Carried.**

OPEN SESSION:

At 9:16 PM, the Board resumed Open Session.

PREPARE 7/8/25 MEETING AGENDA: Secretary Le will prepare this.

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ADJOURNMENT:

At 9:17 PM, upon a Motion made by Commissioner Pignataro and SECONDED by Commissioner Ward, the Board RESOLVED to adjourn the meeting. Pignataro – Aye, Taft -Aye, Ward – Aye, Chairman Komorsky - Aye. **Motion Carried.**

Respectfully submitted by
Julie Beyer on behalf of
Bria Le – District Secretary

Approved by the Board of Fire Commissioners on 7/8/25

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VENDOR	Amount Due	PO #	6/24/2025
A-JOHN/A-1 PORTABLE JOHNS ✓	\$ ✓ 3,900.00	14393	STATION 1 PORTABLE JOHN RENTAL/SERVICE
AMERITAS LIFE INS ✓	\$ ✓ 1,042.80	14382	DENTAL INSURANCE
BOTTINI FUEL ✓	\$ ✓ 1,573.07	14375	DIESEL FUEL STAT 2
CENTRAL HUDSON ✓	\$ ✓ 2,730.97	14365	STAT 2 ELECTRIC/GAS/AREA LIGHT & STAT 3 AREA LIGHT/ELECTRIC
HENDRICKSON ✓	\$ ✓ 3,122.77	14362	REPAIRS TO 47-12
JULIE BEYER ✓	\$ ✓ 180.00	2025BLE	OFFICE WORK TRANSCRIPTION 6/3/25
JULIE BEYER ✓	\$ ✓ 190.00	2025BLE	OFFICE WORK TRANSCRIPTION 6/10/25
KOSCOHERITAGE ✓	\$ ✓ 1,052.05	14387	FUEL OIL STATION 3 & 1
MEDICAL WAREHOUSE ✓	\$ ✓ 1,226.84	14374	EMS SUPPLIES
MEDICAL WAREHOUSE ✓	\$ ✓ 249.96	14379	EMS SUPPLIES
MEDICAL WAREHOUSE ✓	\$ ✓ 418.41	14380	EMS SUPPLIES
MEYER CONTRACTING ✓	\$ ✓ 14,819.56	14364	STATION 1 RENOVATION WORK COMPLETED
MES SERVICE CO ✓	\$ ✓ 592.13	3976	FIRE EQUIPMENT
MES SERVICE CO ✓	\$ ✓ 102.50	14139	UNIFORMS-CAREER
MES SERVICE CO ✓	\$ ✓ 141.00	14098	UNIFORMS-CAREER
MES SERVICE CO ✓	\$ ✓ 95.50	14145	UNIFORMS-CAREER
MES SERVICE CO ✓	\$ ✓ 375.55	14095	UNIFORMS-CAREER
MES SERVICE CO ✓	\$ ✓ 74.18	14299	LANYARD
MES SERVICE CO ✓	\$ ✓ 99.57	14325	UNIFORMS-CAREER
MES SERVICE CO ✓	\$ ✓ 83.50	14376	UNIFORMS-CAREER
MES SERVICE CO ✓	\$ ✓ 325.00	14361	SCBA TESTING
MES SERVICE CO ✓	\$ ✓ 428.81	5635	GEAR MODIFICATION-CAREER
MES SERVICE CO ✓	\$ ✓ 53.20	14377	EMBROIDERY MODIFICATION
MES SERVICE CO ✓	\$ ✓ 206.00	5660	FUEL-SMALL ENGINE
MES SERVICE CO ✓	\$ ✓ 64.80	5676	AA BATTERIES
MJ ENGINEERING ✓	\$ ✓ 8,500.00	14384	PARKING AREA STATION 1
NY FIRE EQUIPMENT ✓	\$ ✓ 635.00	3977	FIRE EQUIPMENT
NY FIRE EQUIPMENT ✓	\$ ✓ 4,969.95	14323	ANNUAL BOOT ORDER
OPTIMUM STAT 2 ✓	\$ ✓ 116.84	14371	CABLE SERVICE STATION 2
OPTIMUM STAT 1 ✓	\$ ✓ 360.86	14372	CABLE & INTERNET SERVICE STATION 1
OPTIMUM STAT 3 ✓	\$ ✓ 245.68	14373	CABLE & INTERNET SERVICE STATION 3
OPTIMUM STAT 2 ✓	\$ ✓ 195.72	14386	INTERNET SVC STAT 2
PROCLAIM ✓	\$ ✓ 7,263.43	14368	TRANSPORT/MEDICAID CLAIMS
RYAN SAND & GRAVEL ✓	\$ ✓ 899.28	14384	PARKING AREA STATION 1
SECURITY MUTUAL LIFE INS ✓	\$ ✓ 1,177.25	14366	CAREER LIFE INS PREMIUM
SHELTERPOINT LIFE INS ✓	\$ ✓ 167.96	14370	VISION INSURANCE MONTHLY PREM
STERICYCLE ✓	\$ ✓ 141.35	14390	EMS WASTE REMOVAL JULY
SUPERIOR TELEPHONE ✓	\$ ✓ 175.00	14369	SERVICE CALL FOR PHONES @ STAT 1
TYLER EDGAR ✓	\$ ✓ 107.42	VCHER	REIMBURSE FOR HOTEL-TRAINING
VER-FI INVESTIGATIVE SERVICES ✓	\$ ✓ 359.00	14394	SOCIAL MEDIA SEARCH
VERIZON ✓	\$ ✓ 149.00	14385	INTERNET SVC STAT 2
VFIS GLATFELTER INS GROUP ✓	\$ ✓ 92,788.00	14367	ANNUAL LOSAP ADMIN SVCS FEE & INVEST DEPOSIT
TOTAL SUBMITTED	\$ 151,399.91		Commissioner Signatures:
<i>changes listed:</i>			<i>[Signature]</i> 6/24/25
			<i>[Signature]</i> 6/24/25
TOTAL APPROVED			<i>[Signature]</i> 6/24/25
KEY:			<i>[Signature]</i> 6/24/25
pre-paid:			<i>[Signature]</i> 6/24/25
Paid:			