



# LAGRANGE FIRE DISTRICT

504 Freedom Plains Rd • Poughkeepsie, NY 12603



## MINUTES BOARD OF FIRE COMMISSIONERS Regular Meeting – Tuesday, July 25<sup>th</sup>, 2023

ATTENDEES: Chairman Marc Komorsky  
Commissioner Richard Sassi  
Commissioner Barry Ward  
EMS Administrator Michael Benenati  
Secretary Bria Le  
Commissioner George Burns (*absent*)  
Commissioner Anthony Pignataro  
Chief Tim O'Connor (*absent*)  
Deputy Chief Anthony Champion  
Treasurer Mark Pozniak (*via Teams*)

At 6:08 pm, Chairman Marc Komorsky called the Board of Fire Commissioners Regular Meeting to order for Tuesday, July 25<sup>th</sup>, 2023, and led the Pledge of Allegiance. He welcomed everyone to the meeting.

### **MINUTES:** - 6/26/23 Regular Meeting and 7/11/23 Regular Meeting

Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Sassi, the Board RESOLVED to approve the minutes of the 6/13/23 Regular Meeting. Pignataro – Aye, Ward – Aye, Sassi – Aye, Komorsky - Aye. **Motion Carried.**

Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Ward, the Board RESOLVED to approve the minutes of the 7/11/23 Regular Meeting. Pignataro – Aye, Ward – Aye, Sassi – Aye, Komorsky - Aye. **Motion Carried.**

### **CORRESPONDENCE:** -

- Thank you note – Walter Behrman, Jr. – Per Chairman Komorsky a copy will be put into the attending members folders.
- Request for Ice Donation – Goals for Hope Soccer Tournament – The Board had no issue with this.
- Check – NYS Dept of Health for Healthcare Worker Bonus Program - \$11,303.25  
Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Ward, the Board RESOLVED to deposit the Healthcare Worker Bonus Program check into the General Fund. Pignataro – Aye, Ward – Aye, Sassi – Aye, Komorsky - Aye. **Motion Carried.**
- Thank you letter from NYSP Troup “K” – a copy of this will go into the Chief’s file.

### **ROOM USE REQUESTS:** - None

### **OLD BUSINESS/UNRESOLVED ITEMS:**

- Station 1 & 3 Roof Replacement – Commissioner Ward said one of the suppliers just provided the information. They should be seeing an estimate in the August meeting.
- Station 1 Building update – Commissioner Ward stated they should be seeing the initial phase plan in the August time frame. They have received an invoice for the work that was done outside of this building for the landscaping.

### BoFC Regular Meeting 7/25/23

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- Station 3 Storage Room – Commissioner Ward stated there was no news regarding this issue.
- Station 2 Brick Pointing – Commissioner Ward stated he has called a couple of masons. There appear to be no sole proprietors that will take on this task. He did speak to Greg Bolner about it. They need to create a scope of work so they can get appropriate bids. Hopefully that will be turned in in August or September as well.
- Door security and Camera status update – Commissioner Ward stated he believes they already paid for the camera system. Secretary Le stated they paid for everything except for Station 3. Commissioner Ward stated they need to get a Camera Use Policy in place, and that they are working with counsel on it.
- EMS Cost Recovery Program status update – Commissioner Sassi stated he received reports from last month and they have been forwarded to the commissioners and treasurer. He did speak to them (ProClaim) in regard to rates for next year's budget and no changes were recommended. He did have one item for Executive Session.
- Physicals status update – Commissioner Sassi there was no update at this time.
- ESO Reporting status update – In Chief O'Connor's absence, there was no update at this time.
- Grant update – In Chief O'Connor's absence, there was no update at this time.
- Station 3 Outside Fire – Commissioner Sassi asked if there were any updates with insurance. Chairman Komorsky said no. He is waiting to hear back from Steve Turner. Commissioners Sassi and Ward both said they saw Mr. Turner who stated insurance has not returned his calls. Chairman Komorsky will reach out to them. Deputy Chief Champion stated that final completion costs came in under what was originally submitted, so there are some savings there.
- Station 2 Meeting Room Videoconferencing system – EMS Administrator Benenati stated he received an e-mail from them this morning and they expect to get back to him within the next week or two but noted that it might take some time for the RFQ (Request for Quotes).
- Mechanic status update -Deputy Chief Champion stated the mechanic started yesterday. He was doing orientation and was in today to work with Jack. The job notice will be removed from the website. The new mechanic holds a Heavy's Inspection Certificate and has offered to do oil changes and filter changes on the rigs as well. Deputy Chief Champion stated he will keep him at the scope that he was hired under, but does the Board want to consider expanding his list of duties as he was hired under small engine repairs. Chairman Komorsky stated he believed if anything had the word 'heavy' in it, it required an assistant to be present. Deputy Chief Champion will check with Civil Service to see if it is an issue as long as the equipment stays on the ground and not on the lift. Chairman Komorsky stated he has no problem with that being done as long as equipment stays on the ground. The Deputy Chief will check to see what the provisions and

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requirements are for that specific job title. The Board was in favor of allowing him to do this work as long as it meets the scope requirements for his current job title.

- Station 3 Boiler – Deputy Chief Champion stated it is complete and not leaking. It should be ready for an optimal heating season this fall. Chairman Komorsky stated it was well done.
- Diesel Tank Accessories – Deputy Chief Champion stated that as of the last meeting, he was ordering an overflow protection. It has been ordered but there is no ETA at this point. The DEC recommends a catch container system around the bottom of the diesel tank and he is looking into qualifications and specs for that.
- Station 2 Office Furniture – Deputy Chief Champion stated the chairs have been received and they are waiting on a couple more items that should be received between September and October.
- HIPAA Compliance – EMS Administrator Benenati stated there is no report from him at this time. Deputy Chief Champion stated he has read through it one time and it is a work in progress.
- Station 2 Landscaping – Secretary Le stated she spoke to Jeff Keiser and the vendor willing to donate his time to continue to stop by over the next few weeks to make sure it is maintained. Commissioner Ward asked Secretary Le to send a note thanking him for his contributions.
- Building Repairs/Repair Requests - Deputy Chief Champion stated he will be contacting Mr. Devens to build an area at Station 1 for temporary bedroom space, as the career staff has expanded out there. He is working with Hudson Valley Office Furniture to get walls to attach to the buildout.

### **NEW BUSINESS:**

- Out of County Training Requests – Deputy Chief Champion stated there are no out-of-county requests that this time.
- Station 3 Dedicated Cooling Unit - Deputy Chief Champion stated during the hot weather, when the AC was down at Station 3, the software room was excessively hot. Steve Turner has put together a quote for an air conditioning unit to be put in there (quote attached). It was sent to the Board through the Teams App. It is around \$7200. He has also reached out to the electrician and will meet with him on Friday to set up an estimate for the electrical work. Commissioner Ward felt that this was an emergency purchase as the heat was causing all the computers and phones to go off-line.

Upon a MOTION made by Commissioner Ward and SECONDED by Commissioner Pignataro, the Board RESOLVED to move forward with the installation of the air conditioning unit in the IT room at Station 3 at a cost of \$7200, as an emergency purchase. Pignataro – Aye, Ward – Aye, Sassi – Aye, Komorsky – Aye.

#### **Motion Carried.**

Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Ward, the Board RESOLVED to allow up to \$3000 for the branch circuit. Pignataro – Aye, Ward – Aye, Sassi – Aye, Komorsky - Aye.

#### **Motion Carried.**

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### - Public Relations Request –

- LaGrange Fall Festival, October 15<sup>th</sup> -Deputy Chief Champion stated traditionally they send a staffed ALS ambulance and a fire engine. It usually is comprised of three individuals in total. One of them has usually been the Fire Prevention Officer. He is asking for that same thing for this event. Commissioner Pignataro asked if they would be responding from this event or if it was an overtime detail. Deputy Chief Champion stated yes it would be over time but they would be available to respond should the need arise.

Upon a MOTION made by Commissioner Ward and SECONDED by Commissioner Sassi, the Board RESOLVED to staff an ALS ambulance and an engine for the Lagrange Fall Festival, bringing three staff members back on overtime. Pignataro – Aye, Ward – Aye, Sassi – Aye, Komorsky - Aye. **Motion Carried.**

- Angels of Light event at Freedom Park - Deputy Chief Champion stated that Angels of Light is based out of Millbrook and they assist children and families living in the Hudson Valley with life-threatening illnesses. This event is September 16<sup>th</sup> from noon to 6 PM and he is looking for an ALS staffed ambulance and an engine for a total of three individuals at overtime rates. Commissioner Ward asked what the primary role for the day was and Deputy Chief Champion stated it is to have a presence there. In the past they have handed out items to the kids and families

Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Ward, the Board RESOLVED to staff ALS ambulance and an engine bringing three staff members back on overtime. Pignataro – Aye, Ward – Aye, Sassi – Aye, Komorsky - Aye. **Motion Carried.**

### **REPORTS:** (by officers present)

- Treasurer** – Treasurer Pozniak stated they did receive the 2% insurance money in the amount of \$57,888.91. They will be writing a check to the fire department for that amount for them to disperse it to the different companies. Union President Rancourt requested that the check be cut by the district as the department has not had a treasurer in years and it takes a long time to get the check without having a treasure in place. Treasure Pozniak stated if the Board was fine with it, and the language of the law allows for it, he does not have a problem doing it that way. Commissioner Sassi asked how the check is broken down and Commissioner Ward explained it is only for active membership and not for the department itself. EMS Administrator Benenati stated he believes it is for the calendar year 2022 so the active status for that year has not been completed at this point.  
Treasurer Pozniak stated he is behind on the reconciliations by several months as the payroll software is taking longer to get a working template. He will need to dedicate a few work days on this project.
- Chief Tim O'Connor** - was not present.
- EMS Administrator Michael Benenati** - EMS Administrator Benenati stated on July 18<sup>th</sup> they experienced a spot New York State Department of Health EMS inspection when one of the crews was at the hospital and there were a few deficiencies that were noted. He said they

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received a notice of those deficiencies and are required to have a corrective plan of action. He has been working on that plan. EMS Administrator Benenati reviewed the list of deficiencies noted. A written reply to the deficiencies will be sent to the Bureau of EMS and the chief staff has discussed the corrective actions that will be taken. Commissioner Ward asked if there was a severity level assigned to these violations. EMS Administrator Benenati stated these are not severe issues and they have been marked corrected for the violations. There was a lot of discussion regarding the expiration dates and the length of time they were expired as well as repercussions and corrective actions.

- **Deputy Chief Anthony Champion** – DC Champion stated Tyler Edgar will be graduating from the academy this Friday at 10 AM. They are checking to see if anyone would like to go, and an invitation is extended to the Board of Fire Commissioners. They will be leaving at approximately 8:30 AM and it is at Westchester Community College. The two new hires have been contacted and have a swear-in date of the 8<sup>th</sup> of August at 5:30 PM with a regular meeting to follow. They have a start date of August 14<sup>th</sup>, and the projected start date of their Academy is tentatively the 12<sup>th</sup> of September. He stated he has one personnel matter for Executive Session.

They did get the electrical inspection for the new offices. They are just waiting for the Town to come in to do the final inspection so that permits can be removed.

He is still waiting to hear back from the estimated delivery and installation of the new compressor for Station 2. He will continue to check on that daily.

He would like to have the bid spec for the new staff vehicles to the Board for the next meeting so they can move forward with the bid process.

An e-mail was sent to the Board regarding 47-68's tires. He is requesting that all of the tires be replaced. Commissioner Ward stated there is no money in the reserve fund for this, so they need to plan accordingly for the next budget cycle. Deputy Chief Champion stated he would like them to consider repurposing this vehicle to a special operations type truck such as an ice/swift water/rope type rescue vehicle. The Board was in agreement with getting new tires.

- **Department** – Chairman Komorsky the stated he spoke to Bob McCord, and he says hello.
- **Union** – Union President Rancourt stated he had two things for Executive Session. One is contractual and one personnel.

**ABSTRACT:** \$65,088.72

Upon a MOTION made by Pignataro and SECONDED by Sassi, the Board RESOLVED to pay the bills for the Month of July as per the abstract for \$65,088.72. Pignataro – Aye, Sassi – Aye, Ward – abstain, Komorsky – Aye. **Motion carried.**

### **PUBLIC COMMENTS:**

At 6:54 PM, Komorsky opened the meeting to public comments. There were none.

Commissioner Ward stated that they need to start working on the budget cycle for the year and he reminded officers that if they know of any additional requirements, it needed to be turned in. Treasurer

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Pozniak encouraged the Board to review the reserve funds to see what they plan to spend over the next 5 to 10 years. There are still some lingering (EMS cost recovery) claims from 2022. These funds are earmarked to fill in the void in the funding of the reserves. That is his recommendation. Commissioner Sassi stated you have to look 12 to 18 months out on the EMS cost recovery program to be settled in to see a consistent month-to-month income.

Commissioner Ward asked about the purchase of the ALS gear. EMS Administrator Benenati stated they have started to purchase it. No money is due until it arrives.

### **EXECUTIVE SESSION:**

At 6:59 PM, upon a MOTION made by Pignataro and SECONDED by Sassi, the Board RESOLVED to go into Executive Session to discuss 1 contractual and 1 personnel item from the Union President, 1 contractual item from Commissioner Sassi, 2 personnel items from Treasurer Pozniak, 1 personnel item from the Deputy Chief, and 11 personnel and contractual items from Commissioner Ward and Commissioner Pignataro. Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky – Aye. **Motion carried.**

### **OPEN SESSION:**

At 10:36 PM the Board resumed Open Session.

**PREPARE 8/8/23 MEETING AGENDA:** Secretary Le will prepare this.

### **ADJOURNMENT:**

At 10:36 PM, upon a Motion made by Pignataro and SECONDED by Ward, the Board RESOLVED to adjourn the meeting. Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky – Aye. **Motion carried.**

Respectfully submitted by Julie Beyer on behalf of Bria Le – District Secretary  
***Approved by the Board of Fire Commissioners on 8/22/23***

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**Bria Le**

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**From:** Redemption Mechanical Inc <quickbooks@notification.intuit.com>  
**Sent:** Monday, July 24, 2023 8:28 PM  
**To:** apogee60@yahoo.com; Bria Le; Tim O'Connor  
**Subject:** Estimate 2744 from Redemption Mechanical Inc

**CAUTION:** This email originated from outside of **LaGrange Fire District**. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please review the estimate below. Feel free to contact us if you have any questions.  
We look forward to working with you.

Thanks for your business!  
Redemption Mechanical Inc

----- Estimate -----

P.O. Box 50  
Lagrangeville, NY 12540 US  
(845) 531-9332

Estimate #: 2744  
Date: 07/24/2023  
Exp. Date: \$7,200.00

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Address:

LaGrange Fire District  
504 Freedom Plains Rd  
Poughkeepsie, NY 12603

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Date	Activity	Service	Qty	Rate	Amount
07/24/2023	Recently at Station 3 the software room and its components achieved higher than permissible temperatures for proper operation. The installation of a dedicated cooling unit to keep the				

	room tempered within proper range is highly recommended.				
07/24/2023	Furnish and install all necessary materials to complete installation. Lines shall be run in conduit/gutter material for seal clean appearance. Outdoor unit to be set on stand or wall bracket. Equipment as follows: Fujitsu 33.1 seer r410a 9,000 btu condenser model AOUG09LZAS1 with matched indoor evaporator wall unit model ASUG09LZBS. Includes all labor and material necessary for install with the exception of electrical. Electrical requirements shall be listed on the following line.	Ductless A	1	7,200.00	7,200.00T
07/24/2023	Electrical requirements: 230 volts on a 15 amp breaker to a non fused service disconnect on the outside wall directly behind the software room.				
07/24/2023	Please note all line items reflect 10%	Service ag	1	0.00	0.00T



discount on  
all services  
performed as  
per service  
agreement.

07/24/2023

TAX EXEMPT

1

0.00

0.00T

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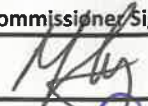

SubTotal:	\$7,200.00
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Tax:	\$0.00
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Total:	\$7,200.00

VENDOR	Amount Due	PO #	Due Date	7/25/2023
Adams Power Equipment ✓	\$ 61.19	5335		Mower deck v-belt part for John Deere
Ameritas Life Ins Corp of NY ✓ 839.10	\$ 1,679.44	12402		Dental Insurance Policy coverage
Barry Ward ✓	\$ 4,082.40	12407		NYS Employee Health Ins Reimbursement
Bottini Fuel ✓	\$ 1,795.80	12382		Diesel Fuel Delivery 600.4 gals @ 2.9910/gal
Brenntag Lubricants Norrheast ✓	\$ 322.57	12356		Oil Dri absorbent bags
Central Hudson >	\$ 951.53	12410		Station 3 Electric
Central Hudson >	\$ 27.15	12412		Station 3 Electric
Cryo Weld Corp >	\$ 120.57	12390		Compressed Oxygen
Cryo Weld Corp >	\$ 240.14	12393		Cylinder lease & OXM lease
Cryo Weld Corp >	\$ 962.23	12411		Fire extinguisher service/inspection
Dell Marketing L.P. >	\$ 8,932.49	12376		Dell support & Svcs
Dell Marketing L.P. >	\$ 415.52	12375		Office 365 monthly subscription
Doyle Security Systems, Inc. ✓	\$ 349.71	12380		All 3 Stations Security Building Monitoring 8/1-10/31
Freihofer's Ice & Spring Water Co. ✓	\$ 162.00	2022MB		Spring Water Delivery
Global Industries, Inc. ✓	\$ 2,846.82	12282		Office Chairs
HG Page ✓	\$ 35.97	5388		Zephyr wetmop head
Julie Beyer ✓	\$ 180.00	2023BL		Transcription of minutes-10 pages
Landscapes by Leonard, Inc. ✓	\$ 5,725.00	12379		Station 2 landscaping
LB Landscaping ✓	\$ 280.00	12381		Station 3 mow grass
Manpower ✓	\$ 2,798.53	12386		Bookkeeper office work
Medical Warehouse >	\$ 340.39	2023MB	2-13-31	Medical Supplies
Medical Warehouse >	\$ 520.70	2023MB		Medical Supplies
MES >	\$ 385.00			Hydro Test
MES >	\$ 123.57			Company Short Sleeve Shirt-Mens & Belt
MES >	\$ 418.65			Polo Shirts embroidered fire staff
MES >	\$ 436.32			Polo Shirts embroidered & woman's pants fire staff
MES >	\$ 505.23			Repair of 2020 turnout coat - mendez academy
MES >	\$ 1,368.00	12408		AV3000 HT w/Kevlar lining & strap
MES >	\$ 104.66			Polo Shirts (2)
NFPA ✓	\$ 1,552.50	12397		Subscription renewal for National Fire Codes
Optimum ✓	\$ 80.59	12385		Station 2 Cable & Internet Services
Optimum ✓	\$ 195.67	12387		Station 2 Cable & Internet Services
Optimum ✓	\$ 190.88	12389		Station 3 Cable & Internet Services
Optimum ✓	\$ 337.95	12388		Station 1 Cable & Internet Services
Precision Automotive >	\$ 1,278.91	12391		Mechanical Repairs to 47-8
Precision Automotive >	\$ 365.94	5379		Mechanical Repairs to 47-98 Suburban
Premier Fire Apparatus >	\$ 2,407.13	12401		Mechanical Repairs to 47-61
Premier Fire Apparatus >	\$ 3,470.04	12400		Mechanical Repairs to 47-13
Premier Fire Apparatus >	\$ 1,829.09	12399		Mechanical Repairs to 47-12
Redemption Mechanical, Inc. >	\$ 662.50	12404		Station 3 Boiler/AC Repair
Redemption Mechanical, Inc. >	\$ 215.00	12403		Station 2 Heat/AC repair
Ringsquared Telecom LLC ✓	\$ 431.60	12392		Station 2 & 3 Telephone Svc
Salemsys.net >	\$ 10,453.00	12405		Video Surveillance install
Salemsys.net >	\$ 435.00	12406		Optiplex Computer Config/Install for career staff
Staples ✓	\$ 175.21	12398		Office Supplies
Verizon ✓	\$ 146.09	12394		Station 2 FIOS service
Verizon ✓	\$ 143.04	12414		Station 3 Fios Charge
Verizon Wireless >	\$ 28.00	12395		Lifepak Modem Lines 6/11-7/10
Verizon Wireless >	\$ 1,819.00	12378		Apparatus smartphone & tablet cell svc
Workplace Forensics ✓	\$ 2,700.00	12396		Physical IME
<b>TOTAL SUBMITTED</b>	<b>\$ 65,088.72</b>		<b>Date:</b>	<b>Commissioner Signatures: SEE NEXT PAGE</b>

64,005.69

TOTAL SUBMITTED		\$ 65,088.72	Date:	Commissioner Signatures:
changes listed:			07/25/23	
			26/23	
TOTAL APPROVED				
KEY:				
pre-paid				
Paid				