



# LAGRANGE FIRE DISTRICT

504 Freedom Plains Rd • Poughkeepsie, NY 12603



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## MINUTES BOARD OF FIRE COMMISSIONERS Regular Meeting – Tuesday, November 1<sup>st</sup>, 2022

ATTENDEES: Chairman Marc Komorsky  
Commissioner Richard Sassi  
Commissioner Barry Ward  
Deputy Chief Anthony Champion  
Treasurer Mark Pozniak (*via Teams*)  
Commissioner George Burns  
Commissioner Anthony Pignataro  
Chief Tim O'Connor  
EMS Administrator Michael Benenati  
Secretary Bria Le

At 6:00 pm, Chairman Marc Komorsky called the meeting to order for Tuesday, November 1<sup>st</sup>, 2022, and led the Pledge of Allegiance. He welcomed those in attendance and thanked everyone for coming out.

### **MINUTES:** 10/18/22 Special Meeting & 10/25/22 Regular Meeting

Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Sassi, the Board RESOLVED to approve the minutes from the 10/18/22 Special Meeting. Burns - Aye, Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky - Aye.  
**Motion Carried.**

Upon a MOTION made by Pignataro and SECONDED by Commissioner Burns, the Board RESOLVED to approve the minutes from the Regular Meeting of 10/25/22. Burns - Aye, Pignataro – Aye, Sassi – Abstain, Ward – Aye, Komorsky - Aye. **Motion Carried.**

### **CORRESPONDENCE:** (*none*)

### **ROOM USE REQUESTS:**

- Station 3 Parking Lot for Max's Melts Food Truck – Secretary Le read a request from Max Ecker to park a food truck in the parking lot at Station 3. Komorsky said he is familiar with Max's Melts and that they have very good food but that he gets an incredible crowd with very large commercial trucks that can block the road. Discussion followed regarding the food truck. Komorsky asked Le to notify him that the Board apologizes but they can't allow it on first responder/taxpayer property.

### **OLD BUSINESS/UNRESOLVED ITEMS:**

- **EMS Cost Recovery** – Sassi said it was moving along and the application is submitted to Medicare and being processed. He said they are currently in the process of onboarding the cost recovery billing company onto ESO.
- **Station 2 Transfer Switch project change order** – Commissioner Ward said that the transfer switch is pretty much done and they will be getting an update from the contractor on the lighting in the back. He said the one issue that remains is the removal of the poles. Le said that they were in contact with Optimum to remove their wires from the pole.
- **Station 2 Roof status update** – Ward said that the Station 2 roof for the most part is complete with the exception of the matting that has to be put down. He said they should do the final walkthrough next week. Short discussion followed regarding safety lines on the roof.

BoFC Regular Meeting 11/1/22

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- **Permissive Referendum for Station 2 Roof, Transfer Switch, & Offices** – Pignataro read the referendum.

Upon a MOTION made by Ward and SECONDED by Burns, the Board RESOLVED to adopt the permissive resolution (attached) of the LaGrange Fire District for the repair of the Station 2 roof and Transfer Switch. Burns - Aye, Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**

- **Station 2 Water Treatment/Softener** – Sassi said that all the work was done and he spoke to the contractor who said that it was a lot of work but they stuck to the original price. Sassi said that District staff will maintain it going forward.
- **Station 1 Building update** – Ward noted that they have a meeting scheduled for Thursday at 3 pm.
- **Phone System status update** – Le said that Jeff Lenksowski and Superior Telephone have started the work and anticipate completing it by the end of the week.
- **Equipment Disposal** – Deputy Chief Anthony Champion said that another item was picked up from the Conex earlier that day and there are a couple more items that have been sold but still need to be picked up.
- **ESO Scheduling & ESO Reporting status update** – Chief Tim O’Connor said that the point of contact from ESO Scheduling is coming back from paternity leave and that he is waiting to hear back from that contact to get more information about the backend piece between ESO and Paychex. Discussion followed regarding the ESO scheduling and Reporting.
- **Doors Station 1 status update** – Work in progress.
- **Mechanic’s Helper Position** – DC Champion said that the job description that the Board reviewed has gone to Civil Service for their review. He said that he is awaiting their reply.
- **CME Coordinator Update** – EMS Administrator Michael Benenati said he had no update at this time.
- **Physicals Status Update** – Work in progress.
- **Station 3 Gutters** – Burns said that he spoke to both of the vendors about the gutter work and they said, if the fascia needs to be replaced, then they will replace it. Discussion followed regarding the proposals (attached).

Upon a MOTION made by Ward and SECONDED by Pignataro, the Board RESOLVED to go with the Brothers That Do Gutters estimate for a total of \$3738 with additional fascia time and material as required. Burns - Aye, Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**

Short discussion followed regarding the fall cleanup behind Firehouse #3.

- **Grant Update** – Chief O’Connor updated the Board on the recent meeting with the FEMA representative on the potential to get additional grant funds related to COVID. Short discussion held on the items eligible for reimbursement. O’Connor said that he had two administrative and three personnel items for Executive Session. Le said she had one personnel item and Ward said he had two contractual and one personnel item.

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- **Building Repairs/Repair Requests** – O'Connor recommended that the Board have the roofs at Stations 1 & 3 checked before the winter and have the heat tape assessed as well. Ward said they would look at it when they meet at Station 1 with the engineer.

## **NEW BUSINESS:**

- **Resolution for Commissioner Elections** – Komorsky read the resolution for the commissioner elections. Upon a MOTION made by Pignataro and SECONDED by Burns, the Board RESOLVED to approve the resolution (attached). Pignataro asked about the compensation and Le noted that the amount was set by the state. Burns - Aye, Pignataro – Aye, Sassi – Abstain, Ward – Aye, Komorsky - Aye. **Motion Carried.**
- **Door Security** – Komorsky read a proposal to install door security on the offices upstairs at Station 2. Lengthy discussion followed regarding the need for better security in the offices as well as updating all three stations. Tabled until Treasurer's report.

## **REPORTS:** (by officers present)

- **Treasurer** – (no report)

Komorsky stated for the record that the Board of Fire Commissioners reviewed the Tompkins General Fund Checking account, General Fund Money Market account, General Fund Business Savings account, Apparatus Reserve account, Land & Building Reserve account, General Fund Personal Services account, and the Trust & Agency checking account. He said everything was audited and reviewed by all five fire commissioners.

Treasurer Mark Pozniak said that the Board has the September bank reconciliations and they will have the October bank reconciliations at the meeting next week and then the financials at the second regular meeting in November. He noted that fire district may now be included in the NYS incentive for frontline workers so he said they will confirm it then move forward with those payments. He said the funds for building access weren't technically in the budget for 2023 but it is in the plans to spend out of the reserve funds. Discussion followed regarding the building reserve fund projections and anticipated projects and the apparatus reserve fund projections.

- **Chief** –

**OUT OF COUNTY TRAINING:** Chief O'Connor reviewed the schedule for 2023 FLSTP classes and requested authorization to send officers when they have an opening. Short discussion followed regarding the training.

Upon a MOTION made by Ward and SECONDED by Pignataro, the Board RESOLVED to allow the chief to send people to FLSTP school that need to go. Burns - Aye, Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**

The Chief said the FDIC conference is April 24<sup>th</sup> – 29<sup>th</sup>, in Indianapolis and he would like to send four people plus himself. Short discussion held about the benefits of the conference and the training budget.

Upon a MOTION made by Ward and SECONDED by Burns, the Board RESOLVED to approve up to five (people) to go to FDIC. Burns - Aye, Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**

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NOTABLE INCIDENTS: Chief O'Connor described the recent response to a carbon monoxide leak in the City of Poughkeepsie the prior Sunday and short discussion followed regarding the incident.

TRAINING: O'Connor reported that they did the live burn training in New Hackensack on October 19<sup>th</sup> and said they have been invited for another one on the 28<sup>th</sup>. He said that Lt. Martell is coordinating it. Discussion followed regarding the recognition ceremony at Vital Signs in Albany and the alternative fuel training class.

VEHICLE INCIDENT: Chief O'Connor said there was a minor accident earlier in the day involving a District ambulance and a school bus. He reported that the ambulance mirror brushed the side of a school bus but there was no damage to the ambulance or the bus. Brief discussion followed regarding the incident.

CIVIL SERVICE: O'Connor said he requested three lists from DC Civil service – the lieutenants list, the firefighter list, and the firefighter/paramedic list. He said that he hasn't gotten them yet but will let the Board know. Short discussion followed regarding communication with Civil Service.

- **EMS Administrator -**

VITAL SIGNS: Benenati briefly touched base on the Vital Signs Conference and praised the quality of the training classes.

- **Deputy Chief –**

ELECTRIC FOLLOW UP: Deputy Chief Champion said he met with Giaimo Electric for a follow up on the lights at the side of the building and noted they will be back later in the week with a bucket truck to address the poles in the back.

VEHICLES: DC Champion said that (47-)13's repairs are moving forward and it should be back by next week. He reviewed the recent repair on 47-71 and said that he and Benenati are coordinating a date to bring 47-73 down to VCI for warranty work.

AWARDS: Champion said that he doesn't have any forward movement on the awards since last week's meeting.

- **Department –** *(no report)*

- **Union –** *(no report)*

ABSTRACT: *(none)*

PUBLIC COMMENTS:

At 7:25 pm, upon a MOTION made by Ward and SECONDED by Burns, the Board RESOLVED to close open the Public Comments period. Burns - Aye, Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**

There were no public comments.

At 7:26 pm, upon a MOTION made by Ward and SECONDED by Burns, the Board RESOLVED to close Public Comments. Burns - Aye, Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**

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## EXECUTIVE SESSION:

At 7:26 pm, upon a MOTION made by Sassi and SECONDED by Burns, the Board RESOLVED to go into Executive Session to discuss three personnel items and three administrative items from the Chief, two contractual items and one personnel item from Ward, one personnel item from the Secretary, one personnel item from Komorsky, and one item pertaining to civil service. Burns - Aye, Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**

## OPEN SESSION & DOOR SECURITY (cont.):

At 8:53 pm the Board resumed Open Session. Komorsky asked Le to prepare the 11/22/22 meeting agenda for the next meeting.

Komorsky brought up the scope of work for the door security. Sassi said they would table it until the next meeting.

## ADJOURNMENT:

At 8:54 pm, upon a MOTION made by Sassi and SECONDED by Burns, the Board RESOLVED to adjourn the meeting. Burns - Aye, Pignataro – Aye, Sassi – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**

Respectfully submitted,

Bria Le – District Secretary

***Approved by the Board of Fire Commissioners on 11/22/22***

BoFC Regular Meeting 11/1/22

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## LEGAL NOTICE

NOTICE IS HEREBY GIVEN, pursuant to Section 6-g of the General Municipal Law as amended, that the resolution published herewith has been adopted by the Board of Fire Commissioners of the LaGrange Fire District in the Town of LaGrange, Dutchess County, New York, on November 1<sup>st</sup>, 2022. Such resolution was adopted subject to a permissive referendum set forth in Section 6-g, Subdivision 4 of the General Municipal Law as amended.

### **RESOLUTION OF THE LAGRANGE FIRE DISTRICT TO REPAIR THE STATION 2 ROOF AND TRF SWITCH**

**WHEREAS**, the LaGrange Fire District Board of Fire Commissioners, in the Town of LaGrange, Dutchess County, New York, approve the purchase of a Transfer Switch (“TRF Switch”) and the roof repair work for Station 2;

**WHEREAS**, the LaGrange Fire District Board of Fire Commissioners, in the Town of LaGrange, Dutchess County, New York, has also approved the purchase of refurbishment services of the Fire District’s office space;

**WHEREAS**, the LaGrange Fire District Board of Fire Commissioners, upon the recommendation of the Chief of the LaGrange Fire District, approve the purchase of the TRF Switch for Station 2;

**WHEREAS**, the LaGrange Fire District Board of Fire Commissioners, upon the recommendation of the Chief of the LaGrange Fire District, approve the purchase of roof repair work for Station 2;

**WHEREAS**, the LaGrange Fire District Board of Fire Commissioners, upon the recommendation of the Chief of the LaGrange Fire District, approve the purchase of office space refurbishment;

**WHEREAS**, the LaGrange Fire District Board of Fire Commissioners approve the expenditure of up to One Hundred and Fifty Thousand Dollars and Zero Cents (\$150,000) from the Land and Building Reserve Fund, for the purchase of the TRF Switch for Station 2;

**WHEREAS**, the LaGrange Fire District Board of Fire Commissioners approve the expenditure of up to Two Hundred and Fifty Thousand Dollars and Zero Cents (\$250,000) from the Land and Building Reserve Fund, for the purchase of the repair work to the Station 2 roof;

**WHEREAS**, the LaGrange Fire District Board of Fire Commissioners approve the expenditure of up to Fifty Thousand Dollars and Zero Cents (\$50,000) from the Land and Building Reserve Fund, for the purchase of office space refurbishment services;

**WHEREAS**, the determined period of probable usefulness of the TRF Switch is anticipated to be at least ten (10) years, consistent with Section 11.00 (5) of the Local Finance Law;

**WHEREAS**, the determined period of probable usefulness of the roof repair is anticipated to be at least ten (10) years, consistent with Section 11.00 (12-a) of the Local Finance Law;

**WHEREAS**, the determined period of probable usefulness of the office space refurbishment is anticipated to be at least ten (10) years, consistent with Section 11.00 (13) of the Local Finance Law;

**WHEREAS**, the LaGrange Fire District Board of Fire Commissioners has and will comply with all requirements of the permissive referendum, as required by General Municipal Law, Section 6-g(7), and, upon this resolution being adopted, the same shall be published in full in the Poughkeepsie Journal together with a notice from the Fire District Secretary in the form provided by Section 175 of the Town Law as amended.;

**WHEREAS**, John A. Giaimo & Son, Inc. has agreed to supply a new TRF Switch, and the installation of the related equipment and contingencies shall be performed as after purchase service, as required by the LaGrange Fire District in its specifications, for no more than One Hundred Fifty Thousand DOLLARS and Zero CENTS (\$150,000); and

**WHEREAS**, Weatherproofing Technologies, Inc. has agreed to perform the necessary repairs to the Station 2 roof, as required by the LaGrange Fire District in its specifications, for no more than Two Hundred Fifty Thousand DOLLARS and Zero CENTS (\$250,000); and

**WHEREAS**, K&J Devens, Inc. Construction, John A. Giaimo & Sons, Inc., and Redemption Mechanical, Inc., have agreed to perform the necessary office refurbishments, as required by the LaGrange Fire District in its specifications, for no more than Fifty Thousand DOLLARS and Zero CENTS (\$50,000).

**NOW, THEREFORE, BE IT RESOLVED**, the resolution was thereupon declared duly adopted by an affirmative vote of the Board of Fire Commissioners of the LaGrange Fire District in the Town of LaGrange, Dutchess County, New York.

Dated: November 1<sup>st</sup>, 2022

Bria Le,  
LaGrange Fire District Secretary



Brothers Gutters of Hudson Valley, NY  
 55 Page Park Dr  
 Arlington, NY 12603  
 Email: [andrew.stone@brothersgutters.com](mailto:andrew.stone@brothersgutters.com)

**Estimate**  
**#EST 76582543**

<b>Service Address</b>	<b>Work Date:</b>	10/20/2022	<b>Tech Phone:</b>	8453375164
George Burns. 21 Red Oaks Mill Rd Poughkeepsie, NY 12603	<b>Contact:</b>	George Burns.	<b>Technician(s):</b>	Andrew Stone
	<b>Summary</b>	Gutter Estimate		

**Scope:**  
 Remove and dispose of existing gutters and downspouts on the FRONT RIGHT TWO ROOF SECTIONS ONLY.

Install new WHITE seamless 6" k style gutters and 3x4" downspouts.

- Downspouts will need to be mounted with masonry anchors
- There is heat cable in place on one of the roofs.

Install ONE Gutter Guard™ on all new gutters.

Tighten hangers on the gutter over the inside overhead doors.

Item	Description
6K 80 White Install	Install Package
3x4" Aluminum 80° White A Elbow	6" Aluminum 80° White A Elbow
3x4" Aluminum 80° White Downspout	Installation of 3x4 Aluminum 80° White Leaders secured to building and gutter.
3x4" Aluminum 80° White Pop Outlet	Pop Outlets are snapped into the gutter opening that leads into the downspout. The downspout is secured directly to the outlet.
3x4" Aluminum 80° White U Clips	U Clips are low profile accessories used to secure a downspout to a structure. The U shape design offers low visibility and superior strength.
6" Aluminum 80° White K-Style Gutter	Installation of 6" Aluminum 80° White K-Style Gutters
6" Aluminum 80° White K-Style Left End Cap	6" Aluminum 80° White K-Style Left End Cap
6" Aluminum 80° White K-Style Right End Cap	6" Aluminum 80° White K-Style Right End Cap





Brothers Gutters of Hudson Valley, NY  
 55 Page Park Dr  
 Arlington, NY 12603  
 Email: [andrew.stone@brothersgutters.com](mailto:andrew.stone@brothersgutters.com)

**Estimate**  
**#EST 76582543**

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## Resolutions for Commissioner Elections

BE IT RESOLVED that the Annual Fire District Election will take place on December 13<sup>th</sup>, 2022 Between the hours of 6:00 p.m. and 9:00 p.m. with voting to take place at the following locations:

Firehouse #1, 2388 Route 82, for residents of General Election Districts 7, 9, & 10;

Firehouse #2, 504 Freedom Plains Road, for residents of General Election Districts 1, 5, 6, 8, & 12;

Firehouse #3, 21 Red Oaks Mill Road, for residents of General Election Districts 2, 3, 4, & 11;

AND BE IT FURTHER RESOLVED, that each Candidate shall submit a petition setting forth their desired candidacy, subscribed by twenty-five (25) qualified voters of the LaGrange Fire District, to the Fire District Office, no later than November 23<sup>rd</sup>, 2022 at 5:00 pm;

AND BE IT FURTHER RESOLVED, that the Chairperson and Election Inspectors/Ballot Clerks be compensated in the amount of \$70.00 for their services and attendance at the annual election and to prepare the registers on 11/28/22;

AND BE IT FURTHER RESOLVED, that in case of any of the members appointed herein are unable to assume or perform the duties required of them, this Board of Fire Commissioners will appoint alternates who are resident electors;

AND BE IT FURTHER RESOLVED, that, if clerical help is deemed necessary, this Board of Fire Commissioners will consider the appointment of such clerical persons upon request of the Chairperson of the Fire District Board of Elections.

The 2022 Election Board shall include:

Chairperson		Bria Le
Election Inspector	Station 2	Eileen Cirigliano
Ballot Clerk	Station 2	Jeanne Jones
Election Inspector	Station 1	Maureen Vogel
Ballot Clerk	Station 1	Jeanne Gensch
Election Inspector	Station 3	Judyth Petschko
Ballot Clerk	Station 3	Lisa Sassi