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**MINUTES**  
**BOARD OF FIRE COMMISSIONERS**  
**Regular Meeting – Tuesday, May 10<sup>th</sup>, 2022**

ATTENDEES: Chairman Marc Komorsky (*absent*)                      Commissioner George Burns  
Commissioner Richard Sassi                                      Commissioner Anthony Pignataro  
Commissioner Barry Ward    Chief Tim O'Connor  
Treasurer Mark Pozniak (*via Teams*)                      EMS Administrator Michael Benenati  
Secretary Bria Le

Commissioner Richard Sassi, acting as Chairman, called the Board of Fire Commissioners' Regular Meeting to order for Tuesday, May 10<sup>th</sup>, 2022, at 6:07 pm and led the Pledge of Allegiance. He said that Chairman Komorsky sends his regards and his congratulations for the next point on the agenda but noted that he had a family commitment.

**APPOINTMENT:**

Upon a MOTION made by Commissioner Ward and SECONDED by Commissioner Burns, the Board RESOLVED to promote Jason Ryan to the rank of Fire Lieutenant, effective for the next payroll of May 16<sup>th</sup>, 2022. Burns – Aye, Pignataro – Aye, Ward – Aye, Sassi – Aye. **Motion Carried.**

Secretary Le administered the oath of office to newly appointed Fire Lieutenant Jason Ryan and Sassi expressed congratulations on behalf of the Board.

**MINUTES:** 4/26/22 Regular Meeting

Upon a MOTION made by Burns and SECONDED by Commissioner Pignataro, the Board RESOLVED to approve the minutes from April 26<sup>th</sup>, 2022. Burns – Aye, Pignataro – Aye, Ward – Aye, Sassi - Aye. **Motion Carried.**

**CORRESPONDENCE**

- Correspondence from DC Sheriff's Office

**ROOM USE REQUESTS:** (*none*)

**REPORTS:** (*by officers present*)

- **Treasurer –**  
Treasurer Mark Pozniak noted that it was his first day back after being out for 10 days due to COVID.
- **Chief –**  
**TRAINING:** Fire Chief Tim O'Connor said that Bob Michael is working on submitting a request to attend an EMT class and Michael (Benenati) will be able to elaborate on the request.

O'Connor said that last year the District was given permission to use the building across from Station 3 for training and he reported that the first drill was run there that morning. He said the drill went well but that he would like to mow a section around the building due to the tall grass and concerns about

BoFC Regular Meeting 5/10/22

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# LAGRANGE FIRE DISTRICT

504 Freedom Plains Rd • Poughkeepsie, NY 12603



ticks. Short discussion followed about getting a quote for an initial clean up and monthly mowing on the property.

VEHICLES: Chief O'Connor said that the Apparatus Committee is looking at the rescue truck and the recommendations are to replace it first due to the substantial rust. He said after that they will look at (47-)13 then some of the staff cars. Short discussion followed regarding the vehicles and the supply chain timeline.

COVID: O'Connor noted that six people (on staff) within the last two weeks have gone out due to COVID. He said everyone is doing alright and ServPro was in the prior day to clean the firehouses. He also said that they had a COVID (IMT) meeting the other day to send out reminders about PPE.

GRANTS: Chief O'Connor said they got the payment for the month of March from the SAFER grant submission and the goal is to submit a payment request once a month to them. Next O'Connor said that Lt. Champion managed to put together a submission for the MIG grant. Short discussion followed regarding how long to put together the grant and the joint services grant.

EXECUTIVE SESSION: The Chief said he had two personnel items for Executive Session.

- **EMS Administrator –**

EMT CLASS: EMS Administrator Michael Benenati said he did receive the request from Bob Michael to attend the EMT class at Dutchess Community College on their Fishkill campus. He said that request was to enter the EMT agreement where the District pays \$700 to DCC, that can be reimbursed by the state, plus the cost of textbooks.

Upon a MOTION made by Ward and SECONDED by Burns, the Board RESOLVED to support Bob (Michael) going forward with his EMT. Burns – Aye, Pignataro – Aye, Ward – Aye, Sassi - Aye. **Motion Carried.**

EMS WEEK: Benenati informed the Board that it was time for National EMS Week and then requested for the Board to adopt the proclamation (attached).

Upon a MOTION made by Pignataro and SECONDED by Ward, the Board RESOLVED to official recognize the week of 5/15/22 – 5/21/22 as National Emergency Medical Services Week in LaGrange Fire District as stated in the resolution read by the EMS Administrator (Benenati). Burns – Aye, Pignataro – Aye, Ward – Aye, Sassi - Aye. **Motion Carried.**

EMS BILLING: Benenati said that at the last meeting he raised the point that there has been approval in the Governor's budget for the Fair Play Act which allegedly allows for fire districts, fire companies, and fire departments to bill for EMS care. He said the challenge is that the language in the bill discusses fire departments and fire companies but not fire districts. Discussion followed regarding the text of the bill and how the District should move forward.

47-72: Benenati reported that 47-72 is back from CarCraft Truck Works and will be place in service on Saturday when 47-71 will come out of service and go to VCI for extensive work.

- **Chief – (cont.)**

LOSAP: Chief O'Connor said he gave the Board the raw numbers on LOSAP and said they will need to have a more in depth conversation about the numbers. Discussion followed regarding member participation and the LOSAP requirements.

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- **Department** – (no report)
- **Union** –  
Union Treasurer Anthony Champion said that the Union looks forward to setting up additional meetings for discussions with the Board and they will reach out with some dates.
- **Vehicles** –  
Lt. Anthony Champion reported the status of the vehicle repairs.

### **OLD BUSINESS:**

- **Repairs and Repair Requests** – Chief O'Connor noted that the sheet rock work has been finished and Secretary Le said the invoice has been sent to insurance for the open claim. O'Connor said he is still waiting on the updated price on the floor drains at Station 1. He said that the frame on the personnel door into the bay at Station 1 is rotting away and that he got a quote to replace it from the same company doing the doors at Station 2. He said the told the vendor to go ahead with the repair.  
  
Burns said that they just got the quick layout for the work at Station 1 but haven't had a chance to look at it. He said that Kyle (Rancourt) will look at it then bring it back to the Board at the next meeting.
- **EMS Billing** – Sassi asked if there were any other updates other than what was discussed earlier. Benenati said it was a huge project and they will have to figure out who will be able to take it.
- **Recruitment & Retention** – Discussion held on whether this item needed to be on the agenda every meeting, the Board's role in the membership, and the challenge of retaining volunteer members.
- **Physicals** – Tabled until a later meeting.
- **LFD Generator ATS** – Ward said they have the low bidder and that the engineer recommended going with the Giaimo bid of \$134,000. Pozniak reviewed funding options for the project. Ward said that roof work is potentially coming up soon and asked if it would make sense to move forward with this and use fund balance then combine both together in a permissive referendum.  
Upon a MOTION made by Ward and SECONDED by Pignataro, the Board RESOLVED to go forward to approve the bid proposal from John A. Giaimo and Son, Inc. for \$134,000 using fund balance and look at reserve fund monies at a later point in time. Burns – Aye, Pignataro – Aye, Ward – Aye, Sassi – Aye. **Motion Carried.**
- **ESO Reports** – Ward asked about how the recent meeting went with ESO. Chief O'Connor said the meeting went well as a kick-off and that they re-sent the District's needs document to ESO and another meeting is set up to continue the process. Short discussion followed regarding the next steps.
- **ESO Payroll** – Le said she is working on setting up a meeting that includes the ESO rep and the Paychex rep so ESO can be set up to provide the information Paychex needs to process payroll. Discussion followed regarding how much manual input will be required in payroll processing.
- **Station 2 Roof** – Ward said he spoke to Greg (Bolner) earlier in the day and that Bolner is going to follow up with the contractor to make sure the infrared analysis gets scheduled then the District can move forward with the bid process.

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- **DCJS** – Ward asked if there is anything else on the DCJS and Mike Hekle said he would check with his office.
- **Salemsys Support Agreement** – tabled for Executive Session.

## **NEW BUSINESS:**

- **Knights of Columbus Carnival** – Chief O'Connor said the Knights of Columbus carnival is June 22 – 25 from 5 pm to 11 pm each day and that they are requesting EMS standby. Sassi noted that he belonged to the organization and, as an ethical disclosure, said he usually volunteered for the carnival. He said there was definitely a need for EMS coverage. Short discussion followed regarding staffing an ambulance for the carnival.

Upon a MOTION made by Ward and SECONDED by Burns, the Board RESOLVED for the Chief to staff the carnival as he sees fit. Burns – Aye, Pignataro – Aye, Ward – Aye, Sassi – Abstain. **Motion Carried.**

- **Dutchess County Board of Elections Poll Site Notices** – Secretary Le said she received the Poll Site Notices from the Dutchess County Board of Elections. She said the Primary Election is on June 28<sup>th</sup> and only Stations 1 and 3 are being used as poll sites. Short discussion followed regarding cleaning after the elections. Le said that the General Election will be on November 8<sup>th</sup> and that it conflicts with a meeting night. Pignataro suggested we schedule it for a day later - Wednesday, November 9<sup>th</sup>, 2022.

Upon a MOTION made by Ward and SECONDED by Pignataro, the Board RESOLVED to approve using the fire stations as poll sites. Burns – Aye, Pignataro – Aye, Ward – Aye, Sassi – Aye. **Motion Carried.**

- **Blinkvoice Proposal**– Discussion held regarding the proposal for a cloud-based phone system and the District's phone system needs. Benenati said that he thinks the District created an RFQ for a phone system a few years ago. Ward said that if the Board is comfortable with the RFQ then they could send it out for bids. Further discussion followed regarding getting prices from additional vendors and getting someone to create specifications that define the District's needs.

Upon a MOTION made by Ward and SECONDED by Pignataro, the Board RESOLVED to go forward with Jeff (Lenkowski) to create a spec to send out to bid. Burns – Aye, Pignataro – Aye, Ward – Aye, Sassi – Aye. **Motion Carried.**

- **Hudson Valley Office Furniture** –

Upon a MOTION made by Pignataro and SECONDED by Burns, the Board RESOLVED to accept the quote from Hudson Valley Office Furniture for 9 chairs as laid out in the quote (attached). Burns – Aye, Pignataro – Aye, Ward – Aye, Sassi – Aye. **Motion Carried.**

## **ABSTRACT:** \$52,795.77

Upon a MOTION made by Pignataro and SECONDED by Burns, the Board RESOLVED to pay the bills (as per the abstract) in the amount of \$52,795.77. Burns – Aye, Pignataro – Aye, Ward – Aye, Sassi – Aye. **Motion Carried.**

## **PUBLIC COMMENTS:** *(none)*

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## **EXECUTIVE SESSION:**

At 7:48 pm, upon a MOTION made by Pignataro and SECONDED by Burns, the Board RESOLVED to go into Executive Session to discuss two personnel items from the Chief, three personnel items from Sassi, two personnel items from Ward, and one contractual item. Burns – Aye, Pignataro - Aye, Ward – Aye, Sassi - Aye. **Motion Carried.**

## **OPEN SESSION & ADJOURNMENT:**

At 9:27 pm, the Board resumed Open Session.

Upon a MOTION made by Ward and SECONDED by Burns, the Board RESOLVED to adjourn the meeting. Burns – Aye, Pignataro - Aye, Ward – Aye, Sassi - Aye. **Motion Carried.**

Respectfully submitted,

Bria Le – District Secretary

***Approved by the Board of Fire Commissioners on 5/24/22***

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# LAGRANGE FIRE DISTRICT EMERGENCY MEDICAL SERVICES

504 FREEDOM PLAINS ROAD • POUGHKEEPSIE, NY 12603  
845.471.4693

## EMS Week Proclamation

To designate the week of May 15 – 21, 2022, as Emergency Medical Services Week;

**WHEREAS**, Emergency Medical Services (EMS) is a vital public service; and

**WHEREAS**, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

**WHEREAS**, EMS plays a critical role in public outreach and injury prevention, and is evolving in its role as an important member of the healthcare community; and

**WHEREAS**, first responders, emergency medical technicians and paramedics stand ready to provide compassionate, lifesaving care to those in need 24 hours a day, seven days a week; and

**WHEREAS**, emergency medical responders are supported by emergency medical dispatchers, firefighters, law enforcement officers, educators, administrators, researchers, emergency nurses, emergency physicians and others; and

**WHEREAS**, the members of EMS teams, both career and volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

**WHEREAS**, it is appropriate to recognize the value and the accomplishments of EMS practitioners by designating Emergency Medical Services Week; now

**THEREFORE**, the Board of Fire Commissioners, Lagrange Fire District in recognition of this event do hereby proclaim the week of May 15 - 21, 2022, as

### EMERGENCY MEDICAL SERVICES WEEK

With the theme "Rising to the Challenge." we encourage the community and members of the Fire District to observe this week with attending Continuing Medical Education programs, ceremonies and activities.

By: Richard J. Sassi II  
(print name)

[Signature] Fire Commissioner  
(signature)

05/10/2022  
Date



# QUOTATION #JC-051022



375 Main Street, Poughkeepsie NY 12601  
P. 845-471-7910 F. 845-471-3274  
[www.TheWowGuys.com](http://www.TheWowGuys.com)

7 Wisner Ave, Newburgh NY 12550  
P. 845-565-6673 F. 845-565-7269

## LaGrange Fire

**Contact** Bria Le  
**Address 1** 504 Freedom Plains Rd  
**Phone:** 471-4693  
**Date:** 5/10/2022  
**Need By:** When Available

ITEM #	STOCK #	DESCRIPTION	QTY	UNIT PRICE	EXTENDED PRICE
1	HV7754	Mid Back Fully adjustable task chair. Black	2	\$ 299.00	\$ 598.00
2	HVALE41	High back as above	7	\$ 329.00	\$ 2,303.00
		Delivery includes fully assembled product rolled into customers locations.			

QUOTE NOTES:  
SALES REP: JOHN CHICKERY  
TEL: 845-471-7910  
EMAIL: John@TheWowGuys.com  
**It is the customers responsibility to review all quantities, sizes, colors, etc. on this quote for accuracy before placing an order.**

<b>Product Subtotal</b>	<b>\$2,901.00</b>
<b>Delivery &amp; Install</b>	<b>\$75.00</b>
<b>N.Y.S. Tax</b>	<b>Exempt</b>
<b>PROJECT TOTAL</b>	<b>\$2,976.00</b>



LaGrange Fire District  
Unpaid Bills Detail  
As of May 10, 2022

Vendor	Description	Amount
Adams Fairacre Farms ✓	Flower for funeral	64.99
Adams Power Equipment ✓	Service & Maint of Household Mower	264.77
		244.99
Ameritas Life Insurance ✓	Dental Insurance	839.72
Arlington Fire District ✓	Split Costs for 3 courses	2,781.12
Bell Copiers ✓	Contract Copier Station 1	390.00
Bottini Fuel ✓	Diesel Fuel Station 2	3,106.47
Central Hudson 07-6 s#2 ✓	Electricity Station 2	2,680.22
CPL Architecture Engineering Planning ✓	Balance due for bid documents	1,300.00
Cryo Weld Sta 2 ✓	Compressed O2 Station 2	65.36
Fleet Pride ✓	Headlight and Windshield Wash	345.84
Freihofer Ice & Springwater ✓	April water deliveries	112.50
	March water deliveries	117.00
Frontier Communications ✓	Phone service Station 1 4/25 - 5/24	115.96
H.G. Page & Sons ✓	Paint, Linzer trim, brushes	330.47
H.O. Penn Machinery Company ✓	Generator Station 1	4,783.14
Hopewell Fire Apparatus Service Co. Inc. ✓	Gauge for 47-32	181.17
K&J Devens, Inc. ✓	Station 2 Upstairs Drywall	694.80
KoscoHeritage ✓	Station 3 Fuel	964.61
	Station 1 Fuel	769.25
Medical Warehouse ✓	Aquasat Saline	198.00
	Protect-LUV Plus	95.40
	Med Supplies	292.85
Minerva Cleaners ✓	PPE Repairs	451.25
NYS Assoc of Fire Chiefs ✓	NYS Fire Commissioner Training	400.00
Optimum 01-0 ✓	Station 2 5/8 - 6/7 Opt Online	71.21
Optimum 01-1 ✓	Station 3 5/8 - 6/7 Internet & TV	160.16
Optimum 01-9 ✓	Station 2 5/8 - 6/7 Television	116.70
Royal Carting Service ✓	Garbage Removal	424.54
Ruge's Chevrolet ✓	Wiper Blades	106.44
Salemsys.net ✓	Payment 2 of 4 Equip & Software Agreement	4,625.00
ServPro ✓	Cleaning due to Covid Cases	915.28
ShelterPoint Life Insurance Company ✓	Vision Ins June 2022	274.74
Stars & Stripes Lawncare ✓	Grass Cutting	65.00
Tompkins Trust Co. ✓	Flag Guys, Amazon, Textbooks, Meals	3,819.83
Town of LaGrange ✓	Station 2 water bill	64.46
VCI Emergency Vehicle Specialists (NJ) ✓	RV-408 Repairs	850.00
	RV-408 Repairs	4,446.23
Verizon Wireless ✓	Apparatus and Smartphone 4/2 - 5/1	695.25
VESO Life ✓	Life Ins - June - Volunteer	333.75
Waterway 329 ✓	Static Testing of Fire Houses	7,774.75
Wright Express Fleet Services ✓	Fuel card purchases	1,674.14
		48,017.36
	TOTAL UNPAID BILLS	4,778.41
	Paychex 4/29, 5/6, and 5/13	
	Timely Payment Administrators	4,369.99
	TOTAL PAID BILLS	\$52,795.77
	TOTAL UNPAID AND PAID BILLS	

Board of Fire Commissioners

CHANGES	
ADJUSTED UNPAID AND PAID BILL AMOUNT	