



# LAGRANGE FIRE DISTRICT

504 Freedom Plains Rd • Poughkeepsie, NY 12603



## MINUTES BOARD OF FIRE COMMISSIONERS Regular Meeting – Tuesday, October 10<sup>th</sup>, 2023

ATTENDEES: Chairman Marc Komorsky                      Commissioner Richard Sassi  
Commissioner Anthony Pignataro                      Commissioner Barry Ward  
Commissioner George Burns                      Chief Tim O'Connor  
Deputy Chief Anthony Champion *(via teams)*  
Treasurer Mark Pozniak *(late via Teams)*      Bookkeeper Jen Kaiser

At 6:00 pm, Chairman Marc Komorsky called the Board of Fire Commissioners Regular Meeting to order for Tuesday, October 10<sup>th</sup>, 2023, and led the Pledge of Allegiance. He welcomed everyone to the meeting.

### **MINUTES:** - 9/26/23 Regular Meeting and 10/03/23 Special Meeting

Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Burns, the Board RESOLVED to approve the minutes of the 9/26/23 Regular Meeting. Pignataro – Aye, Ward – Aye, Burns – Aye, Sassi – Aye, Komorsky - Aye.  
**Motion Carried.**

Upon a MOTION made by Commissioner Sassi and SECONDED by Commissioner Pignataro, the Board RESOLVED to approve the minutes of the 10/03/23 Special Meeting. Sassi – Aye, Pignataro – Aye, Burns – Aye, Ward – Aye, Komorsky - Aye.  
**Motion Carried.**

### **CORRESPONDENCE:** - None

### **ROOM USE REQUESTS:**

- Scott Merritt has requested to use Station 3. J. Kaiser has the email with all the needed information.

Upon a MOTION made by Commissioner Ward and SECONDED by Commissioner Pignataro, the Board RESOLVED to approve Scott Merritt's use of the building as long as there is no conflict. Sassi – Aye, Pignataro – Aye, Burns – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**

- Carol Sculco, a past Station 2 Auxiliary member, is requesting use of Station 3 on December 2.

Upon a MOTION made by Commissioner Ward and SECONDED by Commissioner Pignataro, the Board RESOLVED to approve Carol Scofield's use of the building as long as there is no conflict. Sassi – Aye, Pignataro – Aye, Burns – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**

### **OLD BUSINESS/UNRESOLVED ITEMS:**

- Station 1 Building update – Commissioner Ward stated the design work has been started and updated drawings are being put together based upon the previous meetings. He said they will be submitted to the Board as soon as they are completed. Chairman Komorsky stated he went by Station 3 and said they have done a very nice job on the roof. Commissioner Burns asked who was doing the asbestos at Station 1. Commissioner Ward stated that will be part of the bid process -

BoFC Regular Meeting 10/10/23

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that it will be a component of the activities that have to be bid on. He noted that right now they are just working on the drawings, then once everybody agrees on the drawings they will go to detailed design. That detailed design will be all of the work that needs to be done including the asbestos abatement. Once that is complete it will go to bid and then they will know who is doing what part. Commissioner Burns said that it would have to be a certified company and Commissioner Ward agreed. He said that it will be part of the bid spec, which the Board will get to review. Chairman Komorsky stated that will include the DEC approval of the removal and encapsulation as well. Chairman Komorsky asked about the paperwork on the warranty for the roof work and Commissioner Ward stated Mr. Bolner would be getting all of that to the Board.

- Station 1 & 3 Roof Replacement – Commissioner Ward said that Station 3’s roof is done and Station 1’s roof should be done that day.
- Station 3 Storage Room – Commissioner Ward stated that there has been no action.
- Station 2 Brick Pointing – Commissioner Ward stated this is in process.
- Physicals Status Update – Commissioner Sassi stated that he and Commissioner Ward still have to meet with the Union and that the last few meetings had been canceled so they need to get that done. On the volunteer side, he said he has spoken to several of the volunteers who have gone and has heard nothing but positive feedback regarding the new provider. Commissioner Pignataro asked if the Chief had heard any feedback. Chief O'Connor said no.
- ESO Reporting status update – Chief O'Connor said there is no additional information at this time.
- Grant update – Chief O'Conner stated they do not have another meeting scheduled because the FEMA contact that was assigned to them has been reassigned. The new person has not yet reached out to schedule a meeting. The Chief has heard back regarding the MIG grant, and they may end up getting some funds returned to the District for about \$55,000 for the ballistic wear.
- Station 2 Meeting Room Videoconferencing system –Deputy Chief Champion stated this is in process.
- Diesel Tank Accessories – Deputy Chief Champion stated there were no updates on the concrete bollards at this time and there have been no updates from DEC on the status of the application yet.
- HIPAA Compliance – Deputy Chief Champion said he did not have the time to confirm with District Chief O'Connor or EMS Administrator Benenati to move forward on this project at this time.
- Building Repairs/Repair Requests – Deputy Chief Champion said that Lt. Demilto sent him a repairs/maintenance status list and that he will forward it to the Board. Chairman Komorsky asked Deputy Chief Champion to thank the Lieutenant for that.

### BoFC Regular Meeting 10/10/23

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### **NEW BUSINESS: -**

#### **- Out of County Training Requests**

- District Chief O'Connor stated he did not have any new out of county training requests. He did have an update on a previously approved class. The Train the Trainer class that was supposed to be in Rockland has been canceled due to lack of enrollment. The three people that were supposed to be in that class are now on a priority list for when they reschedule the class.
- Deputy Chief Champion stated he does have an out of county training requests for himself. He said that the Fire and Emergency Service Leader and Management Conference is November 3<sup>rd</sup> through the 5<sup>th</sup> in Montour Falls and noted that the cost is \$25 for a New York State resident and as long as academy lodging is available there are no additional fees outside of gas and transportation. He said that if the academy lodging does fill up there are hotels in the area that they recommend but they have not quoted any prices or group rates at this time.

Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Burns, the Board RESOLVED to approve the Deputy Chief to attend the November 3<sup>rd</sup> – 5<sup>th</sup> Fire and Emergency Services Leader and Management Conference in Montour Falls. Sassi – Aye, Pignataro – Aye, Burns – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**

### **REPORTS:** (by officers present)

- **Treasurer** – no report.

- **Chief Tim O'Connor** –

Notable Incidents -Chief O'Connor stated there have been no major incidents.

Personnel –The chief noted that all of the probies are doing well.

Executive – Chief O'Connor has two personnel items for Executive Session.

- **EMS Administrator Michael Benenati** – no report.

- **Deputy Chief Anthony Champion** –

Updates - Deputy Chief Champion stated there is an interest in attending a tanker drill with Unionville Fire District and said they will put it out for volunteers first. It said it will be the same day as Safety Day this year. Chairman Komorsky asked how the Deputy Chief felt about having a training on the same day as Safety Day. Deputy Chief Champion stated they have committed to doing Safety Day in-house so, if they get some volunteers that are interested in doing the tanker drill that they should be allowed to go. He said that here are already five people scheduled to work Safety Day so if the District wants to contribute and participate with the neighbors and they could potentially take one of those five that were hired back for the day and see if they can do the tanker drill. Commissioner Sassi stated he would defer to the Deputy Chief as to how he would like to handle that. The rest of the Board consented to that as well.

BoFC Regular Meeting 10/10/23

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Deputy Chief Champion stated Safety Day is Saturday, October 14. He will keep the Board informed as to the status. He stated everything is going well and he will be back tomorrow.

Executive – Deputy Chief Champion said he has one personnel matter for Executive Session.

- **Department** – Chairman Komorsky stated he spoke with Bob McCord and he said to say hi to everyone.
- **Union** – no report.

Commissioner Ward stated they discussed policies at the last meeting, so he created an additional channel on Teams named Policies to enter documents to be reviewed. He did send out an e-mail to everyone.

Commissioner Sassi said cost recovery numbers are due in a few days so he should have some numbers for the Board at the next meeting.

**ABSTRACT:** \$27,324.86

Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Burns, the Board RESOLVED to pay the bills for the Month of September/October as per the abstract for \$27,324.86. Pignataro – Aye, Burns – Aye, Sassi – Aye, Ward – Aye, Komorsky – Aye. **Motion carried.**

**PUBLIC COMMENTS:**

At 6:17 PM, Chairman Komorsky opened the meeting to public comments. There were none.

**EXECUTIVE SESSION:**

At 6:17 PM, upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Burns, the Board RESOLVED to go into Executive Session to discuss two personnel items from the Chief and one personnel item from the Deputy Chief. Pignataro – Aye, Burns – Aye, Sassi – Aye, Ward – Aye, Komorsky – Aye. **Motion carried.**

At approximately 6:30, Mark Pozniak joined the meeting via Teams.

**OPEN SESSION:**

At 19:04 PM the Board resumed Open Session. Chairman Komorsky stated they needed to rescind the prior motion for the abstract for \$27,324.86 due to an error in a purchase order.

Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Burns, the Board RESOLVED to rescind the prior motion to pay the bills for the Month of September/October as per the abstract for \$27,324.86. Pignataro – Aye, Burns – Aye, Sassi – Aye, Ward – Aye, Komorsky – Aye. **Motion carried.**

Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Burns, the Board RESOLVED to pay the bills for the Month of

BoFC Regular Meeting 10/10/23

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September/October as per the abstract for \$26,800.86. Pignataro – Aye, Burns– Aye, Sassi – Aye, Ward – Aye, Komorsky – Aye. **Motion carried.**

### **PREPARE 10/24/23 MEETING AGENDA:**

The Board will have Secretary Le prepare the agenda for the 10/24/23 Regular Meeting. Commissioner Pignataro reminded the public that the hearing for the 2023 budget is on Tuesday, October 17<sup>th</sup> at 7 pm.

### **ADJOURNMENT:**



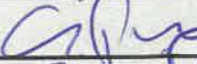


At 19:06 PM, upon a Motion made by Commissioner Pignataro and SECONDED by Commissioner Burns, the Board RESOLVED to adjourn the meeting. Pignataro – Aye, Burns – Aye, Sassi – Aye, Ward – Aye, Komorsky – Aye. **Motion carried.**

Respectfully submitted by Julie Beyer on behalf of Bria Le – District Secretary  
***Approved by the Board of Fire Commissioners on 10/24/2023***

BoFC Regular Meeting 10/10/23

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VENDOR		Amount Due	PO #	10/10/2023
Adams Power Equipment ✓	\$	✓ 84.52	5452	Service on stihl chain saw
Adams Power Equipment ✓	\$	✓ 392.22	5415	Lawn maintenance equipment service and parts
Bottini Fuel ✓	\$	✓ 1,753.96	12626	Diesel fuel delivery to Station 2
Central Hudson ✓	\$	✓ 1,054.10	12624	Electric for Station 1
Fleet Pride ✓	\$	✓ 60.00	12635	NYS safety inspection for 47-31, 47-74, & 47-11
Fleet Pride ✓	\$	✓ 20.00	12631	NYS safety inspection for 47-12
Fleet Pride ✓	\$	✓ 20.00	12627	NYS safety inspection for 47-32
Freihofer Ice & Springwater ✓	\$	✓ 126.00		Aug. 4 - 16 water deliveries to Stations 1 & 2
Freihofer Ice & Springwater ✓	\$	✓ 81.00		Aug. 23 - 30 water deliveries to Stations 1 & 2
Freihofer Ice & Springwater ✓	\$	✓ 148.50		Sept. water deliveries to Stations 1 & 2
Freihofer Ice & Springwater ✓	\$	✓ 126.00		July water deliveries for Stations 1 & 2
Frontier Communications ✓	\$	✓ 150.70	12630	Station 1 telephone services for October
Grainger ✓	\$	✓ 151.78	12621	Cleaning supplies
Grainger ✓	\$	✓ 33.72	12623	Cleaning supplies
HG Page ✓	\$	✓ 79.95	5430	Bug spray & padlocks
Hopewell Fire Apparatus ✓	\$	✓ 360.00	12601	Pump repairs 47-12
Hudson Valley Office Furniture ✓	\$	✓ 374.00	12581	Bookcase for Deputy Chief's office
Interstate Battery of HV ✓	\$	✓ 799.75	12634	Vehicle batteries for 47-12
Jackson Lewis ✓	\$	✓ 4,476.00	12636	Professional services for August
Julie Beyer ✓	\$	✓ 180.00		9/26/23 meeting transcription
KoscoHeritage ✓	\$	✓ 234.66	12625	Station 1 fuel oil delivery
KoscoHeritage ✓	\$	✓ 533.15	12629	Station 3 fuel oil delivery
LB Landscaping ✓	\$	✓ 280.00	12633	Station 3 lawn maintenance
Manpower ✓	\$	✓ 2,004.95	12638	Office work w/e 9/24/23 & 10/01/23
Medical Warehouse ✓	\$	✓ 207.77		Expendable medical supplies
Medical Warehouse ✓	\$	✓ 208.89		Expendable medical supplies
Medical Warehouse ✓	\$	✓ 18.93		Expendable medical supplies
Medical Warehouse ✓	\$	✓ 672.87		Expendable medical supplies
<del>Municipal Emergency Services (MES)</del>	<del>\$</del>	<del>✓ 2,351.38</del>	<del>5414</del>	<del>Turnout gear repairs and cleaning (2 coats, 3 pants)</del>
<del>Municipal Emergency Services (MES)</del>	<del>\$</del>	<del>✓ 138.46</del>	<del>5420</del>	<del>Dry suit repairs</del>
<del>Municipal Emergency Services (MES)</del>	<del>\$</del>	<del>✓ 26.00</del>	<del>12603</del>	<del>Uniform item</del>
<del>Municipal Emergency Services (MES)</del>	<del>\$</del>	<del>✓ 81.75</del>	<del>12618</del>	<del>Uniform item</del>
<del>Municipal Emergency Services (MES)</del>	<del>\$</del>	<del>✓ 51.84</del>	<del>5407</del>	<del>AA &amp; AAA batteries</del>
NY Fire Equipment ✓	\$	✓ 827.00	12383	Boots for new hires
NYCOMCO ✓	\$	✓ 485.00	5440	Headset replacement on 47-32
Paychex of NY ✓	\$	✓ 1,151.60	12637	Payroll fees for August 2023
The Workplace	\$	* 2,846.00	12639	Physicals for September 2023 \$2,322
Tompkins (Cardmember Services) ✓	\$	✓ 2,754.26	12632	Credit card purchases for Sept. 2023
VCI Emergency Vehicle Specialists ✓	\$	✓ 2,685.26	12460	Repairs & parts for 47-71
VESO ✓	\$	✓ 349.61		Volunteer life insurance for Nov. 2023
Wright Express Fleet (WEX) ✓	\$	✓ 1,372.50	12640	Gasoline card purchases for Sept. 2023
TOTAL SUBMITTED		\$ 29,754.08	Commissioner Signatures:	
changes listed:			 10-10-23  10-10-23  10/10/23  10/10/23  10/10/23	
TOTAL APPROVED				
KEY:				
pre-paid				
Paid				

2,192.00 (MT)

21,324.86 - 524.00 = 20,800.86 - per board 10/1/23  
 516 - 654.00 = 26,670.86 (MT) 10/1/23