



LAGRANGE FIRE DISTRICT

504 Freedom Plains Rd • Poughkeepsie, NY 12603



MINUTES BOARD OF FIRE COMMISSIONERS Special & Regular Meeting – Tuesday, August 8th, 2023

ATTENDEES: Chairman Marc Komorsky
Commissioner Richard Sassi (*arrived 7:14*)
Commissioner Barry Ward (*arrived 7:06 via Teams*)
EMS Administrator Michael Benenati
Treasurer Mark Pozniak (*arrived at 7:04 via Teams*)
Commissioner George Burns
Commissioner Anthony Pignataro
Chief Tim O'Connor
Deputy Chief Anthony Champion
Secretary Bria Le

At 5:35 pm, Chairman Marc Komorsky called the special portion of the LaGrange Fire District Board of Fire Commissioners' meeting to order for Tuesday, August 8th, 2023, and led the Pledge of Allegiance.

Chairman Komorsky introduced all the Commissioners and officers present and welcomed all the members of Pierson and Tambini families.

APPOINTMENTS & SWEARING IN:

- Firefighter/Paramedic Hiring
Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Burns, the Board RESOLVED to appoint Seth Pierson to the position of Firefighter/Paramedic in the LaGrange Fire District. Pignataro – Aye, Burns – Aye, Komorsky - Aye. **Motion Carried.**
- Firefighter/Paramedic Hiring
Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Burns, the Board RESOLVED to appoint Louis Tambini to the position of Firefighter/Paramedic in the LaGrange Fire District. Pignataro – Aye, Burns – Aye, Komorsky - aye. **Motion Carried.**

Secretary Le administered the Oath of Office to Pierson and Tambini after their respective appointment. The Board welcomed the new hires.

At 5:41 PM, the Board took a recess to allow the new hires and their families to have some refreshments, take pictures and meet the staff.

At 7:04 PM, the Board called the regular portion of the meeting to order.

MINUTES: - 7/25/23 Regular Meeting and 8/01/23 Special Meeting

Due to lack of a quorum of the commissioners that are present at this meeting who were also present at the July 25, 2023 meeting, the 7/25/23 Regular Meeting minutes will be held over until the next meeting.

Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Burns, the Board RESOLVED to approve the minutes of the 8/01/23 Special Meeting. Pignataro – Aye, Burns – Aye, Komorsky - Aye. **Motion Carried.**

CORRESPONDENCE: -

- Check – Utica National Insurance Group refund due to endorsement credits for \$1,031.00

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Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Burns, the Board RESOLVED to deposit the Utica National Insurance Group refund check into the General Fund. Pignataro – Aye, Burns – Aye, Komorsky - Aye. **Motion Carried.**

ROOM USE REQUESTS: - None

At 7:06 Commissioner Ward joined the meeting via Teams, but will not be counted for voting purposes.

OLD BUSINESS/UNRESOLVED ITEMS:

- Station 1 & 3 Roof Replacement – Commissioner Komorsky stated that Greg Bolner was present to review the Roof Proposals from Vanguard Roofing for Station 1 and Station 3. Vanguard is part of a co-op through TIPS, which allows for the procurement of services without going to the formal bidding process. It is similar to what was done for the roof at Station 2. It helps in getting contractors that are local and responsive. Vanguard has been in Wappingers since 1972. Mr. Bolner stated he met with them and previous discussions had placed this at approximately a \$60-\$70,000 project. It came in at approximately \$100,000 for each roof. In Hyde Park a roof they just did came in at approximately \$18 per square foot and this came in at approximately \$15-\$16 per square foot. The prices everywhere are high. They put together a quote for Station 1 for \$98,000 for the base quote. They had a \$5200 addition for a new synthetic material that helps keep the shingles cooler and it is a breathable material. It extends the life of the asphalt shingles. This is in place of the felt that used to be used. The roof will still have the roof ridge vent. They do have to put an ice and water shield along the eaves of the roof to meet code. Per coat, it is four to five feet back from the eaves. They do have an add-on for an ice and water shield along the whole roof. It is a \$5,000 upgrade. If the Board would like more information for it, Mr. Bolner will get it. Commissioner Burns asked what the life span of the roof would be. Mr. Bolner stated it should be a 30-year roof. Commissioner Ward stated the last time he checked they were not putting the years of lifespan in writing anymore. Mr. Bolner stated they also list that if they find damaged sheathing they will repair it with CDX plywood. They do think they might find that over the main entrance to Station 2. There is no price for if they find structural damage to the trusses. They won't know that until they start work. Commissioner Burns asked if there were any leaks or damage inside. Chairman Komorsky said no. Mr. Bolner stated if the Board wanted to reconsider an overlay it would probably decrease this price by approximately 25% but it will reduce the life of the shingles and reduce the life of the warranty. Chairman Komorsky stated he would like to do it once and do it right. Commissioner Pignataro asked how long the project would take and Mr. Bolner said it would take a few days. If it is approved now, they could probably get to it in late September or mid-October. He estimated it would be approximately one week per site.

At 7:14 Commissioner Sassi arrived at the meeting.

Mr. Bolner stated that Station 3 is basically the same thing but they are looking at a price of \$103,850.00. It is a little larger roof area and for different groups. Chairman Komorsky asked if they were going to keep all the different levels or try to level it out. Mr. Bolner stated they will be continuing with the different levels. This price is just for roofing and not construction. This will have the same ice shield and sheathing and vents. Mr. Bolner said he could get more information on the ice and water shield if it is something the Board would like. Chairman Komorsky was in favor of

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doing the whole roof with the ice and water as it was not a huge monetary increase but would increase the lifespan of the roof. Commissioner Pignata asked Mr. Bolner for information on terms of warranty. Commissioner Ward stated he would like to see them move forward regardless. If the vendor picks a shingle that they don't like they can change it as an amendment to the contract. Mr. Bolner asked if the Board wanted to set an allowance for the decking if they run into that problem. He typically recommends 10%. Chairman Komorsky asked what would happen if they exceeded \$10,000. Mr. Bolner stated they would have to come back before the Board. Commissioner Ward stated they would deal with it rather quickly if that were the issue. Commissioner Pignataro asked Treasurer Pozniak if these projects were good to move forward as discussed. Treasurer Pozniak stated he believed this was to be funded through the Building Reserve so they will need to do a permissive referendum as well. Commissioner Ward stated there were several things they were going to adding to the permissive referendum. He stated he believes they have the cash flow at this point to handle this and they can wait until future meetings to discuss the permissive referendum. Treasurer Pozniak stated that was fine. Commissioner Ward stated they are still working on the possible bid for the building fascia. Treasurer Pozniak did mention if the referendum were to fail and they have already engaged the vendor, they would have to pay out the general funds. There was some discussion regarding how long ago and who did the Station 3 roof. Attorney Petriccione stated if the roofs were going to be included in the Permissive Referendum, they should take a vote now. If they are going to do individual referendums, they can wait. Commissioner Burns stated they are planning on doing one referendum for everything. Attorney Petriccione said then they should take a vote today.

Upon a MOTION made by Commissioner Burns and SECONDED by Commissioner Pignataro, the Board RESOLVED to do a steep slope roof at 21 Red Oaks Mill Road in Poughkeepsie, NY with the ice and water shield option for an additional \$5,715, for \$103,850.00. Burns – Aye, Pignataro – Aye, Sassi – Aye, Komorsky - Aye.

Motion Carried.

Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Burns, the Board RESOLVED to have a 10% allowance on the roof at 21 Red Oaks Mill Road. Pignataro – Aye, Burns – Aye, Sassi – Aye, Komorsky - Aye. **Motion Carried.**

Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Burns, the Board RESOLVED to do a steep slope roof at 2388 Route 82 in LaGrangeville at a cost of \$98,380.00 plus the new ice and water shield insulation on the whole roof for \$5,230.00 and a 10% allowance for any additional wood sheeting that is needed. Pignataro – Aye, Burns – Aye, Sassi – Aye, Komorsky - Aye. **Motion Carried.**

- Station 1 Building update – Mr. Bolner stated he did research to understand discrepancies in prior asbestos surveys. They found out that at Station 1 there are approximately 6 ceiling tiles that are different than the rest of the ceiling tiles in the meeting room and they are asbestos. They would have to be removed as part of an asbestos abatement. They do not have the price for the removal of that yet. There is also asbestos floor tile in the kitchen and in the front lobby and office. There is some asbestos ceiling tiles in the bathrooms and bar area and in the bathroom off of the meeting room. They did discuss the possibility of breaking this up into phases over time. The sleeping

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quarters drives the necessity for the HVAC improvement and bathrooms. They were looking at doing the bathrooms first because there is no code requirement for that. Once they build sleeping quarters you have to have bathrooms. The same goes for the HVAC improvements. Chairman Komorsky stated there is a third bathroom as well. Commissioner Ward stated that is in the ready room but does not fall within the scope of this project. Mr. Bolner stated they broke it out so that Phase 1 is the 2 toilets, laundry area, the corridor, and all of the asbestos abatement. The kitchen, as discussed, was not part of this scope. That would probably be an additional \$250-\$300,000. They want to look into the possibility of narrowing Phase 1's corridor to avoid having to do major modifications to the kitchen. There was some discussion about what corridors could be reduced in width. They suggest doing all the asbestos abatement with the first phase in the mechanical room, in the main meeting room, the two bathrooms, and the corridor. The original estimate was approximately \$30,000 for the asbestos abatement. It will have to go out to bid. Commissioner Pignataro asked the Chief if he had any concerns and he stated they did have a few suggestions. They had additional discussion regarding bathroom set ups. The next phase would be to get the District design level plans to review. They do recommend doing those all at one time. Treasurer Pozniak asked if the total cost would be approximately \$1.5 million. Commissioner Ward stated it is now at approximately \$1.28 million. They are within \$8000 of the original estimate. Mr. Bolner proposed these costs at today's costs. He does recommend they allow for a 10% increase in Phase 2 and Phase 3. Chief O'Connor asked if this were to be done all in one shot instead of three phases how long would it take and would it be better for the cost. Commissioner Ward said it could not be done all at one shot. Commissioner Burns said there were also 2 bids for the asbestos abatement. Commissioner Ward stated they are not doing the ready room. Chairman Komorsky asked if it would make more sense to do the project in one shot and borrow the funds at 8% versus planning an additional 10% per phase for inflation costs. Treasurer Pozniak stated there are a lot of additional costs associated with borrowing funds. Commissioner Ward stated at the inflationary costs versus the fees it would cost more to do it all at one time. Chairman Komorsky stated he was concerned about hyperinflation moving forward. Commissioner Ward stated he is not in favor of taking this out of phase and just working with the funds they have. Commissioner Pignataro asked if Treasurer Pozniak could work up possible funding costs. Mr. Bolner sent a link to Secretary Le that she can send to the Board. It is like an inside 3D view. He also said they will try to keep the kitchen the way it is. Chief O'Connor stated it may be a good idea to look at options for the kitchen.

- Station 3 Storage Room – Chairman Komorsky stated they are working on it.
- Station 2 Brick Pointing – Chairman Komorsky stated they are working on it.
- Door Security and Camera status update – Commissioner Ward stated he has not heard anything new from Jeff about this.
- EMS Cost Recovery Program status update – Commissioner Sassi stated he does not have the current run report for the month yet. He does have a half-year report that states they have received just over \$323,000 through the end of June. That does not account for the 9% that is paid. Commissioner Pignataro asked what the budgeted amount was and Commissioner Ward said it was \$250,000.

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- Physicals status update – Commissioner Sassi there was no update at this time. It is still a work in progress.
- ESO Reporting status update – Chief O'Connor stated there was nothing to report at this time.
- Grant update – Chief O'Connor stated he signed off on the final payment for COVID Recovery Grant for \$104,486.83. The Board thanked him for his work on that. Chief O'Connor will be looking into a new grant for the storm that was just declared a natural disaster. In order to collect, they would have to bill Orange County, Dover, and Beekman for their deployments. The one in LaGrange is easy because it is their own district, but for Arlington and Poughkeepsie to recoup anything, they would have to bill LaGrange. It's complicated. He sat through a FEMA webinar last week and that was what they were told. The first step is filling out the Intent to File a Claim and then the rest gets done over time. Commissioner Pignataro asked if the billed agency has to pay LaGrange or do they just need to bill it. Chief O'Connor stated money has to be exchanged. If Arlington and Poughkeepsie want to submit, they have to supply LaGrange with their numbers and then LaGrange gets paid and has to pay the money to them. Commissioner Ward said there are no billing agreements through the mutual aid plan. Chief O'Connor said this isn't through mutual aid. This is outside of that, as it's cost recovery from a declared state of emergency. No one can file for their costs to go mutual aid. It has to come from the responding jurisdiction. If Dover and Beekman do not file for recovery costs, there is nothing that Lagrange can recover. To work with Orange County they have to go through Dutchess County since that is how they were deployed. The first step is to file intent and that can be withdrawn if they decide this process is too much work. The minimum requirement is \$3800 for filing. Over the course of those two days there were 10 people on overtime for most of that. They can also bill for the use of equipment and the boat for the rescues. He has never done out of county paperwork like this, but FEMA and the County will help.
- Station 3 Outside Fire – Chairman Komorsky stated he spoke to Randy at Utica National to get the adjuster to speak with Steve Turner at Redemption Mechanical to discuss the cost. Chief O'Connor stated Mr. Turner was here yesterday and said he has not heard from anybody about this. Secretary Le stated she forwarded an e-mail to Mr. Turner and the adjuster was asking if he had any questions. Mr. Turner initially thought the adjuster had questions for him. Chairperson Komorsky stated the adjuster needs to be told that it is prevailing wage because he did not understand that. He has texted Mr. Turner and called him already. He is waiting for a call back from Mr. Turner. Mr. Turner called Chairman Komorsky at this point in time. The Chairman told him to relay to the adjuster that this is a prevailing wage job. Mr. Turner said he has tried five to six times with three to four voice mails. Mr. Turner did reach out to the contract person supplied by Secretary Le and he has not heard back from him either. Chairman Komorsky will call Utica tomorrow.
- Station 2 Meeting Room Videoconferencing system – EMS Administrator Benenati said there is nothing for the Board at this time.
- Diesel Tank Accessories - Deputy Chief Champion stated the overflow protection recommended by DEC was installed and is working. The next step is finding out what the DEC wants for

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secondary exterior containment. As soon as he has that information, he will come back to the Board with it.

- HIPAA Compliance – EMS Administrator Benenati stated his comments are in the documents in Teams for the Board to review.
- Building Repairs/Repair Requests – Chairman Komorsky stated there was nothing new at this point.

NEW BUSINESS:

- Out of County Training Requests – Chief O'Connor stated that at previous meetings he had said there were classes people were approved for that have changes in their dates. Randy Skuza had put in for an Instructor I class and cannot make the rescheduled dates. She is registered for a class in Albany in November instead. He believes she will be driving back and forth daily and she will need a vehicle. No one had a problem with this.
- Standard Work Day and Reporting Resolution for Elected and Appointed Officials - Secretary Le stated this is normally addressed at the beginning of the year. It was overlooked and it needs to be sent into the retirement system. It is the standard resolution they make each year for the treasurer as he does not follow the standard timekeeping system.

Upon a MOTION made by Commissioner Burns and SECONDED by Commissioner Pignataro, the Board RESOLVED to accept the Standard Work Day and Reporting Resolution for Elected and Appointed Officials as attached to these minutes. Burns – Aye, Pignataro – Aye, Sassi – Aye, Komorsky – Aye.

Motion Carried.

REPORTS: (by officers present)

- **Treasurer Pozniak**
 - **Update** - As of today, the gross receipts from the EMS recovery funds are \$496,651.00. Once you deduct the 9% fee, it is a net of \$451,953.00 to date. He is still behind on the reconciliations but will have it done by the end of the month as they cannot work on next year's budget without updated numbers.
 - **Budget** - Treasure Pozniak suggested that everyone look at the use of reserves and to make sure that they are all happy with the plan because that will drive the contributions to the reserves and that is one of the bigger variables to the budget planning. Most of the other expenses are driven by the union contract. Choices of apparatus, building repairs, and equipment are the biggest variables. He stated he will not be at the next board meeting but is looking to have a plan to work on at the first meeting in September. Commissioner Pignataro asked when he would like direction from the Board in regard to the type of budgets that he will be creating for the Board. Treasure Pozniak stated he usually makes one that is within the tax cap, one at the committed increase of 6.24% and one with a wish list of everything. He will double check that percentage amount to see if it has been decreased. Commissioner Pignataro asked if there was a way to see a budget without the additional spending for new employees to see what the spending was without the SAFER increase. Treasurer

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Pozniak stated there are so many intertwined costs, that it may be difficult to do, but he can try to do something as a simplified version. Commissioner Ward stated they already have a budget showing line by line expenses which are not personnel related. There was discussion regarding what budget forms could show this. Chairman Komorsky asked what they need to budget for retirement expenses. Treasurer Pozniak and Commissioner Ward discussed how to get to these numbers and what funds would be used to cover unexpected retirements.

- **Chief Tim O'Connor**

Chief O'Connor stated he will be on vacation for the next meeting.

- **Training** – LaGrange was asked to partake in a live fire burn. It has been quite some time since they have done that. It is on Monday with Fairview and it is something needed for their 100 hours annually. There are seven people that will be going. They are providing an engine, their ALS gear, and an ambulance. There will be more details on Thursday to get ready for it. Chief O'Connor will be present for this training. The last one they did like this was with the City of Beacon and Castle Point. They will be at New Hackensack at eight o'clock Monday morning. All new staff will be going except for the two firefighters sworn in at this meeting.

After the Swift water rescue in Lagrange, News 4 reached out because they want to do a special on the Swift Water Rescue Team. They will be doing a training practice run on Monday as well for when News 4 wants to do their special. They made national news with their rescue from the storm. No date has been set yet for this. When he knows the date, he will make sure the Board is informed.

Three agencies are looking to get reimbursed for the rope rescue class that was in Kingston. The County is confused by the different ways each company does their payroll. They have supplied the spreadsheets for all stations to fill in. This is for the existing MIG grants, not an upcoming one. Chairman Komorsky asked about the grant with the 19 applications. Chief O'Connor said he has not heard anything about it yet.

- **Personnel** – The three probationary firefighters are currently on groups. When they come out of the academy, they concentrate on getting them cleared for fire qualifications. It is harder to get them cleared on EMS calls because only one person goes on each EMS call. They are all doing very well. One of them has over 30 calls already. Firefighter Rand has been on some very unique calls. Reports coming in on all of them have been great. They have reached out to the lieutenants to help review the calls since there have been so many lately. The Chief reviewed the process for reviewing the calls. The two new hires start Monday and academy starts in Westchester on September 12. Chairman Komorsky asked if they would need an officer at the academy during this time. Chief O'Connor stated that is not required as they are not sending five people. He discussed the differences between the academy program at Montour Falls and the academy program in Westchester. There is an advantage to being able to teach in-house. There is an open policy in Westchester to send people down to assist with training. Chief O'Connor asked for the ability to occasionally send MTO Nate Herring-Trott, and maybe one other person, at will, to help build their training capabilities at the academy in Westchester as needed. It would only be for one day at a time. The Board was on board with this.

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The new volunteer EMT is close to completing her EMT class and is starting to do ride time with another volunteer.

- **Executive Session** - Chief O'Connor has one personnel issue for executive session.
- **EMS Administrator Michael Benenati**
 - **Updates** - at the Board meeting of July 26 he entered additional career staff in for the automatic e-mail reports and he is continuing to work on that project. Jenn Keiser started working on the statistics reports and they completed the March 2022 statistics and they were e-mailed to the Board on July 27. She is currently working on April 2022 statistics and will get them out as soon as possible. On Wednesday the 26 Deputy Chief Champion and he met with one of the candidates interested in serving for the QA position. As the coordinator there are four additional meetings to hold. He did speak to Scott Merritt regarding the CIC agreement. He is currently away on training but is willing to meet upon his return. There are two staff members that have become CPR instructors. As the instructor trainer, EMS Administrator Benenati is the only one able to certify them. He has never taught that course before and is learning the process. He is continuing to work on that. He spent today reviewing the HIPPA Guidelines. Commissioner Pignataro said they say "JL revised 2023". He cannot see EMS Administrator Benenati's comments. JL is someone in the attorney's office. EMS Administrator Benenati stated his comments are all listed as "author" and not his name.
 - **NYS DOH Inspection** – They have complied with the Providers Plan of Correction that was e-mailed to the Board on the 26 July. They are working on the details of the corrective plan to develop the necessary SOG's and training. Chairman Komorsky asked if they would hear back from the State. EMS Administrator Benenati stated they acknowledged receipt of the plan. As far as they are concerned it is over.
 - **Executive Session** – EMS Administrator Benenati stated he had one personnel item.
- **Deputy Chief Anthony Champion**
 - **Mechanic Helper** -The new mechanic helper is working out well. He said the last couple of weeks he has been working with Jack Burghardt and Jack has nothing but good reviews. He is working on his own a little more. He has met with and spoken to the lieutenant in charge of maintenance and they will work out a schedule for more productive communication.
 - **Updates** - They are continuing on the secondary containment for the diesel tank. Mr. Bolner will be getting prices on the bollards that were requested at the last meeting. Deputy Chief Champion will provide that information to the Board as soon as he gets it. The equipment disposal of the old Tahoe and red maintenance truck are still in process and will be done by the end of the month. Lieutenant Lopes assisted on the installation of a radio into the new maintenance truck.

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Deputy Chief Champion has had numerous phone calls to Ingersoll-Rand to find out where the new compressor for Station 2 is. He will start calling them daily instead of once a week, as he's getting no response.

A quote will be received from Giaimo for the emergency purchase and installation of the AC at Station 3.

47-68 does have new tires after approval at the last meeting. There are new winter tires for the chiefs' vehicles as well, based on the recommendations from the new mechanic. Chairman Komorsky stated Commissioner Sassi identified a 2019 Chevy Tahoe at Blooming Road Volunteer Ambulance Corp. and they have reduced the price to \$48,000 or best offer. It has new tires. It has 52,500 miles on it. He asked if this was something that would meet the District's needs. Commissioner Sassi stated it has a light and siren package as well as a paramedic box setup in the back. Deputy Chief Champion stated if they forward it to him, he will get it to the apparatus committee to review. Commissioner Ward stated they should review what is in the reserve funds for vehicles first. He stated there is no plan to purchase for 2023 on apparatus. The next step vehicle is not set to be purchased until 2028. They do have a school car which they do have a budget line for. If this vehicle meets that requirement there would be funds for it.

Commissioner Ward asked if AED's that were budgeted have been purchased yet. EMS Administrator Benenati stated they have not been purchased yet. Commissioner Ward stated there was approximately \$9000 for RTF. Deputy Chief Champion stated that has not been spent at this time. Commissioner Ward stated there was a stretcher for \$35,000 budgeted and the stair chair for \$5000. There was also a thermal imaging camera for \$8800. Deputy Chief Champion stated they did do the TIC. He stated they did have a budget line for two ice suits to be replaced. They purchased two Swift water suits that were in dire need of replacement and they came in under what the ice suits were quoted at. He will get those figures to Commissioner Ward.

- **Department** – Chairman Komorsky stated he spoke to Bob McCord, and he says hello.
- **Union** – there was no report at this time.

ABSTRACT: \$193,993.17, which included an additional \$224.00 for Mike Hackett for the catering.

Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Burns, the Board RESOLVED to pay the bills for the Month of August as per the abstract for \$193,993.17. Pignataro – Aye, Sassi – Aye, Burns – Aye, Komorsky – Aye. **Motion carried.**

PUBLIC COMMENTS:

At 9:02 PM, Chairman Komorsky opened the meeting to public comments. There were none.

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EXECUTIVE SESSION:

At 9:03 PM, upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Burns, the Board RESOLVED to go into Executive Session to discuss 1 personnel item from Treasurer Pozniak, one legal issue from Chairman Komorsky, one personnel item from Chief O'Connor, one personnel item from EMS Administrator Benenati, one contractual item from Commissioner Ward, one contractual item from Secretary Le, and one contractual and one personal item from Commissioner Sassi. Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky – Aye. **Motion carried.**

OPEN SESSION:

At 11:20 PM the Board resumed Open Session.

PREPARE 8/8/23 MEETING AGENDA: Secretary Le will prepare this.

ADJOURNMENT:

At 11:21 PM, upon a Motion made by Commissioner Pignataro and SECONDED by Commissioner Burns, the Board RESOLVED to adjourn the meeting. Pignataro – Aye, Sassi – Aye, Burns – Aye, Komorsky – Aye. **Motion carried.**

Respectfully submitted by Julie Beyer on behalf of Bria Le – District Secretary
Approved by the Board of Fire Commissioners on 8/22/23

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August 3, 2023

LaGrange Fire District
504 Freedom Plains Road
Poughkeepsie, NY 12603

Attention: Mr. Barry Ward:

Subject: Roof Inspection and Evaluation
(Steep Slope Roof Areas Only - 21 Red Oaks Mill Rd, Poughkeepsie, NY)

Dear Mr. Ward:

As per our conversation concerning the necessary roof work to be accomplished on the subject roof of your Poughkeepsie, New York facility and our subsequent close visual examination of this roof area, I am pleased to submit the following for your consideration:

This roof area is comprised of 1 layer of asphalt shingles installed over plywood decking. Inspection revealed the granules on the shingles have eroded to a point where the sun's ultraviolet rays have dried out the shingles, leaving them cracked and brittle in many areas. This embrittled state promotes additional cracking of the shingles allowing moisture to enter beneath them, not only lifting the shingles up but also possibly contaminating the underlayment and decking, eventually entering the rooms below as a leak.

Vanguard is providing two options below for your review; the first option would be the installation of new synthetic underlayment over the entire roof area which we feel will enhance the waterproofing viability of the new roofing assembly and the second is a per-sheet cost for replacement of any damaged/deteriorated wood deck.

The following scope of work briefly outlines the proper procedure for the removal and replacement of the existing shingles utilizing the acceptable industry standards for shingle roofing:

Scope of Work

- Remove and dispose of all shingles and associated materials possible (felt paper, ice and water shield, drip edge, rake edge) so as to expose the underlying wood deck structure.
- Once exposed, the plywood decking shall be inspected for any deficiency that would compromise the integrity of the new roofing assembly and it shall be brought to the attention of a designated representative of LaGrange Fire District so that authorization for repair may be procured. If authorized, this work shall be accomplished as per the unit price option below.
- Install new drip trim on the eave and rake edge.

2.

- Install new ice and water shield approximately 6' up the rake edge and at the eaves from the perimeter of the roof extending back up onto the wood deck structure. Additionally, it is to be installed in any valley area and around any through-the-roof projection for maximum protection.
- Once completed, high-quality synthetic underlayment shall be installed over the balance of the wood deck area.
- Install new ridge vent stopping approximately 6" from the ends of the peak.
- Once completed, install new architectural shingles (your choice of color available today) from the lowest point in an overlapping fashion to the peak in accordance with the manufacturer's specifications.
- Valley areas are to be flashed utilizing new shingles in a weaving pattern.
- In areas where shingles are to be installed by a wall or chimney, step flashing shall be utilized.
- Manufactured ridge and hip caps are to be used on all hips and ridges where ridge vent cannot be utilized.
- Remove roof related debris.
- Register the manufacturer's warranty.

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Quotation

We shall provide all labor, materials, tools, and equipment necessary to accomplish all work as described above for the sums of: \$103,850.00, plus permits and licensing, if any. Payment terms are to be mutually agreed upon.

OPTION 1 – New Ice and Water Shield Installation

In lieu of the installation of new synthetic underlayment, Vanguard shall provide and install new ice and water shield on the entire wood deck area for added protection at an additional minimal cost of \$5,715.00.

OPTION 2 – Damaged Plywood Deck Replacement

Removal of any damaged/deteriorated plywood decking and replacement with new 5/8" CDX plywood sheathing after authorization is procured from the LaGrange Fire District utilizing new 5/8" CDX plywood would be accomplished at the minimal cost of \$185.00 per sheet.

3.

It must be noted that should any framing or fascia work need to be accomplished, it shall be performed on a fair time and material basis.

Due to circumstances beyond our control, when supplier pricing continues to increase and some material availability is uncertain, the above quotation may only be held firm for twenty (20) days from the date of this proposal.

We have figured this work at prevailing wage rates for mechanics in Dutchess County and will perform it with qualified personnel.

Our firm operates a **FULLY INSURED Drug-Free** Merit and Open Shop, and as always at Vanguard, we are striving for improvement. We are once again proud to announce that we have been awarded the Northeastern Subcontractors Association's "**Gold**" **Safety Award** for our outstanding safety record for the past seventeen years. We hope by constantly training our employees, we will also help in keeping your employees and facility safer.

Thank you for the opportunity of being of service to you, and we look forward to working with you on this project.

Cordially yours,

VANGUARD ORG., INC.

Frank Z. Algier

Frank Z. Algier
FZA/cad



August 3, 2023

LaGrange Fire District
504 Freedom Plains Road
Poughkeepsie, NY 12603

Attention: Mr. Barry Ward:

Subject: Roof Inspection and Evaluation
(Steep Slope Roof Areas Only - 2388 Route 82, Lagrangeville, NY)

Dear Mr. Ward:

As per our conversation concerning the necessary roof work to be accomplished on the subject roof of your LaGrangeville, New York Firehouse and our subsequent close visual examination of this roof area, I am pleased to submit the following for your consideration:

This roof area is comprised of one layer of asphalt shingles installed over plywood decking. Inspection revealed the granules on the shingles have eroded to a point where the sun's ultraviolet rays have dried out the shingles, leaving them cracked and brittle in many areas. This embrittled state promotes additional cracking of the shingles allowing moisture to enter beneath them, not only lifting the shingles up but also possibly contaminating the underlayment and decking, eventually entering the rooms below as a leak.

Vanguard is providing two options below for your review; the first option would be the installation of new synthetic underlayment over the entire roof area which we feel will enhance the waterproofing viability of the new roofing assembly and the second is a per-sheet cost for replacement of any damaged/deteriorated wood deck.

The following scope of work briefly outlines the proper procedure for the removal and replacement of the existing shingles utilizing the acceptable industry standards for shingle roofing:

Scope of Work

- Remove and dispose of all shingles and associated materials possible (felt paper, ice and water shield, drip edge, rake edge) so as to expose the underlying wood deck structure.
- Once exposed, the plywood decking shall be inspected for any deficiency that would compromise the integrity of the new roofing assembly and it shall be brought to the attention of a designated representative of LaGrange Fire District so that authorization for repair may be procured. If authorized, this work shall be accomplished as per the unit price option below.
- Install new drip trim on the eave and rake edge.

2.

- Install new ice and water shield approximately 6' up the rake edge and at the eaves from the perimeter of the roof extending back up onto the wood deck structure. Additionally, it is to be installed in any valley area and around any through-the-roof projection for maximum protection.
- Once completed, high-quality synthetic underlayment shall be installed over the balance of the wood deck area.
- Install new ridge vent stopping approximately 6" from the ends of the peak.
- Once completed, install new architectural shingles (your choice of color available today) from the lowest point in an overlapping fashion to the peak in accordance with the manufacturer's specifications.
- Valley areas are to be flashed utilizing new shingles in a weaving pattern.
- In areas where shingles are to be installed by a wall or chimney, step flashing shall be utilized.
- Manufactured ridge and hip caps are to be used on all hips and ridges where ridge vent cannot be utilized.
- Remove roof related debris.
- Register the manufacturer's warranty.

©Vanguard Org., Inc. 2023

Quotation

We shall provide all labor, materials, tools, and equipment necessary to accomplish all work as described above for the sum of: \$98,380.00, plus permits and licensing, if any. Payment terms are to be mutually agreed upon.

OPTION 1 – New Ice and Water Shield Installation

In lieu of the installation of new synthetic underlayment, Vanguard shall provide and install new ice and water shield on the entire wood deck area for added protection at an additional minimal cost of \$5,230.00.

OPTION 2 – Damaged Plywood Deck Replacement

Removal of any damaged/deteriorated plywood decking and replacement with new 5/8" CDX plywood sheathing after authorization is procured from the LaGrange Fire District utilizing new 5/8" CDX plywood would be accomplished at the minimal cost of \$185.00 per sheet.

3.

It must be noted that should any framing or fascia work need to be accomplished, it shall be performed on a fair time and material basis.

Due to circumstances beyond our control, when supplier pricing continues to increase and some material availability is uncertain, the above quotation may only be held firm for twenty (20) days from the date of this proposal.

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Thank you for the opportunity of being of service to you, and we look forward to working with you on this project.

Cordially yours,

VANGUARD ORG., INC.

Frank Z. Algier

Frank Z. Algier
FZA/cad

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

Employer Location Code

5 1 1 3 7

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev.11/19)

BE IT RESOLVED, that the LaGrange Fire District / 51137 hereby established the following standard work days for these titles and will
(Name of Employer) (Location Code)
report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
Appointed Officials:									
Mark Pozniak			Treasurer	1/1/23 - 12/31/23	8 hrs	2.5 days	<input type="checkbox"/>	weekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>



VENDOR	Amount Due	PO #	Due Date	8/8/2023
Adams Power Equipment	\$ 98.04	5404		Air filter, plugs & wire, fuel cap service kits
Adams Power Equipment	\$ 182.66	5337		Service for backpack blowers- ignition module
Amazon	\$ 270.86	12201		Apple pencils for ipads and vacuum
Amazon	\$ 123.50	12341		Bldg & grounds cleaning supplies
Amazon	\$ 226.83	12355		Socket splitter, emergency dash strobe, traffic light bar
Amazon	\$ 27.29	12458		Pencils and 3 hole punch
Central Hudson	\$ 1,008.61	12425		Station 1 electric 6/17/23-7/21/23
CryoWeld	\$ 63.00	12459		Compressed Oxygen 2.2 (5.1) D size
First Arriving LLC	\$ 1,308.00	4800		Custom website fire/EMS package renewal 5/5/23-5/4/24
Fleet Pride	\$ 246.29	5395		Windshield washer fluid, diesel nozzle, backup alarms
Fleet Pride	\$ 45.99	5393		Drain Valve MOD replacement
Fleet Pride	\$ 25.30	5405		Thread sealant & anti-seize
Fleet Pride	\$ 117.44	12461		Hand operated level pump def
Fleet Pride	\$ 185.88	12462		WD-40 Smart Straw
Fleet Pride	\$ 339.48	12463		Battery 12 volt and battery core uni
Frontier Communications	\$ 142.53	12444		Station 1 phone svc 7/25/23-8/24/23
H.O. Penn Machinery	\$ 2,308.50	12430		Trouble shoot electric power generator station 2 + miles
H.O. Penn Machinery	\$ 616.50	12431		Trouble shoot electric power generator station 1 + miles
Jackson Lewis P.C.	\$ 16,426.50	12453		Professional legal Services for the month of July 2023
Julie Beyer	\$ 180.00	2023-BL		Transcription of minutes from 7/26/23
LB Landscaping	\$ 280.00	12428		Lawn maintenance station 3 7/10 & 7/25/2023
Manpower	\$ 1,140.80	12419		Bookkeeper office work w/e 7/23/23
Manpower	\$ 1,122.98	12442		Bookkeeper office work w/e 7/30/23
MES (Municipal Emergency Svcs)	\$ 435.00	5361		Step Chocks & Wheel chocks
MES (Municipal Emergency Svcs)	\$ 45.35	12439		Streamlight repair/part: Vulcan light
MES (Municipal Emergency Svcs)	\$ 352.04	12437		PPE Maint. & Repair right over left spider harness
MES (Municipal Emergency Svcs)	\$ 284.95	12432		Compressor preventive maint. Air sample and fuel chrg.
MES (Municipal Emergency Svcs)	\$ 684.00	5365		AV3000 HT wkevlar lining & 4-strap harness
MES (Municipal Emergency Svcs)	\$ 114.00	5367		Hose hook for 5" hose (47-12)
MES (Municipal Emergency Svcs)	\$ 429.00	12435		Turnout Gear bags
MES (Municipal Emergency Svcs)	\$ 515.85	12438		SCBA flow test, minor repair, batteries, strap gauge
MES (Municipal Emergency Svcs)	\$ 280.78	12441		Career Staff uniforms (pants & Polos)
MES (Municipal Emergency Svcs)	\$ 483.82	5336		Fuel 50-1, Fuel 4 cycle blend, 5 gal pail, batteries
MES (Municipal Emergency Svcs)	\$ 687.54	12433		Durahide m-pack driver gloves
MES (Municipal Emergency Svcs)	\$ 98.22	12440		Durahide m-pack driver gloves
MES (Municipal Emergency Svcs)	\$ 625.00	5373		Fire Boots
MES (Municipal Emergency Svcs)	\$ 330.00	12409		Men's short sleeve shirts for Lt. FLIPS
MES (Municipal Emergency Svcs)	\$ 121.50	5324		Durahide leather driver gloves (3)
MES (Municipal Emergency Svcs)	\$ 625.00	5386		Honeywell pro warrington leather boot-NFPA
MES (Municipal Emergency Svcs)	\$ 15,793.00	12283		PPE, apparl and accessories Tail coat & Tail Pant
NYSIF Worker's Comp	\$ 13,389.18	12447		Workman's Comp
NYSIF Worker's Comp	\$ 40.00	12448		Workman's Comp
NYS Employees Health Ins Pending Acct	\$ 107,845.24	12464		NYS Employee Health Ins Monthly premium sept 2023
Optima Environment Svcs Inc	\$ 2,311.75	12455		Parts & repair to fuel tank @ station 2
Page Lumber	\$ 92.21	5394		Softener salt, screws, drano, double sided tape
Paychex of NY	\$ 258.84	12417		Paychex flex enterprise processing fees w/e 7/9/23
Premier Fire Apparatus	\$ 736.19	12420		Repairs to 47-55, brakes, cab lift cylinder
Premier Fire Apparatus	\$ 3,470.04	12424		Repairs to 47-13, vacuum gauge, primer pump
Premier Fire Apparatus	\$ 1,829.09	12422		Repairs to 47-12, air auto eject, filter
Premier Fire Apparatus	\$ 2,407.13	12423		Repairs to 47-61, driver side pump shut off valve
Premier Fire Apparatus	\$ 3,205.17	12421		Repairs to 47-31 primer, front discharge valve
Pyramid Media	\$ 42.00	12427		ASHI instructor authorization
R & G Auto Body	\$ 1,068.58	12373		Hood repair on 47-2 2007 Chevy Suburban
Safeguard Business Systems	\$ 426.62	12416		Business cards & Checks
Servpro of NW & SE Dutchess	\$ 1,920.00	12070		Deep clean station 2 kitchen
Shelterpoint Life Ins Co	\$ 137.37	12452		First rehab employee vision ins monthly prem for sept 2023
TEK Medical Service	\$ 998.00	12418		FF Physical
The Workplace	\$ 2,916.00	11748		Required member physicals for district for July 2023
Tompkins Trust Co Cardmember svcs	\$ 564.53	12443		Amazon order/Harbor freight order/EZ pass prepaid toll
VESO Life Insuranc	\$ 349.61	12457		Life Insurance Volunteers premium sept 2023
WEX Bank	\$ 1,369.59	12454		Unleaded gas fuel purchases for July 2023

TOTAL SUBMITTED		\$ 193,769.17	Date:	Commissioner Signatures:
changes listed:		\$193,993.17	8/8/23	[Signature]
			8/8/23	[Signature]
			8/8	[Signature]
TOTAL APPROVED				
KEY:				
pre-paid				
Paid				