



# LAGRANGE FIRE DISTRICT

504 Freedom Plains Rd • Poughkeepsie, NY 12603



## MINUTES BOARD OF FIRE COMMISSIONERS Regular Meeting – April 8, 2025

ATTENDEES: Chairman Marc Komorsky  
Commissioner Robert Taft  
Commissioner Anthony Pignataro  
Deputy Chief Scott Merritt  
Secretary Bria Le  
Attorney Michael Hekle (via Teams)

Commissioner Barry Ward  
Commissioner Vincent Tierney  
Chief Anthony Champion  
Deputy Chief Bryan Zittel  
Treasurer Mark Pozniak (Via Teams)  
Lynn Washburn (Via Teams)

At 6:05 pm, Chairman Komorsky called the Board of Fire Commissioners Regular Meeting to order for Tuesday, April 8, 2025, and led the Pledge of Allegiance

### **MINUTES:** - 3/18/25 Special Meeting and 3/25/25 Regular Meeting

Upon a MOTION made by Commissioner Tierney, and SECONDED by Commissioner Taft, the Board RESOLVED to approve the 3/18/25 Special Meeting Minutes. Pignataro – Aye, Taft -Aye, Tierney –Aye, Ward – Aye, Chairman Komorsky - Aye. **Motion Carried.**

Upon a MOTION made by Commissioner Pignataro, and SECONDED by Commissioner Taft, the Board RESOLVED to approve the 3/25/25 Regular Meeting Minutes. Pignataro – Aye, Taft -Aye, Tierney –Aye, Ward – Aye, Chairman Komorsky - Aye. **Motion Carried.**

### **CORRESPONDENCE:**

- There were two checks from NYSIF for insurance premium dividends in the amounts of \$29,315.99 and \$48,494.50.

Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Taft, the Board RESOLVED to deposit both checks from NYSIF into the General Fund in the amounts of \$29,315.99 and \$48,494.50. Ward– Aye, Pignataro – Aye, Taft– Aye, Tierney– Aye, Chairman Komorsky – Aye. **Motion Carried.**

### **ROOM USE REQUESTS:**

- There were none at this time.

### **OLD BUSINESS/UNRESOLVED ITEMS:**

- Lexipol Policy Updates - Chief Champion welcomed Lynn Washburn to the meeting. He stated they are moving forward with the policies with Lexipol. He is meeting later this week with the attorney to read over the policies that they have shown to the Board previously. These are policies that he worked on with Commissioner Ward, Commissioner Tierney, Deputy Chief Merritt, and Deputy Chief Zittel. The policies will then come back before the Board for final approval and then they can give Ms. Washburn a go-ahead to move them over. She has been invited to this meeting to review exactly what Lexipol does for the Fire District in both policies and best practices. Chairman Komorsky asked if they had existing policies in their programs and Ms. Washburn said yes. Chairman Komorsky asked if they could also create their own policies and incorporate those

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into Lexipol to be customized just for LaGrange. Ms. Washburn stated it is absolutely recommended that any content that they currently have that is unique to them or that they may want to develop in the future be created within the system. They will become part of the manual that can be updated by the District as needed. It is recommended that they insert their own content in both the policies and the best practices sides. Chairman Komorsky asked if policies can get added immediately or if they have to be reviewed by Lexipol. Ms. Washburn stated she will teach the Chief how to create new policies and they can be added immediately. Chairman Komorsky asked if she would continue to be the go to person moving forward. Ms. Washburn stated that they have a full implementation project, which means a Lexipol project manager will remain with them until they have all of those policies implemented on the policy side and they have gotten into the best practices side. They will discuss daily training bulletins as well as many other pieces. They will need to add all of the users and train them. They will need to make sure everyone knows how to access and acknowledge them and have accountability for reviewing them. The project manager will stay with them until that is all done and Lexipol support stays with the client for the life of the contract with Lexipol. Commissioner Ward stated they have already created subcategories and added policies that they have previously created. Ms. Washburn asked if there were any questions about that process. Commissioner Ward stated the intent for having Ms. Washburn available at this meeting was to give the Board the opportunity to ask questions and understand how this will work. Some of these best practices are things the Chief can do without Board approval. The policies would get Board approval and then get vetted through the attorney. Those that affect working conditions would get vetted through legal, the Board, and then the Union itself. There are processes that they spoke about based on the applicability of the policies. Chairman Komorsky asked who has the ability to get on to this program and add or change policies. Ms. Washburn stated it is the recommendation that the ability to change or edit policies is very limited. The way that users are given permission identifies what they can and cannot do. Right now there are very limited administrative accessibility and they are going to keep it that way. Only the project team has the ability to edit any of the policies and to see the draft policies and best practices. The end-user only has the ability to read it but they do not have the ability to edit anything. Chairman Komorsky asked who would have that ability. Chief Champion stated it would be himself, the two Deputy Chiefs, Commissioner Tierney, and Commissioner Ward. Under the Teams area there will be a Board of Fire Commissioners Policy Channel, which the Board will have access to. It would be where documents are that they can go in and make changes to. That will go back to the committee and then get added into the final document. Chairman Komorsky asked if a Commissioner puts in a policy that they are interested in, does the rest of the Board get alerted in some fashion that something has been added. Commissioner Tierney stated any policy added and has to get vetted through the attorney and the policy team before it goes to the Board. Chief Champion stated they uploaded all of the SOPs, all the policies that were on the server, and the best practices and they have given everything to Lynn and her team and they have gone through and read all of them and compared them to what Lexipol has. There is an Excel spreadsheet that lists what policies they have that may be needed or policies that can be merged together or recommend policies they have that have already been vetted through their legal department. There is an aspect enabling them to keep track of making sure that proposed policies go through the committee, the Board, the legal Department, the Union, if necessary, and then to Lexipol to get added as well. Commissioner Tierney stated the Board has to vote on a policy in order for it to be acknowledged as official. Chief Champion stated once they get a large amount of policies up they will then start implementing it out to the entire membership.

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The membership will have to read and acknowledge that they read it and understand it. There will be an annual requirement on workplace violence and sexual harassment that will go out to everybody. They can also choose what policies or best practices go out to individuals on a regular basis. Commissioner Pignataro asked if it depends on the policy or the best practices as to when the collective-bargaining unit gets involved. Chief Champion said yes. Commissioner Pignataro asked exactly what determines what the Union will be seeing. Chief Champion stated they will be seeing not as much in the best practices aspects as those are operational decisions that the Chief and chief officers come to a determination as to how they want to conduct their business out in the fields. Policies which the Board has to negotiate with the CBA, i.e. the disciplinary policy to a degree, the 207 a policy, the drug and alcohol policy, and things that are mandatorily negotiable will be discussed with the CBA. Existing policies are already incorporated but they are not finalized yet as there are other parties that need to weigh in. Chairman Komorsky asked if the existing policies carry over until the Lexipol policies are in effect. Chief Champion said yes. Commissioner Pignataro stated he feels it is important that the Board is involved before any new policies are discussed with anyone else. Commissioner Ward stated that is how they have it established. Attorney Hekle stated that anything that affects the terms or conditions of their employment for the career staff is an item that the CBA will have to review. There will probably still be a standalone policy. Commissioner Pignataro asked if that creates the opportunity for differences in what is the policy and what is in the CBA. Attorney Hekle said yes. This is a well-established district and a lot of the employment related practices are already in effect whether they are in the collective-bargaining agreements or just a practice that has been in existence for a long time. The District is codifying that through this process. Hopefully there will not be a lot of changes but there could be something as that changes due to the memorializing of policies that may not have been contemplated initially. Ms. Washburn stated if you have a CBA that covers over time, for example, that instead of having a separate standalone policy for overtime you have to very carefully match it to the CBA. What agencies will do is simply say here is that "the purpose of the policy and the policy statement says this policy will comply with provisions of the collective bargaining agreement" and that is it. That way they don't have to worry about conflict between the policy language and the CBA language and they don't have to renegotiate. Commissioner Tierney stated he is working on the camera policy and he asked Attorney Hekle if he wanted to review it at that point and the response he got from the attorney was that it doesn't do any good to approve it until the Union approves it. He did speak with the union reps regarding the camera policy and now he has updates. He asked if the process should be that the internal policy committee creates a policy, goes to the Union to get it modified, pass it by the attorney, and then bring it to the Board. Attorney Hekle stated he is willing to jump in at any point but from a practical standpoint he is looking to minimize how many people are changing things. Typically the committee will have a conversation with the Union, usually early on. Sometimes he does get involved early on because some issues require some framing and others are more straightforward. It does make more sense to him to get the input from the Union before they get too far into it. Commissioner Tierney stated that after hearing this he believes what they are saying is that the policy committee will create and review the policy. If it is determined that it affects the career staff, they engage their representation. After they get their input and update what they think is necessary, then they will get it to the attorney for his legal representation and then bring it to the Board for their review. Commissioner Taft stated he believes Attorney Hekle should be engaged in the earlier stages. Commissioner Ward stated they went to the attorney first and then to the union because they don't want the Union making changes after the attorney and then have the attorney making more

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changes after the Union does. Some policies will take longer than others because there will be a lot of back-and-forth. Chairman Komorsky asked if there was a legislative change that are nonnegotiable, how do they get the policy changed. Ms. Washburn stated Lexipol stays on top of that. They have a robust legal team that scans federal and state legislation and the new statutes are put into place and for changes that are made, they send out updates. They then recommend changing or updating that policy to reflect the updated content. They do try to stay on top of it so that recommendations are sent out before changes are enacted at the state level. Once the policy is updated it will have to be re-released to the membership and they will have to acknowledge the updated policy or best practice. Commissioner Ward stated any change will go through the same approval process. Commissioner Pignataro stated besides knowing what is coming from federal or state level, she will have to know their specific policies very well as well. Ms. Washburn stated every fire department in New York starts with the same policy manual because they also met with state specific policies. The teams monitor for that state and when there is a change, every policy user in that state will get an update. The project managers assist making sure that the content gets into the manuals and they get updated. Commissioner Ward said he is concerned about policies that are specifically unique to LaGrange and whether or not Lexipol will know if legislation will affect that because it is not a standard policy. Ms. Washburn stated if they write their own policy based on their own local guidelines Lexipol will not review that from a legal standpoint. The District will rely on their own legal team to make sure that it is correct. Commissioner Taft asked if they have a maintenance program would Lexipol be there long-term to keep them abreast of any state or federal changes. Ms. Washburn stated it is an annual subscription. Once they are done with implementation there is an annual contract that maintains their support. Ms. Washburn stated the contract was signed November 15, 2024 so in December 2025 is when it would renew. The Board thanked Ms. Washburn for her participation.

- Station 1 Building Update – Commissioner Ward stated that the abatement is in process. The bulk of that started last week. The major part started today and they hope to have it wrapped up by the end of the week. He will keep everyone posted via e-mail as they continue. The asbestos analysis that they spoke about at the last meeting is complete but they do not have the report yet. Once they get it he will make sure they all see it so it can be discussed. The cursory review does confirm that there is some asbestos in there, but there are other things in the report as well that need to be reviewed. Chairman Komorsky stated once they receive that they will discuss it at the following meeting. Chief Champion stated at the last meeting it was talked about getting prices back from vendors for the abatement of any asbestos in the floors. Commissioner Ward stated what they agreed to do was another analysis first. This is for the non-construction areas. Chief Champion stated he thought they were looking for costs of removing all the asbestos. Commissioner Ward stated they are looking to start from scratch to reassess it. Commissioner Taft stated they were discussing going for repairs at Station 1 to repairs at Station 2 and maybe doing repairs now at Station 1 and then doing Phase 2 at Station 1. They were not sure what they had left in the contract for Station 1. Chief Champion thought they were getting costs for removing the additional tiles. Commissioner Ward stated they are not doing that right now. They do not have the report back on the asbestos in the non-construction areas. The previous report had inconsistencies so they wanted a clean analysis. Commissioner Ward wants to hold off on having any discussions until they have the actual report to review. They should have gotten the report already. Commissioner Tierney asked if the asbestos abatement they are doing now in the big room and the bar is based on the original report and Commissioner Ward said yes. Chief Champion asked if there were concerns of

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asbestos in the front foyer, the office, or the kitchen. Commissioner Ward stated that is what they're trying to find out. They asked for an assessment of anywhere there exists a possibility for asbestos, outside of the contract area, that could potentially be an issue.

- Station 3 Storage Room – Commissioner Ward stated this is on hold for now with the other projects going on.
- Station 2 Septic - Commissioner Tierney stated in the Board Packet there is an engineering assessment to be reviewed. It is from MJ and the Board of Health was here. The Board of Health agree to put the new field in the lower level within basically the same footprint. They did ask to have the caissons removed, so that should have been done today or tomorrow. They also asked to have the drainage removed, so that was done today. The perk test went very well. Chairman Komorsky stated they went down 8 feet and there was no asphalt or any waste in the area. It was good soil and groundwater came up. Commissioner Tierney stated when they removed the caissons the original pad was full of water. That is why the caissons were failing. They would fill up and then take 8 to 10 days to slowly perk out because they were all contaminated. The positive was that it did not back up into the building. The sludge below the gravel was preventing it from flowing properly. The Board of Health said that the grease separator under the sink does not work well because the hot water turns it into liquid that gets pumped into the septic fields. The current code now says you have to have separate pipes from the kitchen to a grease or oil separator in a separate tank and then it goes into the septic system. Since this is no longer a commercial kitchen it has been redesignated as a regular domestic kitchen. They will not have to dig up anything to accommodate this. They are waiting on engineering to finish the design and then go back to the Board of Health. Once they both agree, it will get stamped and priced up. Chairman Komorsky stated you cannot have a 20% grade and the hill out back did get measured and it is at 20%. For it to be legal they need to get it down to 15% so they will be carving out 5% from the hill. Commissioner Tierney stated as part of this they have to address the flooding in the parking lot. They will have to transmit to MJ an addendum that once they are finished with the septic design they will have to let the District know what to do to fix the drainage issue. Commissioner Tierney stated there is water coming down Route 55 cutting into the parking lot and some of it gets caught in the drain. Some of it comes around a 20 foot piece that does not have the drainage so they may have to install a drain there. It is a low spot. The parking lot always fills up with ice so they will need something there as well. Commissioner Taft asked who was going to design that and Commissioner Tierney stated the same guy. Commissioner Tierney stated that MJ will do the engineering and deal with the Department of Health. Chairman Komorsky stated that their engineer will deal with the Department of Health and convey information back and forth. There is really nothing that the Board will need to do. The engineer will be doing it all. Commissioner Tierney stated they may have to deal with the parcel boundary survey. The Board of Health says you cannot put a septic system on two separate parcels. Based on the design they come back to the Board with, they will have to check to see how close to the border it is. Commissioner Taft stated they could merge the parcels if they have to, but the lines on the County Parcel program can be up to 50 feet off. Merging the parcels would consist of abandoning the subdivision map so they cannot go back to use it later. The subdivision maps are online with the County, if they were filed. Chairman Komorsky stated that the sheds will probably have to be moved and Chief Champion stated they have already accounted for that. Commissioner Tierney stated they won't know whether or not they have to deal with the property line until they get the final design and work from the Board of Health. Commissioner Tierney reviewed the tentative schedule. They

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have been told they need to pump the tanks out every seven days because there is no discharge anymore. This is at a cost of \$1200 each time. The Department of Health did give permission for them to start digging. Commissioner Tierney reviewed the fees on the schedule as well. This is less than the \$25,000 they originally had proposed, but Commissioner Tierney is unsure if there would be additional costs as they move forward and find things. He knows they have to pay M&O. Chairman Komorsky asked if everyone was alright with him signing the contract with MJ and everyone was.

Commissioner Taft stated if you go to the County parcel and look at these lots, there is a filed map. Because there is a map for the subdivision it has to be abandoned. Once that is done they can merge all three parcels into one. Commissioner Ward stated they should do that once they understand where they are relative to the survey but until then there is really nothing they can do. Commissioner Taft stated the only problem is that the County is shut down because they are not doing any processing now until May 1st. Commissioner Tierney asked if they could just merge in the little triangle and Commissioner Taft stated the problem is the center lot has the subdivision map. That has to be abandoned before they do anything else. Commissioner Tierney asked if they had any liability for the road since they own the parcel across the street. Commissioner Taft stated to abandon a piece of property, it is a much bigger process. Commissioner Tierney asked how you merge two lots when you don't own the road in the middle. Commissioner Taft stated that one small piece and the piece across the street are both on the same parcel regardless of there being a road in the middle or not. Commissioner Taft stated he would rather not merge pieces if they don't have to now, but worry about that little piece later. Chairman Komorsky stated they have no liability for a state road. Commissioner Taft reviewed the map with the Board. Commissioner Taft suggested tabling this conversation until they have clear were maps and more information as to what they have to do for the septic. There was some discussion regarding what they could do with the small part of road across Route 55. Commissioner Ward stated Chairman Komorsky had asked about the two CPL invoices and what they were for. One was for final percentage of the approval of the original design. Chairman Komorsky stated that could be added to the abstract for this meeting for payment.

- Station 2 Brick Pointing – Commissioner Tierney stated they received the estimate from the vendor. He did reach out to three or four different ones. He is presenting the estimate for the one that he felt was the best value. Secretary Le stated that the work was approved but the vendor is requesting a 50% deposit prior to starting the work in June. Chairman Komorsky stated they do not typically do that. Treasurer Pozniak had told Secretary Le that the Board has done it in the past, but it has to be done as a motion by the Board to approve giving a deposit to vendor. Chairman Komorsky stated he is not comfortable with that. The 50% is a large amount. Commissioner Ward stated best practice is that the government does not pay in advance. Treasurer Pozniak stated the rule generally is that they only pay upon the completion of a satisfactory job. There are times where it makes sense to make an exception. This is potentially one of those, but it is up to the Board. The default is that they don't pay anything until the service is completed. Commissioner Tierney stated he will talk to the vendor soon as he is not planning to start until June 2 anyway. He does not think it will be a problem. Secretary Le stated the total amount is \$7352 so the deposit amount is \$3676. Commissioner Ward stated \$6800 is what was approved and they do not pay the tax.
- Overhead Door Work – Commissioner Tierney stated in the packet there is a request for a bid. This has been sent to both the attorney and the treasurer for corrections. The only information he needs

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to move forward with this, after a vote, is the date for the bids to be returned. Attorney Hekle stated he did have a few handwritten edits, but they are relatively minor. There is a non-collusion affidavit form that they can take the language from because they prefer them to be notarized by the parties that are submitting. Chairman Komorsky asked Attorney Hekle if they can dictate the specific products and he said no they can't dictate certain products, but they can use it by way of an example. Chairman Komorsky stated he also had requested that they include the cost for an aluminum paneled door as well, as a second option. Commissioner Tierney stated he did not include that because if that is how they are going to move forward, they should just paint the doors they have. They spoke about the glass doors that show off fire trucks and that was the idea. Commissioner Ward stated that the doors that are currently in place work. He believes that Commissioner Tierney was doing this as something more attractive than just painting the metal doors. Chairman Komorsky stated his concern is that they have more pressing issues and money is an issue. Commissioner Ward stated he feels they need to get through the necessities first. Commissioner Tierney stated this could be held off. Commissioner Tierney suggested coming back in three months and revisiting it at that point. Chief Champion stated they have one with a home painting job in one of the stations and it is faded. The initial look was to take care of the rest of the flaking paints. A lot of vendors did not want to do painting with the prevailing wage. They looked into the wrapping aspects and have not gotten all the quotes back from that. They put that onto the back burner when Commissioner Tierney suggested the doors. He stated he feels they could manage leaving it for the next 3 to 6 months. Chairman Komorsky stated they could continue to find out the wrapping cost, as that could be an inexpensive way to protect what they have. Commissioner Tierney stated he spoke to some vendors who stated that will not stop the rust from inside. Chairman Komorsky stated it would at least deal with peeling paint and make it look cosmetically better. Commissioner Pignataro stated he thinks they should wait three or six months and then revisit this as well.

- Staffing Community Events – Chief Champion stated he had nothing at this time.
- Operational Software Overview – Chief Champion stated they had a quick meeting with the program manager for First Due. They were to make additional steps to implement software. They have a scheduling meeting set for the end of this week. The Deputy Chiefs, the admin staff, the captains, and lieutenants have all been invited to the scheduling meeting to make the transition as quick as possible. Chairman Komorsky asked when they anticipate being operational for this. Chief Champion stated for NFRS by the end of the month. They are running parallel right now with ESO and First Due. He would like to have the changeover done by the end of the month to have First Due as the primary so they can keep the comparison for the first few months before they get rid of ESO completely. Chairman Komorsky asked if it was working at this point and Chief Champion stated they are still having some issues with incident types. First Due is looking for some clarifying information so they are trying to get that information to them. Jeff Lenkowski did supply some information to the Chief tonight. He has been able to back up all of the information for Firehouse Software and it is on the SharePoint for First Due. They did highlight the fields that are in there with their First Due Project manager, Britney. Chairman Komorsky asked if it was on a secure site and Chief Champion said yes. Mr. Lenkowski will continue to work with ESO to get that data for personnel, apparatus inventory, etc. this week to get to SharePoint to Britney to review what specific titles are in there so it can get implemented into First Due. Then they will need to verify that everything is accurate before they move forward. Chairman Komorsky asked who has

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control over that site and Chief Champion stated himself, the deputy chiefs, Jen and Bria. They are limiting the number of people who have access in specific roles. They will be giving access to the captains as they are doing a lot of the input for inventory and review information. They do still have to build out a few different levels. They need a volunteer, career staff, and officer level which they will hopefully be building out this week. Chairman Komorsky asked if everything was password-protected and the Chief said yes. Mr. Lenkowski is also working with one of the tech managers at First Due because there is still data that is not coming over from CAD that they are requiring to have in the responder app. Commissioner Pignataro asked if the Chief was satisfied with how things are going and the Chief stated it is moving a little slower than anticipated. Chairman Komorsky stated he thought it was a plug and play program and that does not seem to be the case. Chief Champion stated the other aspects that goes with First Due is the data migration. Last week Commissioner Pignataro, Commissioner Ward, Mr. Lenkowski, Bria, Jenn, the Deputy Chiefs, and the Chief met for automating to figure out what the best way to move forward is. They have another meeting this Friday as well. They want to make sure they do not lose any data.

- Grant update – Chief Champion stated in regard to the MIG they are still waiting on the check that comes from the County. This is for the ballistic wear that was purchased. To date he has not heard of that check coming in. Chairman Komorsky asked where the old ballistic wear was and the Chief said it is being collected and being checked over for whether it is appropriate or not. Commissioner Ward asked how they dispose of it and Chief Champion stated he will let them know. Deputy Chief Merritt stated it would be surplus and the Board will get a list beforehand. Chief Champion stated they are cutting all of the stuff that was on the apparatus and collecting everything that was issued to the original RTF crew. It will be inventoried. Chairman Komorsky stated he has concerns about where it will go. Chief Champion stated he would definitely not be issuing it out to anyone. Commissioner Ward stated they need to make sure it doesn't go anywhere it's not supposed to go. Chief Champion stated any times that are on things will be removed but they want to make sure there is no liability issues. Attorney Hekle stated usually when they surplus equipment they have the purchaser sign a waiver. That practice should be continued. Commissioner Ward stated this equipment has a unique sensitivity to it. Chief Champion stated they are looking for manufacturer recommendations and legal recommendations to make sure it is disposed of appropriately and safely and mindfully. Deputy Chief Zittel stated he will find out where the State Police disposes theirs. Chief Champion stated there is no word on the SAFER Grant at this time. In regard to the County grant for the AED community grant, the first car will be going to get its County monogram on the back end is scheduled for 2 June. One of the rigs has to go down this week so they can look at the striping that was put on because that is not a cost covered by the County. Commissioner Tierney asked if we could send someone internally to a grant writing class. Chief Champion stated he would like to do that. Commissioner Ward stated there are many services out there that provide grant writing as a specialty. There is a lot of effort that goes into it. It is not just taking a class. You are better off hiring someone who knows how to do this and how to write them. If you know somebody who has been successful and you engage them to help you, that is the best way to start. The SCBA grants are right around the corner. Deputy Chief Zittel stated that the first thing they need to do is find out whether they want to go for a competitive or noncompetitive grant. Noncompetitive ones can be done in-house but competitive ones are very difficult to get and there is not usually a lot of money attached to them. He is looking into some smaller grants and

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the union has assistance with the grant writer. If the fire district receives money the union benefits from it also. He is looking into grant writers and he is looking into grants. Commissioner Tierney asked if this could be put on the agenda moving forward to discuss how the Deputy Chief is doing and what help he needs regarding grants. Deputy Chief Zittel stated there are also manufacturers that will help you write grants. Commissioner Tierney stated if there are grant classes that can help you maneuver through the political aspects, then someone should take it. Commissioner Ward stated the classes do not teach you that. A lot of people that are successful on this have spent time on review panels and develop contacts. Commissioner Taft will ask one of his contacts for some information. He will ask Pawling who their grant writer is because he knows that they are successful. Commissioner Ward stated that Deputy Chief Zittel has access to some noncompetitive ones that can be done in-house. He also has a grant writer that he can solicit for the larger competitive grants and that is someone that the Board could interview. Attorney Hekle stated they could also ask the grant writer they used for the SAFER Grant if he could recommend someone, since he is no longer doing it. The chief will reach out to him. Commissioner Ward stated if they have somebody that wants to develop this as their expertise they should be able to send them all to class to see where it takes them. Commissioner Taft will work with the Deputy Chief in regard to grants and grant writers.

- Diesel Tank Accessories - Chief Champion stated he spoke with the vendor today. He is getting an update from his supplier on the bollards.

- Building Repairs/Repair Requests – Chairman Komorsky asked if anybody had anything that they had not already spoken about. Commissioner Ward stated he got a phone call from Scott Price who stated the boiler at Station 3 is being intermittent again. They have to keep hitting reset. He asked if there had been an oil delivery in the last week at Station 3. He will have a vendor look at it. The last time they had issues with it, it had to do with the fuel delivery so that is why he is asking. It was cleaned in January.

Commissioner Tierney stated that the trailer at station one is now on a three-day pump out schedule for the tank. It is a 300 gallon waste tank and the two water tanks are 150 gallons each. The bathrooms in the building are not accessible right now. Commissioner Ward stated once the asbestos removal is done, they can use those bathrooms.

Commissioner Tierney stated they are still waiting on a price for the electrical sign. He asked if the alarms could be put on the boards manually one each side, to recognize how many calls are each month. Chief Champion said yes, they can do that. Deputy Chief Zittel stated one of the issues with the sign out front is that they are missing letters and it is so old that they are making up letters and numbers with electrical tape. It will need to be replaced at some point.

Commissioner Tierney stated in regard to the generator and the gas before the next rainstorm someone has to go out in the parking lot and remark where the “before you dig company” came out and mark the LP gas location. This is not necessary for this project but it is for the generator replacement. Chairman Komorsky stated that it is his understanding that the diesel generator still works. Chief Champion stated it does work but it is on a very short lifespan as it is challenging to get replacement parts for it. Chairman Komorsky asked what parts go back on diesel engine that are hard to get. Chief Champion stated he believes the radiator is leaking and the cost of that is exorbitant. There are also questions about some of the other reservoir tanks. These are phrases that came from Cat, but he does not have them readily available tonight. It is not a Cat generator.

Commissioner Ward stated the engine is but the generator is not. Commissioner Taft asked how

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many hours it has actually run the last year. Chief Champion stated that without looking at the engine hours, he does not have that answer. Commissioner Ward stated it has been here for 20+ years. It is undersized for the building. When they have had to use it they have had to shut things off because the generator shut down. Commissioner Ward stated there is \$90,000 earmarked in the reserve fund. There was then a discussion regarding the fact that there is a gas line that runs past the building and this was a diesel generator. LP can run for months and is also cleaner and cheaper to service. Chairman Komorsky asked if they could get a review of the cost to hook into the LP line. Commissioner Ward stated the next thing to be done, if they want to pursue this, is to have it engineered. Chief Champion stated price for the diesel generator for materials and equipment is \$39,800. Natural gas is \$34,560.00. They would need to pipe the gas to the new generator. They would need to have a service upgrade for the existing gas that comes in. They would also need to have engineered. This is all over and above the \$34,000. One of the other areas of concern is whether or not the current concrete pad will lend itself to a new generator and installation, i.e., the stubs that come up out of the concrete that go into the generator. The locations may not line up. If there are modifications, a strong recommendation is to replace the entire concrete slab instead of patching through. If the gas is rerouted there are electrical concerns from where the current generator is to the last work that was done that is in the ground now. There are also annunciator panel upgrades that he does not have a cost on right now. Commissioner Ward stated he is not sure how they size it so that should be added onto the engineering analysis to make sure that they pick the right size generator. Chairman Komorsky stated the connection is at the corner. He asked if the Board wants to move forward with this and who the estimates were from. Chief Champion stated all of the information he has is from HO Penn. Commissioner Ward stated this needs to be engineered and they will come up with the specifications. Based on the cost it would probably have to go to bid. He believes it should be treated like any other project to be engineered with specs created and then put out to bid and once the bids are returned it is then approved or disapproved. Chairman Komorsky suggested since MJ is on the property doing things right now that they put together an engineering packet for this. Commissioner Ward asked if they have the same capacity to put bids out to the public and Chairman Komorsky said yes. They will also need an engineering estimate as well as the proposal because that will allow them to know whether or not they can afford to do it this year. Chief Champion stated this is something he brought forward last year as a concern for the infrastructure. It was allocated into the budget for this year. Chairman Komorsky asked how the Chief got this recommendation from HO Penn and the Chief stated it is because they come to service them every six months. They do know that it does not serve as a whole building and they did discuss the power upgrades. Commissioner Tierney asked that they get a price for a diesel and an LP replacement.

Commissioner Tierney stated he was looking through his own notes and they have discussed replacing the rescue truck. He asked if they were ready to do that before prices go through the roof. Chief Champion stated that they sat with Commissioner Ward to see where the financials were. On the contract price with Source Well they are looking at \$1,798,649. They are looking at adjusting some of the other apparatus moving forward to offset this. It will not take care of everything. They are looking at a time frame of 2030 that they have had concern about for a while. This vehicle is falling apart. The contract signing deposit is \$50,000 and that guarantees the chassis and that would be for this year. The chassis payment, give or take any change orders, which would be due upon invoicing upon completion of the chassis construction is \$790,171. The progress payment which is due upon invoicing 60 days after body fabrication has started is

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\$403,392. That leaves a difference of final payment of \$555,086 upon completion and receipt of the truck. Treasurer Pozniak stated they need something from Source Well stating that their bidding process conforms to New York State requirements. Chief Champion stated that would not be a problem. Commissioner Ward stated during the last discussion they budgeted \$1,750,000 and he has updated the budget to reflect the \$1,798,649. They are still upside down by half a million in 2030. Chief Champion stated this is a bare-bones truck. Deputy Chief Zittel stated they created a committee with Chiefs, lieutenants, captains, firefighters, and firefighter paramedics. They went everywhere from here to Long Island to look at different vendors and different trucks. They took things off of this that they have in the current rescue to make it a bare-bones truck. It is longer in length because of the equipment that they are continuing to carry. When they designed the current rescue that is in the bay they were doing vehicle extrication. They now do vehicle extrication, collapse, trench rescue, and rope rescue. They did take off water and a pump to try to save money. This is basically a toolbox on wheels with generator and a light tower. There is nothing fancy or special on this truck. It will fit into the bay. The current gear's tractor will have to be moved. The build time on this is 3+ years currently. Every meeting they delay the price is going up, which is why they are trying to push this process through. They are hoping to push this year so they can at least sign to get the purchase of the chassis. There are still some layout changes that need to be made and some mounting that will have to be done but it will not change any of this. Commissioner Tierney stated he read over the specs and there are no bells and whistles on this vehicle. It is a basic truck. Commissioner Ward stated they did review it today and there are a few items in there that need to be taken out that are part of the boiler plate. He stated he is fine with it as long as the Attorney and the Treasurer are fine with the documents. Treasurer Pozniak stated this may be one of the times where they need to do the permissive referendum in advance because the numbers so big. Attorney Hekle stated it does seem like this will need a permissive referendum. If they were to do the \$50,000 signing amount they are committed to the whole truck. Treasurer Pozniak stated if they can put the \$50,000 down and get it back then he does not have a problem with it. Commissioner Ward stated he does not believe that \$50,000 would be refundable and that they need to do it the right way. Attorney Heckle stated the permissive referendum would take approximately 45 days. Commissioner Ward asked if the price was good for 60 days. Commissioner Pignataro asked what the difference was between putting down \$50,000 on the truck and giving a 50% deposit for the brick pointing if there is a contract in place for both of them. Treasurer Pozniak stated maybe the Board should use the guideline of whether or not it is a necessary action. Deputy Chief Zittel stated the quote is good for 30 days. Attorney Hekle stated he will have the document ready by the end of next week and then the Board could have a special meeting for approval. The Board determines there will be a special meeting at 5:30 PM, Tuesday, April 15. Deputy Chief Zittel will reach out to the salesman to see if he can get an extension for holding the price. Commissioner Tierney asked why there are American flags on the equipment. Chief Champion stated he has no problems displaying their patriotism. Chief Champion stated he will look into the pricing and bring it back to the Board.

Upon a MOTION made by Commissioner Tierney and SECONDED by Commissioner Taft, the Board RESOLVED for the Chief to look into getting American flag stickers for the equipment. Taft– Aye, Tierney– Aye, Pignataro – Aye, Ward – Aye, Chairman Komorsky - Aye. **Motion Carried.**

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### **NEW BUSINESS:**

- Chairman Komorsky stated he would like to get Commissioner Taft and Commissioner Tierney and any interested Commissioner an all season jacket. Chairman Komorsky will take care of getting these. Deputy Chief Zittel asked if the administrative staff could be included in this as well and Chairman Komorsky said yes.

Upon a MOTION made by Commissioner Tierney and SECONDED by Commissioner Ward, the Board RESOLVED to purchase all season jackets for commissioners and administrative staff. Taft– Aye, Tierney– Aye, Pignataro – Aye, Ward – Aye, Chairman Komorsky - Aye. **Motion Carried.**

### **REPORTS:** (by officers present)

- **Treasurer Pozniak** -Treasurer Pozniak stated he had no report at this time.

- **Chief Anthony Champion**

- o Updates - Chief Champion stated they are looking to purchase the rope and equipment. They had previously budgeted and approved \$20,000 but the quote came in for \$20,074.39.

Upon a MOTION made by Commissioner Ward and SECONDED by Commissioner Pignataro, the Board RESOLVED to purchase the rope and equipment in the amount of \$20,074.39. Taft– Aye, Tierney– Aye, Pignataro – Aye, Ward – Aye, Chairman Komorsky - Aye. **Motion Carried.**

- o Staffing - Chief Champion stated he has an item for executive session regarding Westchester Career Fire Academy. There are two individuals training there every day and they are learning. There are two individuals in Utica. He is waiting to hear from the command staff there to see how they are doing. They did experience an equipment malfunction so they will be sent back up with functional SCBA packs. Chairman Komorsky asked if they missed any class due to that and Chief Champion said no. Civil service did get back to the Chief stating they do not have a job description that meets the needs that they have spoken about. Commissioner Pignataro asked if this was for the mechanic and Chief Champion said yes. At this point, he is in discussion with Captain Demilto and they have come to the conclusion that they would like to repost the listing they used when they hired Sean to see who will come back interested. He would also like to give Captain Demilto the ability to come in an additional 10 hours a week to manage and take care of the mechanical issues that are happening. He has done hours occasionally but the chief feels it would be beneficial for him to come in an additional 10 hours to manage that as he is the only one who is organizing and orchestrating all of this work of the apparatus. This would be until they find someone to work under him who understands the full scope of the work. Commissioner Ward stated he does not believe he should be limited to 10 hours. He should be able to take the time it takes to do the job. Some weeks it might be more, some weeks it might be less. Chairman Komorsky asked if this was a civil service issue and Commissioner Ward stated no it is administrative.

Upon a MOTION made by Commissioner Ward and SECONDED by Commissioner Pignataro, the Board RESOLVED that the Chief is authorized to allow Captain Demilto overtime to administer during the repair of vehicles as required. Taft– Aye, Tierney– Aye, Pignataro – Aye, Ward – Aye, Chairman Komorsky - Aye. **Motion Carried.**

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Commissioner Pignataro asked why they were going to civil service for a new mechanic position. Chief Champion stated they are looking more for a fleet manager. The short easy goal is to repost what they already have and to give permission to Captain Demilto and then they can work on this in the background without time constraints. Treasurer Pozniak asked how many total hours per week will he be working. Chief Champion stated he would be up to 40 hours. Treasurer Pozniak stated this person is listed as a part timer. If they are exceeding their threshold hours they should list some time frame. Commissioner Ward stated back on 8/22/23 the Board approved up to 40 hours for this. Attorney Hekle asked if Civil Service has already seen this and Chief Champion said yes. Chairman Komorsky asked if there would be any overtime and Chief Champion stated this will be up to 40 hours a week. This will be a part-time position with the ability to work up to 40 hours a week if needed.

- IT - Chief Champion said he has a report from Jeff Lenkowski. The new laptops have been configured and they will begin deploying them in the coming days. The desktops are in the building configuration process. They will be deployed once they are configured. The order has been placed with Apple for the iPad's so they are waiting for those to arrive. Microsoft 365 security tasks configuration process has begun using NIST standards as a baseline. New Microsoft 365 licensing has been assigned to personnel.
- In County Training – Chief Champion had previously advised that there was one individual interested in attending a TECC class at Dutchess County training center. That was previously approved. There is now a second individual that is interested in attending as well. That would need coverage for overtime for that class.
- Out of County Training – Chief Champion stated he is requesting attendance for one individual to the Structural Collapse series in Albany on April 28 to May 9. This individual will need shift coverage, a hotel, and a vehicle for travel. It is a weeklong class. There is no cost for the class just overtime for his shift, the hotel, and travel. Chairman Komorsky asked if this were something he could come back and instruct other people on. Chief Champion stated this is something he can come back and participate in the tech rescue realm. This would be for Firefighter Pierson.

Upon a MOTION made by Chairman Komorsky and SECONDED by Commissioner Pignataro, the Board RESOLVED to allow Firefighter Pierson to attend a structural collapse class in Albany from April 28 to May 9, 2025. There is no cost for the class just lodging, food, and transportation Taft– Aye, Tierney– Aye, Pignataro – Aye, Ward – Aye, Chairman Komorsky - Aye. **Motion Carried.**

Chief Champion stated he is requesting permission for two members to attend the Technical Rescue Conference in Oriskany from May 29 to May 30. It is a two day class in which they will garnish additional skills in the area of rope rescue. The class is no cost, so it would just be lodging, food, and transportation. He does not have two specific firefighters for this yet.

Upon a MOTION made by Chairman Komorsky and SECONDED by Commissioner Pignataro, the Board RESOLVED to allow two firefighters to attend the Technical Rescue Conference in Oriskany for May 29th to May 30, 2025, at no cost for the class, but to include lodging, food, and transportation.

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Taft– Aye, Tierney– Aye, Pignataro – Aye, Ward – Aye, Chairman Komorsky - Aye.

**Motion Carried.**

Chief Champion is asking that the Public Relations Officer be allowed to attend Fire Emergency Service Instructor Class from September 8 through September 12. This will be overtime shift coverage, hotel, lodging, meals, and a vehicle. This is in Saratoga.

Upon a MOTION made by Chairman Komorsky and SECONDED by Commissioner Pignataro, the Board RESOLVED to allow the Public Relations Officer to attend the Fire Emergency Services Instructor Class from September 8 through September 12, 2025, in Saratoga at no cost for the class, but to include lodging, food, and transportation. Taft– Aye, Tierney– Aye, Pignataro – Aye, Ward – Aye, Chairman Komorsky - Aye. **Motion Carried.**

- Mechanical Status Updates - Chief Champion stated Captain Demilto was present if the Board has any questions for him. They did discover today, during a training course, that one of the 16 foot roof ladders on 47–12 was damaged. It is not usable so it was taken out of service permanently. They looked into where the truck has been over the course of last month. Both Deputy Chief Zittel and Captain Rancourt investigated these locations to try to garner some additional background. At this time they do not have any additional information. Commissioner Ward asked if it needed to be replaced. Chief Champion stated it would be nice. He would like to have a conversation with the officers regarding operations moving forward. If they were to replace this ladder it is \$775 and the cost for shipping is also \$775. Commissioner Ward asked if they were still doing ladder testing and Chief Champion said yes. Chairman Komorsky asked if this was something that could be ordered and brought to Harrisburg and could be picked up from there. Chief Champion stated it is a 16 foot roof ladder and he would not recommend that. Commissioner Pignataro asked what the extent of the damage to the ladder was. Chief Champion stated the beams that need to be straight are not. Chairman Komorsky asked who discovered this and the Chief stated it was discovered during training this afternoon. Commissioner Tierney stated it is within the Chief's limit to replace it. Chairman Komorsky stated he will need to get rid of that appropriately. Deputy Chief Zittel stated it could be cut down for training use only, but not at the height that is currently at.
- Chief Champion stated he has one personnel item and one 207A item for Executive Session.
- **Deputy Chief of EMS** – Deputy Chief Merritt stated they have the medical control CME tomorrow with Arlington. He does have Dr. Felice coming in for some medical control training next Tuesday to discuss some call audits. He is working with the lieutenants to roll out some skills trainings at the end of this month. They will do some BLS training for EMTs and get and all of the staff reviewing some skills and getting them signed off on things that they need to do to refresh their EMT and paramedic cards. Next month he hopes to do the same thing with some ALS training. He is also working with Lieutenant Wern taking on the reins of the QA/QI program so they are going over PCR's and are talking to some personnel to step up their game a little bit. They are prepping training for July when the new protocols roll out. They will be taken out some medications and treatments and supplying some new things. They will be doing training for this in the end of May and early June. He is waiting on a quote for four Life Pack 1000 AED's

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which were budgeted. In with this month's invoices was a Stryker invoice for \$1500 for a stair chair. All of them are too old to be put on the service contract but are still in good enough shape so this was for maintenance and some minor repairs. At the last meeting, he was approved to send up to four members to EMS Expo in October. He has two names of people that want to go. One is Jacob Rand and the second is Jason Ryan. Commissioner Pignataro asked how the data entry for individuals was going since the new captains have been assigned. The Deputy Chief stated he has not rolled out anything for the captains for the CME process yet because they are still working on a report that is easy to interpret. In the short term he has been going one-to-one with the employees. It has not been too cumbersome. With the First Due program there is an educational component that they can upload CME data into. He will work with the lieutenants once that is all done. Chairman Komorsky asked how time management things have been going for him with all of the changes that have happened. Deputy Chief Merritt stated he is keeping his head above the water. There is a lot to keep the EMS program up and running and he is working with primarily the lieutenants to try to roll out a lot of the training. So far it is all manageable.

- **Deputy Chief of Fire** - Deputy Chief Zittel stated they had the opportunity to spend two days with Union Vale at their training building. They are continuing to do rescue training with Arlington on Mondays. This Monday they did trench rescue and then they will be doing a boat rescue. The Zodiac boat will be going into service this month. They did receive the rescue sled that was approved a few meetings ago. Firefighter Tommy Cummings met all of his requirements for training so he is online as a firefighter here. He is on group 2 with Captain Rancourt. They will continue to work with him as well as the training division moving forward. The Deputy Chief is still working training with the new lieutenants in their roles. The chief and the captains set them down and went over their new assignment operations because it is a change. It is all working very well. They are continuing to work on the rescue truck, a vehicle for him, and the Chief tasked them with looking at a side-by-side as well. Chairman Komorsky asked how old the "banana boat" is and what its lifespan is. Deputy Chief Zittel stated it is the second one that they had owned since he has been here. They do have a kit for it if it develops holes. The second boat that they just bought is similar to that but it has a closed bow. Everything for it is still good. They have in the budget to replace the body on the Zodiac within a few years.
- **Department** –Chairman Komorsky stated there was no one present.
- **Union** – There was a report.

**ABSTRACT:** \$338,335.88

Upon a MOTION made by Commissioner Tierney and SECONDED by Commissioner Pignataro, the Board RESOLVED to pay the bills for the beginning of April as per the abstract for \$338,335.88. Taft– Aye, Tierney– Aye, Pignataro – Aye, Ward – Aye, Chairman Komorsky - Aye. **Motion Carried.**

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### **PUBLIC COMMENTS:**

At 8:33 PM, Chairman Komorsky opened the meeting to public comments.

Chief Champion stated that Michael and Mark have the heavy rescue specs for their research purposes. He would also like to go on record publicly thanking all of the staff and Mr. Holzman today. They really rallied all together to empty out the sheds to help with the ongoing septic issues. Chairman Komorsky stated the Board thanks them as well.

At 8:34 PM, Chairman Komorsky closed the public comment section of the meeting.

### **EXECUTIVE SESSION:**

At 8:34 PM, upon a MOTION made by Commissioner Taft and SECONDED by Commissioner Pignataro, the Board RESOLVED to go into Executive Session to discuss one personnel issue and one 207A issue from Chief Champion. Pignataro – Aye, Tierney– Aye, Taft– Aye, Ward– Aye, Chairman Komorsky - Aye. **Motion Carried.**

### **OPEN SESSION:**

At 9:06 PM, the Board resumed Open Session.

**PREPARE 4/22/25 MEETING AGENDA:** Secretary Le will prepare this. The trailer will be taken off the agenda for the time being.

### **ADJOURNMENT:**

At 9:07 PM, upon a Motion made by Commissioner Ward and SECONDED by Commissioner Tierney, the Board RESOLVED to adjourn the meeting. Pignataro – Aye, Taft– Aye, Tierney – Aye, Ward – Aye, Chairman Komorsky - Aye. **Motion Carried.**

Respectfully submitted by  
Julie Beyer on behalf of  
Bria Le – District Secretary

***Approved by the Board of Fire Commissioners on 4/22/25***

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| VENDOR                               | Amount Due      | PO #    | 4/8/2025  |
|--------------------------------------|-----------------|---------|---|
| BOTTINI FUEL ✓                       | \$ ✓ 2,008.37   | 14102   | DIESEL FUEL STAT 2/PROPANE STAT 1/TEMP PROPANE TNK STAT 1 |
| BRANDL'S TOWING ✓                    | \$ ✓ 1,050.00   | 14171   | TOW OFFICE TRAILER FROM OVERLOOK PARK TO STAT 2           |
| BRYAN ZITTEL ✓                       | \$ ✓ 170.00     | REIMB   | PER DIEM REIMBURSEMENT TECH RESCUE LEADERSHIP 3/21-3/23   |
| CASSONE LEASING, INC ✓               | \$ ✓ 1,198.80   | 14181   | MONTHLY LEASING OF TEMP TRAILER STAT 1                    |
| CENTRAL HUDSON ✓                     | \$ ✓ 1,507.37   | 14154   | STATION 1 ELECTRIC/AREA LIGHT                             |
| CRYO WELD CORP ✓                     | \$ ✓ 172.65     | 14124   | COMPRESSED OXYGEN   |
| CRYO WELD CORP ✓                     | \$ ✓ 37.51      | 14172   | OXM RENTAL  |
| DELL MARKETING ✓                     | \$ ✓ 22,722.27  | 14105   | NEW LAPTOPS/MONITORS                                      |
| DR. JOSEPH FELICE ✓                  | \$ ✓ 1,250.00   | 14170   | PROFESSIONAL SERVICES LFD EMS MED DIRECTOR Q2 2025        |
| DUTCHESS OVERHEAD DOORS ✓            | \$ ✓ 249.00     | 14136   | PROGRAM 2 REMOTES BAYS 2&4 STAT 1                         |
| FREIHOFFER ICE & SPRINGWATER ✓       | \$ ✓ 139.50     | 2025BL  | WATER COOLER 5 GAL DELIVERY STAT 1 & 2                    |
| FRONTIER ✓                           | \$ ✓ 157.30     | 14174   | LOCAL & LONG DISTANCE SERVICE-STATION 1                   |
| H.G. PAGE ✓                          | \$ ✓ 149.98     | 5652    | BUILDING MATERIAL   |
| H.G. PAGE ✓                          | \$ ✓ 39.99      | 14133   | CLEANING SUPPLIES   |
| HAUN WELDING SUPPLY ✓                | \$ ✓ 8.48       | 14173   | MEDICAL CYLINDERS-RENT                                    |
| JOHN GIAIMO & SONS ✓                 | \$ ✓ 992.19     | 14137   | ELECTRICAL WORK STATION 1                                 |
| JULIE BEYER ✓                        | \$ ✓ 190.00     | 2025BLE | OFFICE WORK-TRANSCRIPTION OF MEETING                      |
| KNOX COMPANY ✓                       | \$ ✓ 1,804.00   | 14001   | KNOX PADLOCKS FOR STAT 1 STORAGE CONTAINERS               |
| LISANTI PAINTING ✓ Printed ck 4/8/25 | \$ ✓ 20,190.00  | 14143   | PAINT STATION 2 OUTSIDE                                   |
| MASSMUTUAL ✓                         | \$ ✓ 573.00     | 14180   | LIFE INSURANCE-CAREER                                     |
| MCMASTER-CARR ✓                      | \$ ✓ 104.59     | 14156   | LATCHES 47-31   |
| MEDICAL WAREHOUSE ✓                  | \$ ✓ 263.50     | 14152   | EMS SUPPLIES  |
| MEDICAL WAREHOUSE ✓                  | \$ ✓ 641.16     | 14157   | EMS SUPPLIES  |
| MEDICAL WAREHOUSE ✓                  | \$ ✓ 697.64     | 14160   | EMS SUPPLIES  |
| MEDICAL WAREHOUSE ✓                  | \$ ✓ 816.38     | 14159   | EMS SUPPLIES  |
| MEDICAL WAREHOUSE ✓                  | \$ ✓ 661.09     | 14158   | EMS SUPPLIES  |
| MEDICAL WAREHOUSE ✓                  | \$ ✓ 465.64     | 14161   | EMS SUPPLIES  |
| MES SUPPLY COMPANY, LLC ✓            | \$ ✓ 1,165.58   | 14052   | DEPUTY CHIEF UNIFORM                                      |
| MES SUPPLY COMPANY, LLC ✓            | \$ ✓ 1,397.42   | 14108   | BOOTS-NEW HIRES   |
| MES SUPPLY COMPANY, LLC ✓            | \$ ✓ 109.75     | 14009   | UNIFORM-CAREER  |
| MES SUPPLY COMPANY, LLC ✓            | \$ ✓ 86.08      | 13840   | UNIFORM-CAREER  |
| MES SUPPLY COMPANY, LLC ✓            | \$ ✓ 112.00     | 14011   | LT UNIFORM-CAREER   |
| MES SUPPLY COMPANY, LLC ✓            | \$ ✓ 1,812.44   | 14064   | LT UNIFORM-CAREER   |
| MES SUPPLY COMPANY, LLC ✓            | \$ ✓ 1,134.67   | 5633    | SUSPENDERS/FIRE GLOVES                                    |
| MES SUPPLY COMPANY, LLC ✓            | \$ ✓ 78.63      | 5641    | NRS SUPER 2 HP PUMP                                       |
| MES SUPPLY COMPANY, LLC ✓            | \$ ✓ 111.22     | 14148   | SCBA CYLINDER VALVE REPAIR                                |
| MES SUPPLY COMPANY, LLC ✓            | \$ ✓ 169.16     | 14063   | UNIFORM APPAREL-CAREER                                    |
| MES SUPPLY COMPANY, LLC ✓            | \$ ✓ 518.29     | 14047   | DC UNIFORM  |
| MES SUPPLY COMPANY, LLC ✓            | \$ ✓ 257.28     | 14090   | BADGES  |
| MES SUPPLY COMPANY, LLC ✓            | \$ ✓ 1,106.90   | 14094   | PPE EQUIPMENT   |
| MES SUPPLY COMPANY, LLC ✓            | \$ ✓ 80.00      | 14042   | PARTS FOR 47-12 & 47-11 DECK GUN                          |
| MES SUPPLY COMPANY, LLC ✓            | \$ ✓ 1,800.00   | 13964   | FIRE HELMETS-NEW HIRES                                    |
| MES SUPPLY COMPANY, LLC ✓            | \$ ✓ 216.00     | 14034   | APPAREL-DC/CHIEF  |
| MES SUPPLY COMPANY, LLC ✓            | \$ ✓ 261.94     | 14038   | APPAREL LT/CAPT/DC  |
| MES SUPPLY COMPANY, LLC ✓            | \$ ✓ 176.00     | 5650    | CHARGER FOR QRAE 3  |
| MYA LOCKSMITH ✓                      | \$ ✓ 1,080.00   | 14185   | LOCK WORK STATION 2                                       |
| NFP PROPERTY & CASUALTY SERVICES ✓   | \$ ✓ 5,716.19   | 14168   | CYBER LIABILITY RENEWAL                                   |
| NYCOMCO ✓                            | \$ ✓ 1,100.95   | 5617    | RADIO INSTALL/PARTS-SERVICE 47-2                          |
| NYSHIP ✓                             | \$ ✓ 127,578.48 | 14175   | STAFF HEALTH INSURANCE                                    |
| ROB WELLS ✓                          | \$ ✓ 320.00     | REIMB   | PER DIEM REIMBURSEMENT FDIC CONF 4/8-4/11                 |
| ROYAL CARTING ✓                      | \$ ✓ 1,097.73   | 14179   | COMMERCIAL WASTE REMOVAL & 20 YRD DUMPSTER                |
| RUGE'S FORD ✓                        | \$ ✓ 2,494.20   | 14163   | REPAIRS/PARTS 47-73                                       |
| SALEMSYS ✓                           | \$ ✓ 9,875.00   | 14169   | MICROSOFT IMPLEMENTATION-IT SVCS                          |
| SARJO INDUSTRIES ✓                   | \$ ✓ 60.53      | 14153   | WIPER FLUID   |
| STRYKER ✓                            | \$ ✓ 1,200.00   | 14164   | REPAIRS   |
| SUPERIOR TELEPHONE ✓                 | \$ ✓ 175.00     | 14150   | TELEPHONE WORK FOR STAT 1 TEMP TRAILER                    |
| FROM PAGE 2                          | \$ 322,835.88   |         |   |

| VENDOR                              | Amount Due     | PO #          | 4/8/2025                                 |
|-------------------------------------|----------------|---------------|--|
| THE WORKPLACE ✓                     | \$ 1,946.00 ✓  | 14176         | PHYSICALS                                |
| TOMPKINS BANK ✓                     | \$ 6,916.75 ✓  | 14146         | STATIONARY & SUPPLIES/MISC CC CHARGES    |
| TREVIPAY (NORTHERN TOOL) ✓          | \$ 469.97 ✓    | 14144         | ELECTRIC FUEL PUMP                       |
| TYLER EDGAR ✓                       | \$ 320.00 ✓    | REIMB         | PER DIEM REIMBURSEMNT FDIC CONF 4/8-4/11 |
| VCI EMERGENCY VEHICLE SPECIALISTS ✓ | \$ 964.84 ✓    | 14149         | PARTS 47-71, 72, 73                      |
| VESO LIFE ✓                         | \$ 330.88 ✓    | 14178         | VOLUNTEER LIFE INS                       |
| UTICA NATIONAL INSURANCE GROUP ✓    | \$ 92,335.59 ✓ | 14151         | COMMERCIAL AUTO POLICY                   |
| TOTAL SUBMITTED                     |                | \$ 322,835.88 | Commissioner Signatures:                 |
| changes listed:                     |                |               |  |
| CPL ✓                               | \$ 15,500.00 ✓ |               | 4-8-25                                   |
| TOTAL APPROVED                      |                | 338,335.88    | 4-8-25                                   |
| KEY:                                |                |               | 3/8/25                                   |
| pre-paid:                           |                |               | 2/8/25                                   |
| Paid:                               |                |               |  |
| Printed                             | - 20,190       | -             |  |
| 4/8/25                              | ✓ 318,145      | .88           |  |

Balanced