



LAGRANGE FIRE DISTRICT

504 Freedom Plains Rd • Poughkeepsie, NY 12603



MINUTES BOARD OF FIRE COMMISSIONERS Regular Meeting – Tuesday, April 11th, 2023

ATTENDEES:	Chairman Marc Komorsky	Commissioner George Burns
	Commissioner Richard Sassi	Commissioner Anthony Pignataro
	Commissioner Barry Ward	Chief Tim O'Connor (<i>absent</i>)
	Deputy Chief Anthony Champion	EMS Administrator Michael Benenati
	Treasurer Mark Pozniak (<i>absent</i>)	Secretary Bria Le

At 6:11 pm, Chairman Marc Komorsky called the Regular Meeting to order for Tuesday, April 11th, 2023, and led the Pledge of Allegiance. He welcomed everyone to the meeting.

MINUTES: (*none*)

CORRESPONDENCE:

- Email from Daly RE QA/QI

ROOM USE REQUESTS: (*none*)

OLD BUSINESS/UNRESOLVED ITEMS:

- **EMS Cost Recovery** – Commissioner Sassi said they were moving along and noted that they have starting sending some of the recovery notices to the different companies but haven't started receiving any of money yet. He said he is waiting on dates from the Chief to meet with the command staff. Brief discussion followed regarding anticipated recovery for 2022 and the reports that the District will get from Proclaim.
- **Station 2 Brick Pointing** – Commissioner Ward said for all of his Station 1, 2, & 3 items, except for the door security and video surveillance, he has been working with Greg (Bolner) and they should have some of the finalized proposals within the next couple of days.
- **Station 1 & 3 Roof Replacement** – Work in progress.
- **Stations 3 Storage Room** – Work in progress.
- **Station 1 Building update** – Work in progress.
- **Station 3 Boiler** – Work in progress.
- **Door Security & Video Surveillance** – Ward said he would work with the Treasurer to make sure they use the appropriate bid process to move forward on the door security and video surveillance. He said they need to add, should they decide to do internal cameras, some kind of surveillance policy with the bargaining unit.
- **ESO Scheduling & ESO Reporting status update** – Deputy Chief Anthony Champion said that everything was going well and that they are having a high compliance of people entering time off and picking up the shifts.

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- **Doors Station 1 status update** – DC Champion said that the Station 1 door is in need of two coats of paint and was installed earlier in the day. He said the painting will be done the following day.
- **Mechanic's Helper Position** – DC Champion said that they have been slow moving putting the position on social media but it is a work in progress.
- **Grant Update** – Deputy Chief Champion said the Chief is currently working on the FEMA grants and they are under review. He said that Scott Merritt has offered to look into the County's MIG grant for rescue task force equipment.
- **Physicals Status Update** – Sassi said that the union has the draft agreement and may have some proposal language to clarify a little bit of the process but no anticipated change in substance. Brief discussion followed regarding sending volunteers to TEK.
- **Diesel Tank Replacement** – Champion reported that the diesel tank is in and has been working appropriately. He said he did not have any quotes for additional bollards or an alternate monitor but that he will pursue those.
- **CME Data Entry Position** – Tabled for Executive Session.
- **Ready Room Floor** – DC Champion said the vendor was decided on at the last meeting and the work should be done in the next week or so. Work in progress.
- **Diesel Tank Replacement** – DC Champion reported that the new 1000 gallon diesel tank has been installed and is ready to be used and the District is back on the rotating schedule with Bottini for fuel deliveries. Komorsky said he would like to address a diesel tank issue in Executive Session.
- **Radio Tower Lease** – Secretary Le said they sent the check for the lease payment and DC Champion said there hasn't been any response yet but they can continue to request a copy of the lease.
- **Station 1 & 3 Water Testing** – Sassi said that there wasn't much on his end since the last meeting. DC Champion said he was still waiting on an update from the vendor for the Station 1 screen and the Station 3 well cap. He said that based on the testing results, Redemption is recommending a sediment filter and a water softener service for Station 1 for \$895, and a sediment filter, a water softener service, and addressing the waste line for the softener at Station 3 for \$1595. Sassi said they should get a second or third opinion.
- **Building Repairs/Repair Requests** – Komorsky noted that they had a fire behind Station 3. He said he was there with the Chief and the Fire Investigator and that it appeared to be an accident. He also noted that it appeared a truck hit the brand new gutters on the overhang. He said the cameras weren't working and DC Champion said Ring cameras are being installed. Ward said that the Station 3 members cleaned up around Station 3 and all of the debris that was there has been removed.

Commissioner Burns brought up a request to get a dumpster at Station 2 for landscaping cleanup and to dispose of the old shed after using it for training.

Komorsky said that after the fire it was brought to his attention that the landscaper at Station 3 was not doing a good job. He said they were replacing the landscaper with LG Landscaping and he will get the paperwork to Le. Discussion followed regarding the leaves in the back at Station 3.

Komorsky noted the offices at Station 2 were done and noted they did a good job.

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NEW BUSINESS:

- **Engine Specifications** – Ward said the engine spec was complete and they are ready to go to bid and they will do it through the procurement policy which can take advantage of certain consortiums.

Upon a MOTION made by Ward and SECONDED by Burns, the Board RESOLVED to go forward with the purchase of a new engine not to exceed \$968,744 and purchasing will be consistent with the purchasing policy. Discussion followed regarding the Board reviewing the specifications and the two year turnaround time for the engine. Burns – Aye, Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky – Aye. **Motion Carried.**

Additional discussion followed regarding the plans for the old engines and the vehicle replacement schedule.

REPORTS: (by officers present)

- **Treasurer –**

CASH POSITION: (no report)

- **Chief –** (by DC Champion on behalf of Chief O'Connor)

OUT OF COUNTY TRAINING: Deputy Chief Champion said the Chief requested approval to send two personnel to help run and be safety officers as requested by the Westchester Training Academy. He said the Westchester Academy asks for help for the training classes and often it is on short notice and that one person going would be the MTO and the second person would be on overtime.

Burns made a MOTION to send two people to help at Westchester Academy. There was no second. Motion Failed.

Discussion followed about the purpose of sending the personnel, the potential costs, and sending only one person.

Upon a MOTION made by Burns and SECONDED by Ward, the Board RESOLVED to send one person, the MTO, down (to Westchester). Komorsky asked DC Champion to bring more information back to the Board about a second person going down. Burns – Aye, Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky – Aye. **Motion Carried.**

DC Champion next brought up a request from the Chief to send up to four people to the OFPC's Regional Instructor Authorization Training program from June 11th - 16th at Orange County Training Center. He said there is no cost for the class just the salaries and travel. Brief discussion followed regarding the training.

Upon a MOTION made by Ward and SECONDED by Burns, the Board RESOLVED to approve up to four people to attend. Brief discussion followed in regards the need to include training class requests under new business and information about the training class. Burns – Aye, Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky – Aye. **Motion Carried.**

Deputy Chief Champion said a training request came in that day for a Tour Commander 101 Class in Westchester for the day after the next meeting. He said that Lt. Herring-Trott and Lt. Zittel recently attended the class, said it was very beneficial, and that they recommended sending other people. He requested approval to send up to four people and said the cost would be for the salaries and travel. Brief discussion followed about vehicle usage.

Upon a MOTION made by Burns and SECONDED by Pignataro, the Board RESOLVED to send up to four people, who are lieutenants or acting lieutenants, to Tour Commander 101 class in Westchester with a car and backfill. Brief discussion followed regarding the

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benefits of the class. Burns – Aye, Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky – Aye. **Motion Carried.**

CIVIL SERVICE: DC Champion said the Chief wanted to keep the Board informed that they have requested a Captain exam that DC Civil Service already had scheduled for June 24th. He said they are recommending holding off on the Lieutenants exam for the current year. He said that there will be a Chief's and Deputy Chief test in January of next year and that Civil Service is looking to hold a firefighter exam in March of next year. He asked if there was a request to hold an EMS Administer exam as well. Brief discussion followed. Tabled for Executive Session.

NOTABLE INCIDENTS: The Deputy Chief reported for the Chief about a fire on Trinity Way and praised the response crews.

CIVIL SERVICE: (cont.) DC Champion said they have been receiving canvass letters that the Board send out for Paramedic to fill the one spot that is open. Tabled for Executive Session.

- **EMS Administrator –**

CONTROLLED SUBSTANCES: EMS Administrator Michael Benenati said they have worked with the District's Medical Director, the hospital, the Bureau of EMS and the Bureau of Narcotics to develop a new process to deal with controlled substances.

UPDATES: Benenati said that they have an Emergency Service Bootcamp training class scheduled to be held there the following day. He said that he is working on DC Champion's and Brad Hildenbrand's recertification packets.

- **Deputy Chief –**

STATION 3 BOILER: DC Champion said that Redemption Mechanical will move forward with the recommendations from Peerless and begin at the beginning of next month.

TAHOES: The Deputy Chief reported that he is getting quotes from the various vendors for lighting, graphics, and cabinetry. He said he hopes to have them by the next meeting.

REPAIRS: Deputy Chief Champion said that HO Penn replaced the expansion tank above the radiator on the generator so that project is all complete. He said they have a couple of lights and buttons that need to be addressed on the engines then reviewed some minor things that need to be taken care of on the vehicles. He noted that they had the pumps tested on the apparatus and 55's pump failed so the vehicle is showing its age. Next he reviewed more of the vehicle issues that are being addressed. Champion said he had quotes for PM work on the compressors in the three firehouses for \$554 each and will move forward with the work.

OFFICE FURNITURE: Champion said he just received a statement, on state bid, for two desks and six chairs for the new offices for a grand total of \$8419.76.

Upon a MOTION made by Pignataro and SECONDED by Sassi, the Board RESOLVED to approve the quotation KE041123 and KE-04112023 for the desks and chairs for \$8419.76. Burns – Aye, Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky – Aye. **Motion Carried.**

Brief discussion held on the replacement schedule for 47-55.

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Sassi thanked the Deputy Chief for his reports and said that he was trying to move out of the practice of getting information the day of the meeting and requested to move things to New Business instead of under reports.

- **Department** – *(no report)*
- **Union** –
Union President Kyle Rancourt said he had one personnel issue and two contractual issues for Executive Session.

ABSTRACT: \$131,215.77

Upon a MOTION made by Burns and SECONDED by Pignataro, the Board RESOLVED to pay the bills for the month of March and April as per the abstract for \$131,215.77. Burns – Aye, Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky – Aye. **Motion Carried.**

PUBLIC COMMENTS:

At 7:24 pm, Komorsky opened the meeting to public comments. There were no public comments.

EXECUTIVE SESSION:

At 7:26 pm, upon a MOTION made by Sassi and SECONDED by Burns, the Board RESOLVED to go into Executive Session to discuss the CME Data Entry Position, Captain's exam, DC's exam, Chief's exam, EMS Administrator's exam, paramedic letters, CIC discussion, one personnel items from Pignataro, one personnel item and two contractual item from the Union, two personnel items from the Deputy Chief, and fifteen personnel and contractual items from Ward. Burns – Aye, Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**

OPEN SESSION & CME DATA ENTRY:

At 10:19 pm the Board resumed Open Session.

Upon a MOTION made by Sassi and SECONDED by Burns, the Board RESOLVED to authorize the chairman, or his designee on the Board, to enter into an agreement with the Union, LaGrange Professional Firefighters 3813, with regards to the temporary CME Data Entry Position agreement between the District and the Lagrange Professional Firefighters, the temporary agreement will valid until December 31st, 2023. Burns – Aye, Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**

ADJOURNMENT:

At 10:20 pm, upon a MOTION made by Sassi and SECONDED by Pignataro, the Board RESOLVED to adjourn the meeting. Burns – Aye, Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**

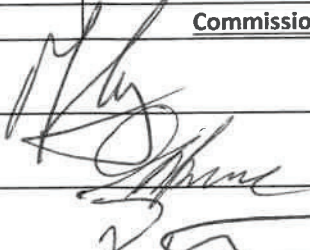
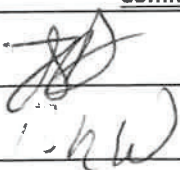
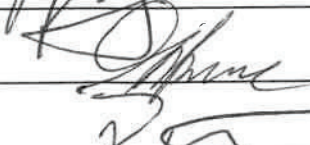
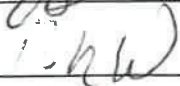

Respectfully submitted,

Bria Le – District Secretary

Approved by the Board of Fire Commissioners on 5/9/23

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LFD ABSTRACT			4/11/2023
V #	VENDOR	AMOUNT DUE	DESCRIPTION
	Aire-Deb-Corp ✓	1,800.00 ✓	Move rails' on Magnegrip system STA 2
	Bottini Fuel ✓	2,045.98 ✓	Diesel Fuel delivery March 2023
	Bottini Fuel	136.15	Propane delivery March 2023
	Central Hudson ✓	1,267.61 ✓	STA # 1 Electric heating charges , include 2022 adj.
	Cryo Weld ✓	184.14 ✓	Compressed Oxygen deliveries Mar & April 2023
	Freihofer ✓	130.50 ✓	Water cooler deliveries STA1, STA2 Mar 2023
	Frontier ✓	146.57 ✓	Phone Service Sta 1 April 2023
	John Giaimo & Son ✓	165.40 ✓	Electrical repairs STA 1
	K&J Devens Inc. ✓	394.63 ✓	Repairs and labor STA 2
	K&J Devens Inc. ✓	22,810.00 ✓	Proposal 08/25/22 DC office STA 2
	KoscoHeritage ✓	797.60 ✓	Fuel Oil STA 1 03/23 & 03/31
	KoscoHeritage ✓	569.28 ✓	Fuel Oil Sta 3 delivery April 2023
	MassMutual Financial Group ✓	380.50 ✓	Career Staff individual life ins policy
	Medical Warehouse ✓	192.63 ✓	2023 Blanket medical supplies
	MES ✓	840.00 ✓	Uniforms - New Hire jobshirts
	MES ✓	1,341.86 ✓	Uniforms & items for promoted officers
	MES ✓	910.00 ✓	Hydrotest Feb/Mar/April
	MES ✓	3,254.72 ✓	SCBA Test March/April
	MES ✓	200.00 ✓	HD Lightbox batteries
	NFP Property & Casualty Svc. ✓	5,716.19 ✓	Cyber liability commercial ins. Annual premium
	Northeast Pest & Wildfire Ctr. ✓	425.00 ✓	Quarterly Pest control service STA 1,2,3
	NYSHIP ✓	113,562.12 ✓	Health Insurance premiums May 2023
	Precision Automotive ✓	509.35 ✓	Oil Change & Drive Belt replace on 47-2
	Precision Automotive ✓	486.02 ✓	Replace battery on 47-61
	Precision Automotive ✓	270.14 ✓	Replace battery on 47-2
	Precision Automotive ✓	165.00 ✓	A/C service on 47-8
	Royal Carting ✓	438.78 ✓	March Garbage removal svc.
	Shelterpoint Life Insurance Co. ✓	137.37 ✓	Vision Insurance May 2023
	Stryker ✓	242.23 ✓	EMS equipment/cable RC-4
	Synergism Associates Ltd (Joh Politis) ✓	1,500.00 ✓	Leadership Bootcamp Training class
	The Workplace ✓	776.00 ✓	Member physicals March 2023
	Tompkins ✓	2,829.93 ✓	traveling/ESO training/Misc/Office Supp.
	Utica National Insurance ✓	82,157.71 ✓	Commercial package ins. renewal 03/23 03/24
	Verizon Wireless ✓	871.76 ✓	Cell phone & tablet wireless services April 2023
	Veso Life ✓	336.83 ✓	May life insurance premium - Volunteers
	Wright Express Fleet (WEX) ✓	5,393.19 ✓	Gas & Diesel fuel card purchases March 2023
	TOTAL UNPAID BILLS	\$ 130,653.68	
	Paychex ✓	254.83	Payroll WE 03/26
	Paychex ✓	307.26	Payroll WE 04/02
	TOTAL PAID BILLS	\$ 562.09	
	TOTAL BILLS TO APPROVE	\$ 131,215.77	
	Changes		
	Commissioner's Signatures		Commissioner's Signatures
		4-11-23	 4/11/2023
		4-11-23	 4/11/2023
		4/11/23	
		\$ 131,215.77	

5/6 253,950.28
 need board to re-approve @ next
 meeting. (MP) 4/14/23