



MINUTES
BOARD OF FIRE COMMISSIONERS
Regular Meeting – Tuesday, November 22nd, 2022

ATTENDEES: Chairman Marc Komorsky
Commissioner Richard Sassi
Commissioner Barry Ward
Deputy Chief Anthony Champion
Treasurer Mark Pozniak (*via Teams*)
Commissioner George Burns (*absent*)
Commissioner Anthony Pignataro
Chief Tim O'Connor
EMS Administrator Michael Benenati
Secretary Bria Le

At 6:06 pm, Chairman Marc Komorsky called the meeting to order for Tuesday, November 22nd, 2022, and led the Pledge of Allegiance. He welcomed those in attendance and thanked everyone for coming out.

MINUTES: 11/1/22 Regular Meeting & 11/9/22 Special Meeting

Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Ward, the Board RESOLVED to approve the Regular Meeting minutes from 11/1/22. Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**

Upon a MOTION made by Pignataro and SECONDED by Commissioner Sassi, the Board RESOLVED to approve the minutes from the 11/9/22 Special Meeting. Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**

CORRESPONDENCE:

- Checks – Utica National Insurance Group for dividends - \$2191.35 & \$6641.45
Upon a MOTION made by Pignataro and SECONDED by Sassi, the Board RESOLVED to deposit the checks into the General Fund. Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**
- Food donation & Thank You from Debbie Bodnar

ROOM USE REQUESTS: (*none*)

OLD BUSINESS/UNRESOLVED ITEMS:

- **EMS Cost Recovery** – Sassi said that everything is moving along as scheduled. He said they hope to have a December start but that there isn't a date yet. He said that he and Lt. Lopes recently had a conference call with Proclaim and ESO to help prepare the tablets that are part of the package. Short discussion followed regarding the tablets. Sassi noted the District was visited by a representative from the federal government to confirm that LaGrange was actually a fire district. Brief discussion followed regarding the inspector.
- **Station 2 Transfer Switch project change order** – Work in progress.
- **Station 2 Roof status update** – Work in progress.
- **Station 1 Building update** – Work in progress.
- **Phone System status update** – Le said that the new phone system has been installed and everything is working. Short discussion followed regarding the system.

BoFC Regular Meeting 11/22/22

Please note that this meeting was conducted in person at 504 Freedom Plains Road in Poughkeepsie, NY AND open for public viewing and/or listening via Microsoft Teams.



LAGRANGE FIRE DISTRICT

504 Freedom Plains Rd • Poughkeepsie, NY 12603



- **Equipment Disposal** – Deputy Chief Anthony Champion said all of the larger pieces in the Conex that were put on GovDeals have been sold and picked up. He said just some regular items are left in there. Brief discussion held on the items in the trailer and the value of the repeater.
Upon a MOTION made by Ward and SECONDED by Pignataro, the Board RESOLVED to put the repeater on GovDeals and let the chief staff set a price. Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky – Aye. **Motion Carried.**
- **ESO Scheduling & ESO Reporting status update** – Chief Tim O’Connor said that these were still a work in progress. Brief discussion followed regarding the current status of the new system.
- **Doors Station 1 status update** – O’Connor reported that they are still waiting for the doors to come from the supplier.
- **Mechanic’s Helper Position** – DC Champion said that the Chief sent the job duties statement to Civil Service on the 14th and that they are still waiting to hear back. Short discussion followed about the Civil Service process.
- **CME Coordinator Update** – EMS Administrator Michael Benenati said that all CMEs have been entered up to January 31st, 2022, and that the statistics are ready to go out for January. He said he was able to complete one review and it was emailed earlier in the day. He said they will continue to plug away at it as time permits.
- **Physicals Status Update** – Sassi said it was still a work in progress.
- **Station 3 Gutters** – Le said that the work is scheduled for the second week in December but can be moved forward if they have a cancellation. Brief discussion followed regarding who would be there when the work is started.
- **Grant Update** – Chief O’Connor said they had a meeting with their contact but he doesn’t know if the staff will be able to put in all of the information before the end of the year. He said he is going to request an extension. The chief touched on the things the District should be able to claim and short discussion followed about the grant.
- **Door Security** – O’Connor said that Jeff (Lenkowski) sent some information on a total number for the doors, then said that he hasn’t gotten a breakdown yet. Ward said that if the estimate needs to be updated then they should wait until the new work comes back.
- **Building Repairs/Repair Requests** – Champion reported that there were some concerns with water seeping into the building at Station 1. He described where the water is coming into the building and a couple of gutter issues on the same building. Ward said that this should be included in the roof analysis that is being done at Station 1. Short discussion followed regarding the issue and how to address it.

NEW BUSINESS:

- **Date for January 2023 Organizational Meeting** – Le asked the Board to set a date for the 2023 Organizational Meeting. Komorsky said that it has to be held within the first 15 days of January. Brief discussion held about when to hold the meeting. Komorsky said they would have it January 10th, 2023, at 6 pm then they would have a regular meeting afterwards like they usually do.

BoFC Regular Meeting 11/22/22

Please note that this meeting was conducted in person at 504 Freedom Plains Road in Poughkeepsie, NY AND open for public viewing and/or listening via Microsoft Teams.



LAGRANGE FIRE DISTRICT

504 Freedom Plains Rd • Poughkeepsie, NY 12603



- **Station 1 Bunkroom Panels** – Champion said that these are the panels from Hudson Valley Office Furniture for the bunk rooms and the quote is for \$6,600.22 at state bid. O'Connor said they are almost identical to what is upstairs at Station 2.

Upon a MOTION made by Sassi and SECONDED by Pignataro, the Board RESOLVED to approve the quote (attached) for the Station 1 panels for a total of cost of \$6,600.22 off of the state contract. Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky – Aye. **Motion Carried.**

REPORTS: (by officers present)

- **Treasurer** – (no report)

Komorsky said that they have a budget transfer that Mark Pozniak sent to the Board.

Upon a MOTION made by Ward and SECONDED by Pignataro, the Board RESOLVED to approve the budget transfers as presented by the treasurer. Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky – Aye. **Motion Carried.**

Komorsky quickly reviewed some of the items that were up from the budgeted amount for the year so far. Komorsky expressed concern about increases in diesel fuel costs

- **Chief** –

VEHICLE PURCHASING: Chief O'Connor said that he just received an email notifying him that they accepted the District's offer of \$47,000 for the Tahoe. Short discussion followed regarding the contract and pickup of the vehicle.

OUT OF COUNTY TRAINING: Chief O'Connor said that ESO has some training coming up in April in Texas and asked to personally go to the ESO training instead of FDIC. Lengthy discussion followed regarding the potential benefits of the ESO conference, the opportunity for additional training through networking, and who should attend.

Upon a MOTION made by Ward and SECONDED by Pignataro, the Board RESOLVED to approve two slots to attend and let the chief come back with a second person to attend. Further discussion held about who would attend and whether there would be any benefit to in person training. Pignataro – Aye, Sassi – Opposed, Ward – Aye, Komorsky – Aye. **Motion Carried.** Komorsky asked to know who the 2nd person would be before they approve the 2nd person.

NOTABLE INCIDENTS: Chief O'Connor reviewed the incident involving a Red Cedar bus that went off the side of the road on Noxon Road. He said there were no injuries and that they stabilized the bus with the help of Precision and Brandl's Towing.

INTERVIEWS: O'Connor said they have interviews scheduled for Tuesday and Wednesday of next week. Komorsky said they would open the meeting at 4:15 pm on the 29th and interviews would start at 4:30 pm and open it at 3:45 pm on the 30th with interviews starting at 4:00 pm. Discussion followed regarding the interview process. Sassi asked if they wanted to schedule a separate meeting to discuss the candidates after the interviews. Brief discussion followed regarding potential dates to meet. Komorsky said they could meet at 3:15 pm on Monday, December 5th to discuss the candidates. Short discussion followed regarding the background check process.

LIEUTENANTS: Chief O'Connor reported that he was still waiting on the lieutenants list from Civil Service.

BoFC Regular Meeting 11/22/22

Please note that this meeting was conducted in person at 504 Freedom Plains Road in Poughkeepsie, NY AND open for public viewing and/or listening via Microsoft Teams.



LAGRANGE FIRE DISTRICT

504 Freedom Plains Rd • Poughkeepsie, NY 12603



EXECUTIVE SESSION: O'Connor said that he had one administrative and two personnel items for Executive Session.

- **EMS Administrator -**

CONTROLLED SUBSTANCE AGREEMENT: Benenati said that there are some minor wording changes in the Controlled Substance Agreement with Mid-Hudson Regional Hospital - WMC and he doesn't have the final copy from them yet. He requested for the Board to proceed to adopt it as a draft provided there are no changes, as has been done in the past. He said the annual amount is \$3400.

Upon a MOTION made by Sassi and SECONDED by Pignataro, the Board RESOLVED to authorize the EMS Administrator to execute the Controlled Substance Agreement with Westchester Medical Center (MHRH-WMC) for 2023. Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky – Aye. **Motion Carried.**

OPERATING CERTIFICATE: Benenati notified the Board that it was time to begin working on the Bureau of EMS Operating Certificate and Controlled Substance license which will both need to be mailed in before Christmas.

- **Deputy Chief –**

VEHICLES: Deputy Chief said that 47-13 has been returned from extensive preventative maintenance service and that 47-12 should be back before Thanksgiving. He noted that 47-73 was picked up by VCI for an issue with the module disconnect switch then, once that returns, VCI will take 47-72 for some work. He said that inspections are nearly complete.

EXHAUST SYSTEM: DC Champion said that the MagneGrips were installed for the diesel exhaust capture system for a total of \$47,450. He requested that it be paid so he can request reimburse through the (MIG) grant.

REPAIRS: Champion said that he authorized a slop sink replacement at Station 1 at a cost of \$2800 as the current one is falling off of the wall.

SURPLUS: DC Champion asked the Board to decommission and surplus the current Tahoe (47-69) so that it can be fully stripped of lettering and equipment then be put on the hill for training. Ward said they should wait until Mark (Pozniak) is present to make sure they follow the appropriate financial guidelines.

DIESEL TANK: Champion reported that fuel filter issues are being caused by the diesel tank so he wanted to revisit a tank replacement. He said that he has sent out requests to get an idea of project costs for removal, replacement, and install and will bring those back to the Board once he gets responses. Brief discussion followed regarding the increased costs and the need to replacement the tanks.

- **Department –** *(no report)*

- **Union –** *(no report)*

BoFC Regular Meeting 11/22/22

Please note that this meeting was conducted in person at 504 Freedom Plains Road in Poughkeepsie, NY AND open for public viewing and/or listening via Microsoft Teams.



LAGRANGE FIRE DISTRICT

504 Freedom Plains Rd • Poughkeepsie, NY 12603



ABSTRACT: \$1,061,310.98

Upon a MOTION made by Pignataro and SECONDED by Sassi, the Board RESOLVED to pay the bills for the month of November for \$1,061,310.98. Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky – Aye. **Motion Carried.**

PUBLIC COMMENTS:

At 7:39 pm, Komorsky open public comments. There were no public comments.

EXECUTIVE SESSION:

At 7:40 pm, upon a MOTION made by Pignataro and SECONDED by Sassi, the Board RESOLVED to go into Executive Session to discuss one personnel item from Komorsky, one administrative and two personnel items from O'Connor, two personnel items from Pignataro, one personnel item from Sassi, and one personnel item from Le. Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**

OPEN SESSION:

At 9:15 pm the Board resumed Open Session. Komorsky asked Le to prepare the 12/27/22 meeting agenda for the next meeting.

Upon a MOTION made by Ward and SECONDED by Pignataro, the Board RESOLVED to send one person to the ESO Conference in Austin (TX) for April 10th through 14th for \$1000 plus lodging and meals. Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**

Upon a MOTION made by Ward and SECONDED by Pignataro, the Board RESOLVED to reduce the number of people approved to attend the FDIC conference from 5 to 4. Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**

ADJOURNMENT:

At 9:21 pm, upon a MOTION made by Ward and SECONDED by Pignataro, the Board RESOLVED to adjourn the meeting. Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**

Respectfully submitted,

Bria Le – District Secretary

Approved by the Board of Fire Commissioners on 12/27/22

BoFC Regular Meeting 11/22/22

Please note that this meeting was conducted in person at 504 Freedom Plains Road in Poughkeepsie, NY AND open for public viewing and/or listening via Microsoft Teams.



QUOTATION
#KE-112222
 November 22, 2022



375 Main Street, Poughkeepsie NY 12601
 P. 845-471-7910 F. 845-471-3274
www.TheWowGuys.com

7 Wisner Ave, Newburgh NY 12550
 P. 845-565-6673 F. 845-565-7269

NYS CONTRACT # P68276

Lagrange Fire Department
Anthony Champion

PROJECT: Panels for bunk rooms

2388 Rt 82 Lagrangeville, NY 12540
 845-762-9265

EMAIL: DeputyChief@Lagrangefireny.us

ITEM #	PRODUCT CODE	DESCRIPTION	QTY	LIST PRICE	EXT. LIST PRICE
Item 1	AIS	Divi 24"w x 82"h monolithic panel Model # P-DLFRPM8224 Fabric - New England Concord Paint - Black	3	\$842.00	\$2,526.00
Item 2	AIS	Divi 30"w x 82"h monolithic panel Model # P-DLFRPM8230 Fabric - New England Concord Paint - Black	6	\$928.00	\$5,568.00
Item 3	AIS	Divi 48"w x 82"h monolithic panel Model # P-DLFRPM8248 Fabric - New England Concord Paint - Black	3	\$1,204.00	\$3,612.00
Item 4	AIS	Divi linear ADA Door Panel 48"w x 82"h right hand Model # P-DLDR8248 Fabric - New England Concord Paint - Black	3	\$3,453.00	\$10,359.00
Item 5	AIS	Wall mount for 82"h panels Model # P-DLWMKIT82	4	\$180.00	\$720.00
Item 6	AIS	3 way connector for 82"h panels Model # P-DLPP382	2	\$386.00	\$772.00
Item 7	AIS	2-way connector for 82"h panels Model # P-DLPP282	1	\$400.00	\$400.00
		MERCHANDISE TOTAL			\$23,957.00
		N.Y.S. CONTRACT DISCOUNT (77.25%)			\$18,506.78

QUOTE NOTES:

PO to read:

Affordable Interior Systems

C/O Hudson Valley Office Furniture

25 Tucker Dr

Leominster, MA 01453



Product Subtotal	\$5,450.22
Delivery & Install	\$1,150.00
NYS Tax	EXEMPT
PROJECT TOTAL	\$6,600.22

DELIVERED & INSTALLED BY H.V.O.F. - SPACE MUST BE
FURNITURE READY WITH CLEAR ACCESS.

SALES REP: Kevin Egan

TEL: 845-471-7910

EMAIL:Kevinn@TheWowGuys.com

LFD ABSTRACT		11/22/2022	
V #	VENDOR	AMOUNT DUE	DESCRIPTION
881	Ameritas ✓	✓ 839.72	December Dental Ins
974	Aire-Deb Corp ✓	✓ 47,450.00	Exhaust retrofit to hose drops from existing system
882	Bottini Fuel ✓	✓ 1,871.74	Clear Diesel Station #2
823	Brenntag ✓	✓ 326.32	Oil Dri premium absorbent - 24 bags
885	Central Hudson ✓	✓ 2,761.72	Electric, Gas, Area Lights Station #2 10/6 - 11/7
886	Central Hudson ✓	✓ 55.96	Area light charges Station #3, 10/14 - 11/11
884	Central Hudson ✓	✓ 949.95	Electric & Light charges Station #3 10/13 - 11/10
887	Dutchess Community College ✓	✓ 100.00	2022 EMS Connections Conference
931	Eileen Cirigiano ✓	✓ 70.00	Election Inspector/Ballot Clerk 2022/Commissioner Elect
906	Fleet Pride ✓	✓ 367.95	47-55 Low Beam Headlight, Rear red light
888	Fleet Pride ✓	✓ 20.00	State Inspection 47-31
930	Jeanne Gensch ✓	✓ 70.00	Election Inspector/Ballot Clerk 2022/Commissioner Elect
928	Jeanne Jones ✓	✓ 70.00	Election Inspector/Ballot Clerk 2022/Commissioner Elect
911	John A Gaiamo & Sons ✓	✓ 2,900.00	Install electrical wire for new offices
927	Judyth Petschko ✓	✓ 70.00	Election Inspector/Ballot Clerk 2022/Commissioner Elect
889	Kosco Heritage ✓	✓ 645.79	Dyed ULSHO State 134.1 gal Station #1
926	Lisa Sassi ✓	✓ 70.00	Election Inspector/Ballot Clerk 2022/Commissioner Elect
925	Maureen Vogel ✓	✓ 70.00	Election Inspector/Ballot Clerk 2022/Commissioner Elect
892	Medical Warehouse ✓	✓ 572.05	EMS Supplies
891	Medical Warehouse ✓	✓ 209.84	EMS Supplies
890	Medical Warehouse ✓	✓ 1,289.10	EMS Supplies
894	MES ✓	✓ 250.00	Nickel Electroplates
893	Mid-Hudson Regional Hospital ✓	✓ 3,400.00	Annual Controlled Substances Agent and Restocking fee
895	Murphy's Sand & Gravel ✓	✓ 300.00	Pump wash tank
897	NYS & Local Retirement ✓	✓ 23,811.00	ERS Retirement
896	NYS & Local Retirement ✓	✓ 927,478.00	PFRS Retirement
912	Optimum ✓	✓ 335.95	Cablevision Station #1 11/08 - 12/07
	Optimum ✓	✓ 184.00	Cablevision Station #2 11/08 - 12/07
900	Optimum ✓	✓ 184.24	Cablevision Station #3 11/08 - 12/07
898	Optimum ✓	✓ 131.41	Cablevision Station #2 11/16 - 12/15
899	Optimum ✓	✓ 71.53	Cablevision Station #2 11/8 - 12/7
907	Precision Automotive ✓	✓ 705.62	Replace Steering Cooler, Oil Change 47-2
902	Premier Fire Apparatus, Inc ✓	✓ 4,921.24	47-13 Large Chassis Service
901	Premier Fire Apparatus, Inc ✓	✓ 15,273.40	47-13 Repaired rear transfer case output seal
903	ProClaim ✓	✓ 631.00	Medicare Enrollment Application Fee
908	Ringsquared ✓	✓ 433.99	Telephone Stations 2 & 3
904	Ruge's Chevrolet ✓	✓ 388.29	Oil change, NYS Inspection, Fuel filter, Rotate tires 47-85
905	Ruge's Ford ✓	✓ 1,298.71	FIOS 11/15 - 12/14
909	Shelter Point ✓	✓ 137.37	Dental Insurance
910	Stars & Stripes ✓	✓ 350.00	Leaf Removal Station #3
914	Stryker ✓	✓ 91.92	Electrode-Edge, Adult
913	Superior Telephone ✓	✓ 15,171.53	New telephone system
915	Town of LaGrange ✓	✓ 60.86	Water/Sewer bill
919	Verizon ✓	✓ 865.05	Cell phones 10/02 - 11/01
916	Verizon ✓	✓ 139.00	FIOS 11/15 - 12/14
917	Verizon ✓	✓ 28.04	Conferencing 10/11 - 11/10
918	Verizon ✓	✓ 143.04	FIOS for two months for Station #3
920	Weatherproofing Tech., Inc ✓	✓ 3,019.00	Diagnostics Infrared
	TOTAL UNPAID BILLS	1,060,584.33	- 184.00 = 1,060,400.33
921	Paychex	243.48	Payroll processing charges for w/e 11/06/2022
922	Paychex	243.48	Payroll processing charges for w/e 11/13/2022
923	Paychex	239.69	Payroll processing charges for w/e 11/20/2022
	TOTAL BILLS TO APPROVE	1,061,310.98	- 184.00 = 1,061,126.98
	Changes		
	Commissioner's Signatures		Commissioner's Signatures
		11-22-22	 11/22/22
		11/22/22	
		11/22/22	