



MINUTES
BOARD OF FIRE COMMISSIONERS
Regular Meeting – Tuesday April 9, 2024

ATTENDEES: Chairman Marc Komorsky Commissioner Richard Sassi
Commissioner Barry Ward Commissioner Robert Taft
Commissioner Anthony Pignataro Chief Anthony Champion
Treasurer Mark Pozniak (via Teams) Secretary Bria Le

At 6:02 pm, Chairman Marc Komorsky called the Board of Fire Commissioners Regular Meeting to order for Tuesday, April 9th, 2024 and led the Pledge of Allegiance. He welcomed everyone to the meeting.

MINUTES: - 3/26/24 Regular Meeting & 3/21/24 Special Meeting

Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Sassi, the Board RESOLVED to approve the 3/26/24 Regular Meeting minutes. Sassi – Aye, Pignataro – Aye, Ward -Aye, Taft – Aye, Komorsky - Aye. **Motion Carried.**

Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Ward, the Board RESOLVED to approve the 3/21/24 Special Meeting minutes. Sassi – Abstain, Pignataro – Aye, Ward -Aye, Taft – Abstain, Komorsky - Aye. **Motion Carried.**

CORRESPONDENCE: -

- Check from US Treasury for payroll tax overpayment of \$708.42
Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Sassi, the Board RESOLVED to deposit the US Treasury check for a payroll tax overpayment in the amount of \$708.42 into the General Fund. Ward – Aye, Pignataro – Aye, Sassi – Aye, Taft – Aye, Komorsky - Aye. **Motion Carried.**
- Check from The State Insurance Fund for workers comp reimbursement of \$7,773.45.
Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Taft, the Board RESOLVED to the State Insurance Fund check in the amount of \$7,773.45 for workers comp reimbursement into the General Fund. Ward – Aye, Pignataro – Aye, Sassi – Aye, Taft – Aye, Komorsky - Aye. **Motion Carried.**

ROOM USE REQUESTS:

- Station 3 on 4/20/24 for Jim Dawson. Secretary Le stated this was cleared that the day was available. He did not indicate any times it was needed for.
Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Taft, the Board RESOLVED to approve Jim Dawson’s use of Station 3 on 4/20/24. Ward – Aye, Pignataro – Aye, Sassi – Aye, Taft – Aye, Komorsky - Aye. **Motion Carried.**

OLD BUSINESS/UNRESOLVED ITEMS:

BoFC Regular Meeting 4/09/24

Please note that this meeting was conducted in person at 504 Freedom Plains Road in Poughkeepsie, NY AND open for public viewing and/or listening via Microsoft Teams.



LAGRANGE FIRE DISTRICT

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- Station 1 Building Update – Commissioner Ward stated there is there is no update at this time.
- Station 3 Storage Room – Commissioner Ward stated there is no update at this time.
- Station 2 Brick Pointing – Commissioner Ward stated there is no update at this time.
- Physicals status update – Commissioner Sassi stated there was nothing new to report.
- Staffing Community Events – Commissioner Sassi asked Chief Champion if there were any requests from the community other than the ones that were already received. Chief Champion stated there was nothing since the last meeting. Chairman Komorsky stated they are starting to plan Lagrange Day for Freedom Park. Chief Champion stated he has not seen any requests for their participation at this time. He does hope they request participation sooner rather than later. Chairman Komorsky suggested having the PR officer speak to Sandy (Washburn). He does believe there are some events and races as well as road closures that the fire district should be aware of. There will also be some functions at the Presbyterian Church as well. Chief Champion stated that will be taken care of this week.
- ESO Reporting status update – Chief Champion thanked the district for sending himself and Jen to the ESO conference. It was very enlightening and informative. They did bring back information to help better understand the system as they are using it. He did inquire if ESO has any information on reports in Insights and migrating Lagrange's customized reports into ESO. They did not have an individual or third-party to recommend for this. There were some Insight seminars, and he will work with Jen to gather the data they are looking for and search through Insights to get the data back out to the membership. Chairman Komorsky asked if that was going to be easier. Chief Champion stated he does believe it will be easier. They will continue to hammer ESO about support if issues keep arising. Chairman Komorsky stated that support is one of the things they pride themselves on so everyone should be using that. Commissioner Ward stated support yes, but customization no. He believes they still need to find someone to work with their database. If they find someone who knows programming, it will save the Chief a lot of time. He feels the Chief will be spending time on things he should not be spending time on. Chief Champion stated there is a lot of the information set up in Insights already. It is just a matter of finding the right thing they want. They also made good networking contacts with ESO and surrounding agencies around the country. There are some changes coming up. One of the partners is I Am Responding. Chief Champion was questioning them about the Rover aspect which was bought out earlier this year. He was informed that Rover will be sunsetted towards the end of this year. Customers that are with Rover and ESO will have the opportunity to go to I Am Responding at no additional charge. He is working to set up some dates where representatives from I Am Responding and a company called Flow, which runs a similar aspect, could meet with the Chief and lieutenants so they can get a better feeling of how they would like to proceed. Dutchess County has purchased Rover for all 36 departments so he will also have to wait and see where they're going to go in the future as well. Commissioner Sassi stated he has worked with I Am Responding, and it seems to work well. Commissioner Ward stated that there are a lot of customized reports and he and the Chief may want to work together to find some programming services to help out. Chief Champion stated when he was speaking with them there was one female who stated she is working through the list that is exponential for new reports to be created. Chairman Komorsky stated they were sold on

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this based on the fact that it would be streamlined and make everybody's life easier. After hearing Commissioner Ward's concerns, he finds himself more concerned that this will not be easy or streamlined. Commissioner Ward stated that his request is very specific. The data entry aspect should be easy, but he is concerned about getting reports out of it. He does not want to see the chief burning energy comparing existing reports with canned reports to see what might or might not work. Chief Champion stated there are some reports that will give them exactly what they want, such as mutual aid reporting. Jeff has been asked to look into this as well and will reach out to customer support. The Chief and Jen will also be looking into things. Commissioner Pignataro asked if there were other agencies that are in the same boat as Lagrange in this regard. Chief Champion stated there should be. He stated ESO is building a lot of the reporting aspects and tying information together. ESO would like Lagrange to go into the inventory tile. The Chief asked if this linked into other aspects and they said not yet. It is on their idea board, but not something they are presently working on.

- Grant update –Chief Champion stated the Covid Grant has a preliminary meeting set up for next week with the individuals at FEMA and their coordinator. That will be the final steps to close out that grant. The storm RPA is still a work in progress. The MIG Grant pertaining to the ballistic gear that the County is looking to help out with has had all of Lagrange's paperwork submitted to the County Planning Department. They are waiting for a contract, so this is a work in progress. The SAFER Grant has reimbursements continuing to be submitted, with back and forth to the representative there.
- Station 2 Meeting Room Videoconferencing System – Chief Champion stated he was speaking to Jeff, but he is under the weather this week so there will be no installation going on. They are still waiting on one additional component. They will set up an installation date. They have lined up an electrician to come in and take care of the electrical needs for this new system as well.
- Diesel Tank Accessories - Chief Champion stated this is an ongoing work in progress. They saw the pending status with New York State DEC PBS. He will reach out for the bollards since the weather is nice again. The inspections are ongoing. He is reaching out to a third-party to help with the area surrounding secondary containment. Chairman Komorsky wants to make sure they verify that they had the specs for any underground services before they start making holes outside. Chief Champion stated he will reach out and make sure they have that proper information.
- HIPAA Compliance –Chief Champion stated this is a work in progress. They do have to schedule a meeting together.
- County Mutual Aid/Liability - Commissioner Ward stated there is nothing to report at this time.
- Building Repairs/Repair Requests – Chairman Komorsky asked if anybody had anything. Chairman Komorsky did state that the hand towel dispenser in the men's room appears to be at a 45° angle some of the time. The Chief will have it taken care of it. Commissioner Sassi would like to see some of the damaged ceiling tiles in the meeting room replaced. They will need to check to see if they have any or if they need to be ordered.

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Commissioner Sassi asked if they renewed the Cyber Policy and Chairman Komorsky said yes.

Upon a MOTION made by Commissioner Sassi and SECONDED by Commissioner Pignataro, the Board RESOLVED to approve the cyber liability renewal in the amount of \$5365. Ward – Aye, Pignataro – Aye, Sassi – Aye, Taft – Aye, Komorsky - Aye. **Motion Carried.**

Chief Champion stated he will reach out to the alarm company to move the sprinkler heads in this building since things have been moved around. The board was in favor of having this done.

NEW BUSINESS: -

- Out of County Training - Chief Champion stated that at this time he does not have anything for out of County training.

- In County Training – Chief Champion stated last week and this week a Fire Officer 1 class has been going and has been doing well. There are three participants. Fire Officer 2 class will be starting this weekend. June 28 there is a community emergency exercise with Central Hudson, LaGrange, Arlington High School and some mutual aid departments. The County has moved forward with the training on active shooter and they are conducting a Train the Trainer class this week. They will be working on a tabletop exercise for May with a mock drill in August. There is a ropes class that is presently going on that one individual is attending. There are two additional newer members that would like to attend a ropes class at the end of the month. They are Tyler Edgar and Jacob Rand. This would put them online towards becoming operational capacity in tech rescue. Chairman Komorsky asked where the class was and how much it costs. Chief Champion stated it is at the County Training Center, with no cost. It is a week-long class.
Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Sassi, the Board RESOLVED to send Firefighter Tyler Edgar and Firefighter Jacob Rand to a ropes class in Dutchess County for no cost. Sassi – Aye, Pignataro – Aye, Ward – Aye, Taft – Aye, Komorsky - Aye. **Motion Carried.**

- Chairman Komorsky stated it was his understanding that a citizen of Lagrange, Chris Raffaele, donated a vehicle to the fire district to do training on. He asked if anybody knew the status of that. Secretary Le stated she contacted Brandl's, who said it was on the hill. Commissioner Ward stated donations don't get made directly to the Fire District, they go to Brandl's. Chairman Komorsky asked the Secretary to send a thank you note.

REPORTS: (by officers present)

- **Treasurer Pozniak**
No report.

- **Chief Anthony Champion**
 - Building - He is still waiting on getting the key cylinders changed on all the doors. It is taking longer than he anticipated. They will commence with the ripping out and replacing the carpet upstairs next week.

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- Chief Champion is waiting to hear back from Senator Rolison's office for a meeting for the recognition from the Swift Water Rescue that occurred last year. He anticipated being at a meeting with one of his staff. Chairman Komorsky stated they can also assist in reaching out if necessary.
- Membership Committee – The committee has given the names of the two individuals that they interviewed to the company. The company has submitted them to be voted on at the next meeting. Then they will be sent to get their physicals and everything else they need. They will have mentors assigned to them already. Commissioner Ward asked about the background check and Secretary Le stated it is being done at the same time. Commissioner Sassi asked if the volunteers have been notified and Chief Champion stated he will follow up on that.
- EMS - Chief Champion stated this is still an ongoing issue with the changes for the Medical Director and gathering all the information needed to move forward. They will be meeting with the Medical Director, Dr. Murphy for her signature for recertification. The four members that are expiring are expiring at the end of June this year. Everyone is on schedule to renew their certification. Chairman Komorsky asked who is taking care of ordering the medications right now. Chief Champion stated it is being done by Lieutenant Merritt.
- Safety Committee Reports - Chief Champion does not have anything from the safety committee at this time. There are some general safety review submissions in the Teams file.
- Chief Champion did receive an update from Civil Service that they do anticipate certifying the firefighter paramedic list on or about the 18th of April.
- Chief Champion is planning on going away for two weeks in May.
- Executive Session – Deputy Chief Champion has one personnel issue for executive session.
- **Department** – Chairman Komorsky stated there was nothing. He has not spoken to Bob McCord in the last two weeks.
- **Union** – There was nothing to report.

ABSTRACT: \$275,938.89

Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Taft, the Board RESOLVED to pay the bills for the end of March/ beginning of April as per the abstract for \$275,938.89. Sassi – Aye, Pignataro – Aye, Ward– Aye, Taft– Aye, Komorsky – Aye. **Motion Carried.**

PUBLIC COMMENTS:

At 6:32 PM, Chairman Komorsky opened the meeting to public comments. There was no one.

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At 6:32 PM, Chairman Komorsky closed the public comment section of the meeting.

EXECUTIVE SESSION:

At 6:33 PM, upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Sassi, the Board RESOLVED to go into Executive Session to discuss one personnel issue from the Chief, one personnel issue from the Treasurer, three personnel issues from Commissioner Sassi. Sassi – Aye, Pignataro – Aye, Ward – Aye, Taft – Aye, Komorsky – Aye. **Motion Carried.**

OPEN SESSION:

At 8:14 PM, the Board resumed Open Session.

Upon a MOTION made by Commissioner Ward and SECONDED by Commissioner Taft, the Board RESOLVED to accept the projected retirement date for the employee looking at the October timeframe with the appropriate personal and sick time payout. Sassi – Aye, Pignataro – Aye, Ward – Aye, Taft – Aye, Komorsky – Aye. **Motion carried.**

Upon a MOTION made by Commissioner Ward and SECONDED by Commissioner Pignataro, the Board RESOLVED to accept the letter from the MTO stepping down from the shift Lieutenant position as MTO effective April 28, 2024. Sassi – Aye, Pignataro – Aye, Ward – Aye, Taft – Aye, Komorsky – Aye. **Motion Carried.**

PREPARE 4/23/24 MEETING AGENDA: Secretary Le will prepare this.

ADJOURNMENT:

At 8:16 PM, upon a Motion made by Commissioner Sassi and SECONDED by Commissioner Ward, the Board RESOLVED to adjourn the meeting. Ward – Aye, Pignataro – Aye, Sassi – Aye, Taft – Aye, Komorsky – Aye. **Motion Carried.**

Respectfully submitted by Julie Beyer on behalf of Bria Le – District Secretary
Approved by the Board of Fire Commissioners on 4/23/24

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VENDOR	Amount Due	PO #	4/9/2024
ADAMS ✓	\$ ✓ ✓ 159.99	13170	Flowers for passing of life member
AMAZON ✓	\$ ✓ ✓ 460.89	13191	Foam panels for office, blades for saw, storage cabinets
AMAZON ✓	\$ ✓ ✓ 196.97	13208	Fire & Emergency 6th edition book for training
AMERICAN RED CROSS ✓	\$ ✓ ✓ 99.00	5506	Pediatric ALS BL online training-Whalen
AMERITAS ✓	\$ ✓ ✓ 636.64	13195	Dental insurance policy premium
BOTTINI ✓	\$ ✓ ✓ 2,922.65	13177	Fuel for Station 2 and propane for station 1
CENTRAL HUDSON ✓	\$ ✓ ✓ 2,319.01	13215	Station 2 electric, gas and area light
CPL ARCHITECTURE ✓	\$ ✓ ✓ 10,950.00	13184	Professional services for pd ending 2/23/24 Stat 1
CPL ARCHITECTURE ✓	\$ ✓ ✓ 5,250.00	13209	Professional services for pd ending 3/29/24 Stat 1
Employees' Health Insur Acct NYS ✓	\$ ✓ ✓ 127,382.54	13203	NYS Health benefits monthly premiums
FIRE CHIEF'S COUNCIL OF DUTCH CO ✓	\$ ✓ ✓ 100.00		Annual Fire Chief's Council Due for 2024
FLEET PRIDE ✓	\$ ✓ ✓ 25.99	5403	Vehicle parts
FRONTIER COMMUNICATIONS ✓	\$ ✓ ✓ 154.48	13199	Station 1 phone service
H.G. PAGE LUMBER ✓	\$ ✓ ✓ 57.34	5508	Vehicle parts
HAUN WELDING ✓	\$ ✓ ✓ 17.73	13175	Cylinder rental
HOPEWELL FIRE ✓	\$ ✓ ✓ 3,595.83	13179	Vehicle parts/Repair for 47-31
INGERSOLL-RAND COMPANY ✓	\$ ✓ ✓ 2,672.85	13021	Dryer & labor for station 2
JACKSON LEWIS P.C ✓	\$ ✓ ✓ 15,585.00	13201	Professional services month ending 2/29/24
JOHN GIAIMO ✓	\$ ✓ ✓ 352.42	13210	New GFI for truck cord/parts/labor station 1
JULIE BEYER ✓	\$ ✓ ✓ 180.00	2024-BL	Professional services 3/12/24 minutes transcribed
JULIE BEYER ✓	\$ ✓ ✓ 180.00	2024-BL	Professional services 3/26/24 minutes transcribed
K & J DEVENS, INC ✓	\$ ✓ ✓ 4,796.00	13084	Labor & material to complete station 3 front entry door
MASSMUTUAL ✓	\$ ✓ ✓ 500.50	13194	Whole life insurance policy
MEDICAL WAREHOUSE ✓	\$ ✓ ✓ 54,000.93 481.70	5498	EMS supplies
MEDICAL WAREHOUSE ✓	\$ ✓ ✓ 481.70	2024AC	EMS supplies
MEDICAL WAREHOUSE ✓	\$ ✓ ✓ 377.65	2024AC	EMS supplies
MEDICAL WAREHOUSE ✓	\$ ✓ ✓ 627.59	2024AC	EMS supplies
MEDICAL WAREHOUSE ✓	\$ ✓ ✓ 746.33	5505	EMS supplies
MEDICAL WAREHOUSE ✓	\$ ✓ ✓ 639.51	2024AC	EMS supplies
MEDICAL WAREHOUSE ✓	\$ ✓ ✓ 182.90	2024AC	EMS supplies
MES (MUNICIPAL EMERGENCY SVCS) ✓	\$ ✓ ✓ 367.25	12990	Commissioner shirts/badges
MES (MUNICIPAL EMERGENCY SVCS) ✓	\$ ✓ ✓ 320.00	5504	QRAE Sensor
MES (MUNICIPAL EMERGENCY SVCS) ✓	\$ ✓ ✓ 350.00	13001	DC badge & brass
NFP PROPERTY & CASUALTY SVC ✓	\$ ✓ ✓ 5,716.19	13204	Cyber liability annual fee 4/1/24-4/1/25
OPTIMUM ✓	\$ ✓ ✓ 195.67	13197	Cable & internet service station 2
ROYAL CARTING SERVICE ✓	\$ ✓ ✓ 469.48		Commercial Waste Svc for March 2024
SAFEGUARD ✓	\$ ✓ ✓ 128.26	13216	LFD envelopes
SHELTERPOINT ✓	\$ ✓ ✓ 91.20	13213	Vision insurance monthly prem for May 2024
UTICA NATIONAL INS GROUP ✓	\$ ✓ ✓ 86,062.11	13200	Package renewal-Auto commercial policy + Umbrella Policy
VESO LIFE ✓	\$ ✓ ✓ 276.58		Life Insurance for May 2024
WEX FLEET UNIVERSAL ✓	\$ ✓ ✓ 239.71	13202	Gas receipts invoice
TOTAL SUBMITTED	\$ 275,938.89		Commissioner Signatures:
<i>changes listed:</i>	<i>- 16.93</i>		<i>4/9/24</i>
			<i>4/9/24</i>
			<i>4/9/24</i>
TOTAL APPROVED	275,921.96		
KEY:		<i>Balance</i>	
pre-paid			
Paid			