



LAGRANGE FIRE DISTRICT

504 Freedom Plains Rd • Poughkeepsie, NY 12603



MINUTES BOARD OF FIRE COMMISSIONERS Regular Meeting – Tuesday, August 22nd, 2023

ATTENDEES: Chairman Marc Komorsky
Commissioner Richard Sassi
Commissioner Barry Ward
EMS Administrator Michael Benenati
Secretary Bria Le
Commissioner George Burns *(absent)*
Commissioner Anthony Pignataro
Chief Tim O'Connor *(absent)*
Deputy Chief Anthony Champion
Treasurer Mark Pozniak *(via Teams)*

At 6:09 pm, Chairman Marc Komorsky called the Board of Fire Commissioners Regular Meeting to order for Tuesday, August 22nd, 2023, and led the Pledge of Allegiance. He welcomed everyone to the meeting.

Commissioners Sassi and Ward attended remotely and could not be counted for voting purposes.

MINUTES: - 7/25/23 Regular Meeting and 8/08/23 Regular Meeting

Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Burns, the Board RESOLVED to approve the minutes of the 7/25/23 Regular Meeting. Pignataro – Aye, Burns – aye, Komorsky - aye. **Motion Carried.**

Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Burns, the Board RESOLVED to approve the minutes of the 8/08/23 Regular Meeting. Pignataro – Aye, Burns – Aye, Komorsky - aye. **Motion Carried.**

CORRESPONDENCE: -

- Check – Utica National Insurance Group for supplemental payment on an insurance claim - \$1,586.40.
- Check – Department of Homeland Security for COVID Grant - \$104,496.83

Upon a MOTION made by Commissioner Burns and SECONDED by Commissioner Pignataro, the Board RESOLVED to deposit both the Utica National Insurance Group and the Department of Homeland Security check into the General Fund. Pignataro – Aye, Burns – Aye, Komorsky - aye. **Motion Carried.**

Chairman Komorsky thanked everyone who worked on the COVID Grant.

Deputy Chief Champion introduced the Board to the new part-time mechanic, Sean Brandt.

ROOM USE REQUESTS: - None

OLD BUSINESS/UNRESOLVED ITEMS:

- Station 1 Building update – Commissioner Ward stated the next phase will be to work up the design costs, which Greg Bolner from CPL is working on. They will hopefully have that at the next meeting. The original layout for expenditures of money was to be in 2026, 27, and 28 with \$303,283.77 through year end 2025. In reality they are not going to go to bid in until December 2023 or January 2024 with the awarding of bids in Spring. It probably would not be completed until 2025 so it is not

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unreasonable to do this as a single project. They would be expending the same funds in the same time frame as originally planned as under the three-phase project. That is how they will continue unless anyone has any objections. That way the funds would still be available to them for the next two years. The Board was in favor of this. There will be no borrowing of money required for this.

- Station 1 & 3 Roof Replacement – Commissioner Ward stated contracts are being drawn up and should be ready to be signed soon. The contractor asked who would be the signatory on these documents. The Board was in favor of having Commissioner Ward continue and sign things.
- Station 2 Brick/Fascia work – Commissioner Ward stated that Mr. Bolner said he has someone who can do this work. They are going to expand that project to include both Station 1 and Station 2 for any masonry pointing. It will be done after they do the roof so that all of the exterior will be sealed up. Chairman Komorsky stated there is a leak at Station 1 that is concerning. He asked what the plan was for temporary repair on that. Commissioner Ward stated there is not one because they will be doing the roof within the next month or so. That leak has been there for a while so one more month won't make a difference. Chairman Komorsky asked if there was a mold issue and Deputy Chief Champion said there was. He suggested putting a tarp in that area until the roof gets done. Commissioner Ward stated he was unsure where that issue was. He was there on Sunday and that area has had an issue for quite a while. This should be repaired within 30 to 60 days and he does not see the need to spend funds for work that's just going to get torn out. Commissioner Pignataro asked the Deputy Chief if he has seen the amount of water coming in during that storm. Deputy Chief Champion said he has not but will have someone look to see. Commissioner Pignataro stated he did not have a problem with waiting for repair work as long as it's not a safety issue. Chairman Komorsky agreed. Commissioner Ward stated there is no appearance of water on any interior ceiling tile or wall.
- Station 3 Storage Room – Commissioner Ward stated there was no news regarding this issue.
- Door security and Camera status update – Commissioner Ward stated this work is all done. They should be getting a last voucher, if they don't already have it, for Station 3.

Commissioner Ward stated in regard to the permissive referendum, the attorney is preparing it and a copy of the note has been sent out to all involved. Right now, they need it to include the Station 2 office floor work that they spent roughly \$33,000. The attorney is looking for vendor name and exact cost. In regard to the roofs at Station 1 and Station 3, Greg Bolner will be providing that contract for vendor detail along with the exact cost. He has sent out a request for vendor specifics for security access at Station 2 and the cameras exterior and interior at Stations 1, 2, and 3. The only thing not included is the epoxy on the break room floor work because that was included in the capital projects reserve work under the building for \$5068. He asked Secretary Le to please send that contract to the attorney as well. The Station 1 work is estimated to be approximately \$1.4 million, they probably do not need to permissive referendum on that until they get into more detail in the spring of 2024. The pointing work they do not have the detail as to who the vendor is and the exact costs so that might have to be combined in 2024. Chairman Komorsky asked when Mr. Bolner would be supplying the vendor and costs on the Station 1 and 3 roof projects. Commissioner Ward stated they should have it within the next week or two. He stated he would send them out to the Board as soon as he gets the contract specifics. He does

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not believe the estimates are going to come in as high as what they budgeted. Commissioner Pignataro asked about the Station 2 floor. Commissioner Ward stated it was a project that was approved in March. The \$33,000 is the project at Station 2.

- EMS Cost Recovery Program status update – Commissioner Sassi had no report at this time. Commissioner Ward stated they are getting good funds back from the cost recovery. That is also a makeup of 2022 and 2023 cost recoveries. They probably won't see a normalized amounts until the middle of 2024. He stated when they get into the budget cycle this EMS recovery funds are going to be needed for the reserve funds.
- Physicals status update – Commissioner Sassi had no report at this time.
- ESO Reporting status update – In Chief O'Connor's absence, there was no update at this time.
- Grant update – In Chief O'Connor's absence, there was no update at this time.
- Station 3 Outside Fire – Deputy Chief Champion stated the electric was done today. The AC unit has gone into the software area as well.
- Station 2 Meeting Room Videoconferencing system – Deputy Chief Champion stated they received communication from an individual who reached out to EMS Administrator Benenati. They are still in the process of reviewing it. The Deputy Chief would like to sit down with Treasurer Pozniak to go over the next steps for that as well as bidding process for the tile. Chairman Komorsky asked if EMS Administrator Benenati had been in communication with the gentleman who gave a presentation and he said no. The Deputy Chief has not either. Commissioner Ward asked if there were any updated costs on that or if it was still within the \$60,000 range. The Deputy Chief said there are no updates.
- Diesel Tank Accessories – Deputy Chief Champion stated the clock gauge for the overflow has been installed. Mr. Bolner found out that to add bollards around the diesel tank set up is around \$1200 each. Deputy Chief Champion recommends seven bollards. It was suggested that Scott Price might be willing to do that work. Commissioner Ward stated there should be a building code standard regarding placement.

Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Burns, the Board RESOLVED to place a maximum of seven bollards around the diesel tank at a cost of \$1200 each per town code for safety reasons.
Pignataro – Aye, Burns – Aye, Komorsky - Aye. **Motion Carried.**

- HIPAA Compliance – EMS Administrator Benenati stated he put his comments in Teams. Deputy Chief Champion will add his comments in as well.
- Building Repairs/Repair Requests –
Kitchen Hood Cleaning - Deputy Chief Champion stated all three kitchen hoods at all three stations need to be cleaned at a cost of \$795 per system. Commissioner Ward stated there is a code requirement for cleaning these hoods.

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Upon a MOTION made by Commissioner Burns and SECONDED by Commissioner Pignataro, the Board RESOLVED to have all three hoods inspected and cleaned for \$795 each. Pignataro – Aye, Burns– Aye, Komorsky - Aye. **Motion Carried.**

Gutters/down spouts/brick work - Commissioner Ward stated this will be taken care of with the roof. Deputy Chief Champion stated at Station 1 there is a leak that is compromising the corner of the building. There are also downspouts that do not have fixtures running from the gutter system to the drainage system. It is possibly affecting the paint as it is peeling. Chairman Komorsky stated Mr. Bolner will be taking care of that.

NEW BUSINESS: - None.

REPORTS: (by officers present)

- **Treasurer** – There was no report in Treasurer Pozniak’s absence.
- **Chief Tim O’Connor** – There was no report in Chief O’Connor’s absence.
- **EMS Administrator Michael Benenati** - EMS Administrator Benenati stated that effective August 10, 2023, the lieutenant/paramedic Jason Ryan met all the requirements and was cleared to function as a fire district paramedic. EMS Administrator Benenati extended his congratulations to Jason for his dedication to the paramedic training program and wished him well as he begins his endeavors as a paramedic. The Board members congratulated him as well.

EMS Administrator Benenati is continuing to work with Brendan Whalen on the CME program. He is making good progress with entering the data into the program and he has in all the data for those expiring up through June of 2024. The EMS Administrator does need to review this data in the next few weeks. Chairman Komorsky asked if he was now out of Station 2 instead of Station 1 to do this work and he said the Deputy Chief took care of it.

EMS Administrator Benenati has been working with Jenn Kaiser on the statistics and they have completed entering them through May of 2022, which the Board should have. He has reviewed June of 2022 and she is currently working on getting those completed as well. Commissioner Ward asked why they are being done one month at a time instead of in summary form. EMS Administrator Benenati stated monthly statistics are helpful to him. They only have Firehouse Software up through July 2022. Once June gets done, they will do a partial for July and then they will have to switch to ESO. It will be up to the Chief to build the reports in ESO.

Lieutenant Martell is continuing to work with the new hires and from an EMS perspective it is going well.

- **Deputy Chief Anthony Champion** –
Training - Deputy Chief Champion asked for permission to go to the New Executive Officer class from September 17th to the 22nd at the cost of the room, meals, and the use of the district vehicle. The class may be canceled if enough people do not register.

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He does not have the cost for the room at this time. This class is being run by the Division of Homeland Security.

Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Burns, the Board RESOLVED to allow the Deputy Chief to go to the New Executive Officer class from September 17th through September 22nd at a cost to cover the room, meals, and the use of the district vehicle. Pignataro – Aye, Burns– Aye, Komorsky – Aye. **Motion carried.**

Compressor - Deputy Chief Champion stated the new compressor should be delivered any minute and he will coordinate with Ingersoll-Rand for the installation.

Updates – Station 3 electrical was done for the AC in the software room. He would like to sit with EMS administrator Benenati & Treasurer Pozniak to work on the specs for some of the projects going on right now. Lieutenant DeMillo has taken over the mechanics side and the Deputy Chief is working with him and Lieutenant Martell to keep the Board updated on repair status of mechanical equipment. Commissioner Ward asked about the compressor at Station 2 and what the approximate cost was. Deputy Chief Champion stated it is approximately \$1118.54. He asked if they wanted to include the air-conditioning at Station 3 for the electrical and the condenser unit in the permissive referendum. Commissioner Ward asked if it was for the replacement and the Deputy Chief said no. This was the emergency purchase that was authorize for the computer room. He can e-mail the numbers to Commissioner Ward to see if it should be included. Secretary Le stated it was \$7200 for the condensing unit and up to \$3000 for the branch circuit. Commissioner Ward stated they would talk to the Treasurer as to where that should be spent out of. It could be R&S or the permissive referendum. It will depend on the current budget lines.

Deputy Chief Champion stated he had one item for personal discussion in executive session.

- **Department** – Bob stated he had no department report, but he and Jackie McCord greeted everyone and the Board expressed their pleasure in seeing them in person.
- **Union** – no report.

ABSTRACT: \$48,251.24

Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Burns, the Board RESOLVED to pay the bills for the Month of August as per the abstract for \$48,251.24. Pignataro – Aye, Burns– Aye, Komorsky – Aye. **Motion carried.**

PUBLIC COMMENTS:

At 6:49 PM, Chairman Komorsky opened the meeting to public comments.

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- Victor Zamaloff stated they did a nice job on the offices.
- Deputy Chief Champion stated that based on the great actions of the individuals involved in the Overlook Swift water rescue call, News Channel 4 reached out to Arlington Fire District, City of Poughkeepsie Fire Department, and Lagrange Fire District to do filming of some operations. The departments have gotten together to do some training and they will be filming operations on August 29th. The location and time has yet to be determined. The Deputy Chief has a meeting with Chief Steinberg from Arlington tomorrow at 9:45 and this will be one of the topics they would discuss. He will share all the final information with the Board once he has it.

EXECUTIVE SESSION:

At 6:52 PM, upon a MOTION made by Commissioner Burns and SECONDED by Commissioner Pignataro, the Board RESOLVED to go into Executive Session to discuss 1 personnel item from the Deputy Chief, and 1 personnel item from Secretary Le. Pignataro – Aye, Burns – Aye, Komorsky – Aye. **Motion carried.**

OPEN SESSION:

At 7:03 PM the Board resumed Open Session.

PREPARE 9/12/23 MEETING AGENDA: Secretary Le will prepare this.

ADJOURNMENT:

At 7:03 PM, upon a Motion made by Commissioner Burns and SECONDED by Commissioner Pignataro, the Board RESOLVED to adjourn the meeting. Pignataro – Aye, Burns – Aye, Komorsky – Aye. **Motion carried.**

Respectfully submitted by Julie Beyer on behalf of Bria Le – District Secretary
Approved by the Board of Fire Commissioners on 9/12/23

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VENDOR	Amount Due	PO #	8/22/2023
Adams Power Equipment ✓	\$ ✓ 314.89	5406	Chainsaw parts
Amazon ✓	\$ ✓ 212.75	12473	Stationary & supplies
Amazon ✓	\$ ✓ 42.40	12476	Laundry detergent
Bottini Fuel ✓	\$ ✓ 1,654.46	12465	Diesel fuel delivery 8/3
Bottini Fuel ✓	\$ ✓ 1,985.96	12513	Diesel fuel delivery delivered 8/17
Brandl's Towing ✓	\$ ✓ 100.00	12483	Tow 47-8 from MH Regional Hospital
Brandl's Towing ✓	\$ ✓ 225.00	12482	Winching 47-61 from Villa Lane, Pough
CPL Architecture Engineering Plng ✓	\$ ✓ 180.00	12503	Professional svcs for pd end 7/28/23 Stations 1 & 3 roof
CPL Architecture Engineering Plng ✓	\$ ✓ 675.28	12502	Professional svcs stat 1 interior renovation
Dutchess Tire Center ✓	\$ ✓ 1,376.00	12504	Tires for 47-1 & 47-2
Dutchess Tire Center ✓	\$ ✓ 2,753.72	12505	Repairs & parts for 47-68
Dutchess Tire Center ✓	\$ ✓ 525.00	12506	Repairs & parts for 47-73
Dutchess Tire Center ✓	\$ ✓ 410.00	5378	Repairs & parts for 47-11
Dutchess Tire Center ✓	\$ ✓ 1,253.28	4377	Tires for 47-72
ESO Solutions Inc ✓	\$ ✓ 2,515.50	12512	ESO scheduling plus
Fleet Pride ✓	\$ ✓ 381.99	12497	Fluid diesel exhaust 55 gal
Fleet Pride ✓	\$ ✓ 14.99	5418	Wash brushes
Jen Kaiser ✓	\$ ✓ 13.50	2023-BL	Reimburse bckgrnd chk (approved already-was not on last abstract of 8/8)
Julie Beyer ✓	\$ ✓ 180.00	2023-BL	Minutes transcription from 8/8
LB Landscaping ✓	\$ ✓ 280.00	12500	Lawn maint stat 38/1 & 8/15
manpower ✓	\$ ✓ 1,140.80	12486	office work w/e 8/6/23
manpower ✓	\$ ✓ 1,140.80	12511	office work w/e 8/13/23
MassMutual Financial Group ✓	\$ ✓ 259.75	12499	Life Ins Initial premium due for Sept 2023-firefighter
MassMutual Financial Group ✓	\$ ✓ 419.50	12484	Life Ins Initial premium due for Sept 2023-firefighter
MassMutual Financial Group ✓	\$ ✓ 691.50	12485	Life Ins Initial premium due for Sept 2023-firefighter
MassMutual Financial Group ✓	\$ ✓ 259.75	12517	Life Ins Initial premium due for Sept 2023-firefighter
M & O Sanitation, Inc. ✓	\$ ✓ 754.95	12498	Pump Septic Stat 2
Medical Warehouse ✓	\$ ✓ 154.58	5389	ALS medications
Medical Warehouse ✓	\$ ✓ 330.16	2023MB	Medical supplies 2023
Medical Warehouse ✓	\$ ✓ 610.68	12470	Medical supplies 2023
Medical Warehouse ✓	\$ ✓ 283.85	12471	Medical supplies 2023
Medical Warehouse ✓	\$ ✓ 453.00	12468	Medical supplies 2023
Medical Warehouse ✓	\$ ✓ 437.19	2023MB	Medical supplies 2023
MES (Municipal Emergency Svcs) ✓	\$ ✓ 1,574.24	5385	Dry Suites
MES (Municipal Emergency Svcs) ✓	\$ ✓ 280.00	12284	Hydro testing
MES (Municipal Emergency Svcs) ✓	\$ ✓ 199.58	12451	Career staff uniforms
MES (Municipal Emergency Svcs) ✓	\$ ✓ 291.72	5381	SCBA waist straps
MES (Municipal Emergency Svcs) ✓	\$ ✓ 325.65	12493	Career staff uniforms
MES (Municipal Emergency Svcs) ✓	\$ ✓ 250.00	12031	Career staff uniforms
MES (Municipal Emergency Svcs) ✓	\$ ✓ 186.33	12492	Career staff uniforms
MES (Municipal Emergency Svcs) ✓	\$ ✓ 655.73	12487	Career staff uniforms
MES (Municipal Emergency Svcs) ✓	\$ ✓ 235.75	12488	Career staff uniforms
MES (Municipal Emergency Svcs) ✓	\$ ✓ 417.66	12494	Career staff uniforms
MES (Municipal Emergency Svcs) ✓	\$ ✓ 855.00	5383	Bunker gear repair
MES (Municipal Emergency Svcs) ✓	\$ ✓ 508.44	12495	Career staff uniforms
NYCOMCO ✓	\$ ✓ 1,056.70	12374	APX 6000 leather case & battery
NYCOMCO ✓	\$ ✓ 363.35	5396	Radio install 47-97
Optimum ✓	\$ ✓ 337.14	12491	Cable & internet svc Station 1 8/8/23-9/7/23
Optimum ✓	\$ ✓ 63.79	12480	Cable service Station 2 8/8/23-9/7/23
Optimum ✓	\$ ✓ 215.67	12507	Internet service Station 2 8/16-9/15
Optimum ✓	\$ ✓ 175.74	12490	Cable & internet svc Station 3 8/8/23-9/7/23
Precision Automotive ✓	\$ ✓ 657.69	12510	Repairs/parts 47-8
Precision Automotive ✓	\$ ✓ 2,061.25	5417	Serviced 47-2
RBT CPAs, LLP ✓	\$ ✓ 983.93	12475	Misc Professional fees-verify bank account info yearly
Redemption Mechanical Inc ✓	\$ ✓ 4,875.00	12479	HVAC Svc Agreement LFD pd 10/11/22-10/10/23
Ringsquared Telecom LLC ✓	\$ ✓ 430.69	12489	Phone charges Station 2 & 3 8/1-8/31
Royal Carting ✓	\$ ✓ 469.48	12478	Commercial Waste svc for month of July 2023 stat 1,2,3

Signatures on Page 2

VENDOR		Amount Due	PO #	8/22/2023
Stryker Sales Corp	✓	\$ 439.50	12509	Kit carry bag
Stryker Sales Corp	✓	\$ 1,371.90	12372	1st installment for svc agreement EMS preventative 4 years
ULINE	✓	\$ 3,600.82	12474	Office equipment (chairs, tables)
VCI Emergency Vehicle Specialists	✓	\$ 2,273.44	12501	Repairs & parts for 47-72
Verizon Wireless	✓	\$ 886.76	12496	Apparatus, smartphone & tablet cell svc 7/2-8/1
Verizon Wireless	✓	\$ 28.06	12516	Modem lines billing 7/11-8/10
Verizon	✓	\$ 149.00	12413	FIOS internet svc stat 2 8/15-9/14
TOTAL SUBMITTED		\$ 48,251.24		Commissioner Signatures:
changes listed:		8/22/23		
		8-22-23		
		8/22/23		
TOTAL APPROVED				
KEY:				
pre-paid				
Paid				