



# LAGRANGE FIRE DISTRICT

504 Freedom Plains Rd • Poughkeepsie, NY 12603



## MINUTES BOARD OF FIRE COMMISSIONERS Regular Meeting – Tuesday, March 8<sup>th</sup>, 2022

ATTENDEES: Chairman Marc Komorsky  
Commissioner Richard Sassi (*absent*)  
Commissioner Barry Ward  
EMS Administrator Michael Benenati  
Secretary Bria Le  
Commissioner George Burns  
Commissioner Anthony Pignataro (*via Teams*)  
Chief Tim O'Connor (*late due to EMS call*)  
Treasurer Mark Pozniak

At 6:09 pm Chairman Marc Komorsky called the Board of Fire Commissioners' Regular Meeting to order for Tuesday, March 8<sup>th</sup>, 2022, and led the Pledge of Allegiance. He welcomed everyone in attendance.

### MINUTES: (*none*)

### CORRESPONDENCE

- Check – The State Insurance Fund for salary reimbursement - \$5800.68  
Upon a MOTION made by Commissioner Burns and SECONDED by Commissioner Ward, the Board RESOLVED to put the money into the General Fund. Burns – Aye, Pignataro - Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**
- Letter from Knights of Columbus LaGrange #13378

### ROOM USE REQUESTS:

- Station 2 on April 19<sup>th</sup> from 19:00 – 22:00 for Shawn Beresford, County Coordinator for Battalion 2 for a Battalion 2 meeting.  
Upon a MOTION made by Commissioner Pignataro and SECONDED by Burns, the Board RESOLVED to approve. Burns – Aye, Pignataro - Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**

### REPORTS: (*by officers present*)

- **Treasurer –**  
Treasurer Mark Pozniak reported the cash balance as of 2/28/22: Operating Cash - \$1,210,222.17 and Reserves & Restricted - \$1,246,152.13 for a Total Cash - \$2,456,374.30. He noted that all bank accounts have been reconciled and said that the Board should have the February 2022 bank statements, reconciliations, and canceled checks for audit. Pozniak said that property tax payment should be available any day and that available cash is fine until the expected receipt of that check. Short discussion followed regarding the market decline and inflation factors that could affect pension costs in future years as well as other rising expenses. Komorsky stated for the record that the Board of Fire Commissioner did the audit for the Tompkins Mahopac bank accounts for 2/28/22 and said everything was in order for the General Fund Checking, General Fund Money Market, General Fund Personnel Services, Apparatus Reserve, Land & Building Reserve, and Trust & Agency Checking accounts. Ward walked everyone through a budgeting exercise on reserve fund projects/expenditures versus anticipated funding. Discussion followed in regards to the need for planning capital expenses.

BoFC Regular Meeting 3/8/22

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- **Chief** – *(out on call – report later in meeting)*

- **EMS Administrator** –

AMBULANCE: EMS Administrator Michael Benenati said he has been working with the body shop to get 47-72 wrapped up and there are just a few last items. He said the vehicle will leave the body shop and go directly to VCI to have one of the powerloads (stretcher) installed before it returns. He noted that he is also working with VCI on the repairs that the Board approved at the last meeting.

MEDICATION: Benenati reported that he has been spending a lot of time lately on medication inventory which he said involved tracking inventory, expiration dates, as well as locating and comparing vendors for each replacement medication. He noted that the medication issues are being reported to the regional office who will report them to the state and said that he is also working on a substitution list for the medications that are unavailable. He stressed that he is spending a significant amount of time on this and that it was a job that did not previously need to be done. Discussion followed regarding the medication shortages and how the new costs affect the budget.

INCIDENTS: Benenati informed the Board that there was a multiple casualty incident earlier in the day and that the Chief is currently still at that incident. He also said that there was a fatal house fire over the weekend and he expects the Chief will provide more information when he arrives.

PERSONNEL: Next Benenati said that the four new career firefighters started on Monday, March 7<sup>th</sup>, and they were out at aforementioned incident earlier in the day between training.

OTHER: Benenati reported that the prior week he had to complete a couple of his recertifications, also that he and the Chief had several planning meetings, and that he responded on a few calls due to increased call volume.

EXECUTIVE SESSION: Benenati said he had one personnel item for Executive Session.

- **Department** – *(no report)*
- **Union** – *(no report)*

### **OLD BUSINESS:**

- **Repairs and Repair Requests** – Komorsky said that George (Burns) is working with Lt. Rancourt and the engineer on getting the specifications for Station 1 and that the Board is working on the roof issue at Station 2. Short discussion followed regarding the shower repair and associated insurance claim.
- **Recruitment & Retention** – *(no report)*
- **Physicals** – *(no report)*

### **NEW BUSINESS:**

- **NYSDCJS Agreement** – Ward suggested that the attorney, Michael Hekle, give a brief general update of the agreement. Hekle said the agreement needed to be signed by some point next week and noted that it outlines the terms of the agreement, the need to identify those who have access, and training for those individuals. Short discussion followed on the agreement. Tabled for Executive Session.

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- **Station 2 Door Repairs** – Komorsky reviewed the proposal from K&J Devens.  
Upon a MOTION made by Ward and SECONDED by Pignataro, the Board RESOLVED to go forward on the agreement for \$10,503 (agreement attached). Short discussion followed regarding how the repair is budgeted. Burns – Aye, Pignataro – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**
- **Station 3 Lawn Service** – Komorsky noted that Stars N Stripes Lawn Care did a good job the previous year then read the proposal for this year (attached).  
Upon a MOTION made by Pignataro and SECONDED by Burns, the Board RESOLVED to do the spring clean up for \$350 and go forward with the biweekly cuts for \$130 per month. Burns – Aye, Pignataro – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**
- **Out of County Training – Swiftwater Class in Ariskany** – Secretary Le said this was training request from the Chief. Benenati said that it was a special class set up for Dutchess County agencies.  
Upon a MOTION made by Ward and SECONDED by Burns, the Board RESOLVED to send four people to the training in Ariskany from May 23<sup>rd</sup> – May 26<sup>th</sup>. Short discussion followed regarding the cost of the class. Burns – Aye, Pignataro – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**

**ABSTRACT:** \$272,101.79

Upon a MOTION made by Burns and SECONDED by Ward, the Board RESOLVED to pay the bills for the end of February and beginning of March for \$272,101.79 as per the abstract. Burns – Aye, Pignataro – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**

**PUBLIC COMMENTS:** *(none)*

**REPORTS:** *(cont.)*

- **Vehicles -**  
Lt. Anthony Champion noted that 47-98 has been set up as a school car for the new recruits going to the academy and reviewed the work that had been done. He then reported on the recent and upcoming repairs on the District vehicles. Next he said he walked through Stations 1, 2, & 3 with a representative from Ingersoll Rand to work on a PM (Preventative Maintenance) schedule on the SCBA fill stations that would meet the District's needs. Champion said he received information from Ward Systems on the diesel particulate filtration system that goes inline after the muffler on the apparatus but he has not had a chance to review it so he will have a better understanding to present at the next meeting.

**OLD BUSINESS:** *(cont.)*

- **ESO –**  
Ward asked about the ESO payroll conversion and the ESO reporting that were brought up at a prior meeting. Benenati said that the ESO payroll is on hold from the District's end as they are waiting on getting some information from Paychex. He said that the concerns were expressed to ESO about getting a Gantt style chart on the project and they are awaiting on the information from the District to move forward on it. Next he said that ESO records management system is also held up on the District's end as the Chief and himself are still completing training videos on how to administratively begin the

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process of the product. Further discussion followed on how reports are converted from Firehouse Software to ESO.

### **EXECUTIVE SESSION:**

At 7:09 pm, upon a MOTION made by Pignataro and SECONDED by Burns, the Board RESOLVED to go into Executive Session to discuss one personnel item from Benenati, one personnel item, one contractual item and the DCJS item from Ward, one personnel item from Le, and three personnel items and one grievance related item from the Chief. Burns – Aye, Pignataro – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**

During Executive Session, at approximately 7:20 pm, Chief O'Connor returned from scene of an emergency call and joined the meeting.

### **OPEN SESSION & NEW BUSINESS (cont.):**

At 8:51 pm, the Board resumed Open Session.

#### **- NYSDCJS Agreement - (cont.)**

Upon a MOTION made by Burns and SECONDED by Ward, the Board RESOLVED to accept the DCJS agreement. Burns – Aye, Pignataro – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**

#### **- 207-A -**

Upon a MOTION made by Burns and SECONDED by Pignataro, the Board RESOLVED to approve to the 207-A request. Burns – Aye, Pignataro – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**

#### **- Part Time Bookkeeper –**

Upon a MOTION made by Burns and SECONDED by Ward, the Board RESOLVED to appoint two part-time bookkeepers, Colleen Janicik and Natalia Yarango-Curet, at \$24.00 per hour. Burns – Aye, Pignataro – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**

#### **• Chief – (out on call was not able to give report earlier in meeting)**

**NEW HIRES:** Fire Chief Tim O'Connor reported that the new hires started on Monday and they were doing well. He said that they were going over a lot of things with them this week then they will start the academy the following Tuesday.

**APPARATUS:** O'Connor said the Apparatus Committee has been reinstituted and the first thing they are working on is (47-)97. He said that the committee will start assessing 13 and 55 at the same time. Short discussion followed regarding the vehicle replacement schedule, the time frame for accessing 13 and 55, and vehicle changes due to technology.

**INCIDENTS:** Chief O'Connor gave the Board information on the recent fire call that occurred late on Saturday night. He noted some of the mutual aid companies that assisted: Arlington FD, Pleasant Valley FD, East Fishkill with a tanker, New Hamburg with a tanker, New Hackensack, Union Vale covering Station 1, and covering Station 2 - East Fishkill with an engine and Pleasant Valley with an ambulance. He said the District received a lot of help and it was nice. Further discussion followed on the water sources for the call. Next O'Connor said that the reason he was late to the meeting was due to a really

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serious auto accident on (Rt.) 55 and North Cross. He gave a brief overview of the response and the aid received.

Lt. Rancourt said he had one quick item for the Board. He said he and Burns are meeting tomorrow at Station 1 with an architect and he will give the Board an update after that meeting.

### **ADJOURNMENT:**

At 9:13 pm, upon a MOTION made by Burns and SECONDED by Pignataro, the Board RESOLVED to adjourn the meeting. Burns – Aye, Pignataro – Aye, Ward – Aye, Komorsky - Aye. **Motion Carried.**

Respectfully submitted,

Bria Le – District Secretary

***Approved by the Board of Fire Commissioners on 3/22/22***

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Treasurer's Report  
March 2022

Presented 3/8/2022

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Cash Balance as of February 28, 2022

OPERATING

General Fund Checking	\$	409,771.35
General Fund Money Market	\$	550,589.17
Accrued Benefits	\$	<u>249,861.65</u>
Total Operating Cash	\$	1,210,222.17

RESERVES & RESTRICTED

Apparatus	\$	447,623.43
Land & Building	\$	798,527.70
Trust & Agency	\$	<u>1.00</u>
Total Reserved & Restricted	\$	1,246,152.13

TOTAL CASH	\$	2,456,374.30
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*All bank accounts reconciled by Treasurer*

*Board has been provided February 2022 bank statements, reconciliations, and cancelled checks for audit*

**Balance Sheet**  
February 28, 2022

LaGrange Fire District  
Balance Sheet  
As of February 28, 2022

	Feb 28, 22	Feb 28, 21
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Checking/Savings</b>		
<b>Fiduciary Accounts</b>		
1045 · Trust & Agency Checking	1.00	1.00
<b>Total Fiduciary Accounts</b>	1.00	1.00
<b>Operating Accounts</b>		
1020 · General Fund Checking	409,771.49	124,273.15
1025 · General Fund MM	550,589.17	675,072.99
1026 · Accrued Benefits MM	249,861.65	249,747.35
<b>Total Operating Accounts</b>	1,210,222.31	1,049,093.49
<b>Reserve Accounts</b>		
1010 · Apparatus Reserve MM	447,623.43	227,997.27
1030 · Land & Building MM	798,527.70	745,012.49
<b>Total Reserve Accounts</b>	1,246,151.13	973,009.76
1040 · Payroll Clearing	633.41	-165.67
<b>Total Checking/Savings</b>	2,457,007.85	2,021,938.58
<b>Accounts Receivable</b>		
1200 · Accounts Receivable	7,490.70	7,350.00
<b>Total Accounts Receivable</b>	7,490.70	7,350.00
<b>Total Current Assets</b>	2,464,498.55	2,029,288.58
<b>TOTAL ASSETS</b>	<b>2,464,498.55</b>	<b>2,029,288.58</b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Accounts Payable</b>		
2000 · Accounts Payable	6,672.54	1,109.00
<b>Total Accounts Payable</b>	6,672.54	1,109.00
<b>Other Current Liabilities</b>		
2200 · Payroll-457(b)	5,518.91	0.00
2400 · Payroll Liabilities	-1,441.20	0.00
2500 · Payroll-IAF uni	621.68	621.68
2600 · Payroll-Union Dues	588.00	0.00
2900 · Payroll-NYS Retirement	1,798.40	4,984.95
<b>Total Other Current Liabilities</b>	7,085.79	5,606.63
<b>Total Current Liabilities</b>	13,758.33	6,715.63
<b>Total Liabilities</b>	13,758.33	6,715.63

LaGrange Fire District  
**Balance Sheet**  
As of February 28, 2022

	<b>Feb 28, 22</b>	<b>Feb 28, 21</b>
<b>Equity</b>		
2949 · Non-spendable Fund Balance	366,097.38	366,097.38
2950 · Retained Earnings	1,209,727.29	771,918.12
2951 · Restricted Fund Balance	2,237,302.53	2,237,302.53
2954 · Misc Income	5.67	5.67
Net Income	-1,362,392.65	-1,352,750.75
<b>Total Equity</b>	<b>2,450,740.22</b>	<b>2,022,572.95</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,464,498.55</b>	<b>2,029,288.58</b>

**Statement of Revenues and Expenditures**  
February 28, 2022

LaGrange Fire District  
Profit & Loss  
January through February 2022

	Jan - Feb 22	Jan - Feb 21
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
2401 · Interest and Earnings		
3222 · Int - Apparatus Reserve	36.18	18.43
3226 · Int - General Fund MM	95.79	982.45
3228 · Int - Land & Build Reserve	64.54	120.42
3230 · Int - Accrued Benefits Reserve	9.59	20.18
<b>Total 2401 · Interest and Earnings</b>	<b>206.10</b>	<b>1,141.48</b>
2665 · Sale of Equipment	3,500.00	350.00
2705 · Gifts and Donations	500.00	-24.99
2770 · Unclassified Income	0.00	107.00
3500 · Reimbursement Income		
3510 · Refund Other		
3526 · ref oif exp-legal/audit fees	7.50	0.00
<b>Total 3510 · Refund Other</b>	<b>7.50</b>	<b>0.00</b>
3514 · Reimbursement - Cablevision Exp	806.75	1,168.25
3500 · Reimbursement Income - Other	0.00	326.00
<b>Total 3500 · Reimbursement Income</b>	<b>814.25</b>	<b>1,494.25</b>
3528 · Reimb of Wages	0.00	51,773.51
<b>Total Income</b>	<b>5,020.35</b>	<b>54,841.25</b>
<b>Gross Profit</b>	<b>5,020.35</b>	<b>54,841.25</b>
<b>Expense</b>		
1 · Personal Services		
7310 · Personal Services	0.00	4,499.01
7322 · Payroll		
7324 · GROSS		
7400 · OT Overtime Payroll	127,197.83	137,480.90
7480 · Fire Fighter Base	413,873.89	472,582.66
<b>Total 7324 · GROSS</b>	<b>541,071.72</b>	<b>610,063.56</b>
<b>Total 7322 · Payroll</b>	<b>541,071.72</b>	<b>610,063.56</b>
<b>Total 1 · Personal Services</b>	<b>541,071.72</b>	<b>614,562.57</b>

LaGrange Fire District  
Profit & Loss  
January through February 2022

	Jan - Feb 22	Jan - Feb 21
<b>2 · Capital &amp; Equipment</b>		
<b>7000 · Land &amp; Building</b>		
<b>7010 · Equipment</b>		
7012 · Personal Protective Gear	1,193.20	7,427.50
7016 · Radios	0.00	0.00
7010 · Equipment - Other	12,064.89	26,623.38
<b>Total 7010 · Equipment</b>	<u>13,258.09</u>	<u>34,050.88</u>
<b>Total 7000 · Land &amp; Building</b>	<u>13,258.09</u>	<u>34,050.88</u>
<b>Total 2 · Capital &amp; Equipment</b>	13,258.09	34,050.88
<b>3 · Contractual &amp; Other Expenses</b>		
<b>5000 · Blanket Accident Ins.</b>		
5100 · Insurance	788.70	626.00
<b>Total 5000 · Blanket Accident Ins.</b>	<u>788.70</u>	<u>626.00</u>
<b>6000 · Buildings &amp; Ground</b>		
<b>6020 · Fuel</b>		
6022 · Fuel Oil-ST1	3,132.81	496.90
6024 · Fuel Oil-ST3	2,450.01	0.00
<b>Total 6020 · Fuel</b>	<u>5,582.82</u>	<u>496.90</u>
<b>6030 · Electricity</b>		
6031 · FH1 Electricity	2,044.88	907.31
6032 · FH2 Electricity	5,893.70	3,993.40
6033 · FH3 Electricity	1,443.61	1,224.40
6034 · Mechanics Facility	0.00	25.12
6036 · Trailer Electric	0.00	311.38
6030 · Electricity - Other	0.00	1,296.42
<b>Total 6030 · Electricity</b>	<u>9,382.19</u>	<u>7,758.03</u>
<b>6040 · R &amp; S Buildings and Grounds</b>		
6041 · Garbage Removal	423.94	3,988.95
6042 · Generators	0.00	0.00
6045 · Exterminators	425.00	425.00
6046 · Cleaning service		
6046a · Cleaning Supplies	159.84	0.00
<b>Total 6046 · Cleaning service</b>	<u>159.84</u>	<u>0.00</u>
6047 · Propane	159.58	119.40
6048 · Water-coolers	121.50	108.00
6051 · Town of Lagrange water	58.84	72.60
6054 · Station 1	531.00	875.00
6055 · Station 2	6,190.08	2,178.26
6056 · Station 3	700.00	1,797.90
6040 · R & S Buildings and Grounds - Other	1,415.69	28,396.08
<b>Total 6040 · R &amp; S Buildings and Grounds</b>	<u>10,185.47</u>	<u>37,961.19</u>

LaGrange Fire District  
Profit & Loss  
January through February 2022

	Jan - Feb 22	Jan - Feb 21
6000 · Buildings & Ground - Other	3,197.19	2,750.32
<b>Total 6000 · Buildings &amp; Ground</b>	<b>28,347.67</b>	<b>48,966.44</b>
6010 · Travel and Training		
6015 · EMS cert and recert	1,473.35	700.00
6010 · Travel and Training - Other	3,713.68	5,762.29
<b>Total 6010 · Travel and Training</b>	<b>5,187.03</b>	<b>6,462.29</b>
6100 · R & S Apparatus		
6105 · 47-11	0.00	767.87
6110 · 47-32	0.00	32.00
6111 · 47-55	0.00	1,752.29
6115 · 47-71	0.00	1,050.00
6116 · 47-72	0.00	76.94
6117 · 47-88	0.00	7.06
6120 · 47-73	0.00	24.38
6150 · Shop supplies	258.88	59.94
6100 · R & S Apparatus - Other	1,113.86	695.34
<b>Total 6100 · R &amp; S Apparatus</b>	<b>1,372.74</b>	<b>4,465.82</b>
6200 · R & S Equipment		
6202 · Radio Repairs	0.00	480.00
6200 · R & S Equipment - Other	0.00	1,520.00
<b>Total 6200 · R &amp; S Equipment</b>	<b>0.00</b>	<b>2,000.00</b>
6220 · Gas, Diesel, Oil		
6222 · Unleaded gas	768.03	511.92
6220 · Gas, Diesel, Oil - Other	4,356.70	2,675.30
<b>Total 6220 · Gas, Diesel, Oil</b>	<b>5,124.73</b>	<b>3,187.22</b>
6250 · Telephone		
6252 · Cell Phone	1,378.44	1,551.82
6256 · Internet Service	1,017.47	1,063.64
6258 · telephone FH1	223.69	224.62
6250 · Telephone - Other	902.45	1,044.09
<b>Total 6250 · Telephone</b>	<b>3,522.05</b>	<b>3,884.17</b>
6330 · Office Supplies, Postage		
6332 · Office Equipment	290.00	0.00
6330 · Office Supplies, Postage - Other	483.01	989.75
<b>Total 6330 · Office Supplies, Postage</b>	<b>773.01</b>	<b>989.75</b>
6350 · Association Dues	200.00	115.00
6360 · Uniforms, Badges	1,367.59	5,378.76
6380 · Awards	0.00	912.00
6400 · Public Events	0.00	338.72
6420 · Publications of Notice	43.93	91.07
6430 · Maint Fire Alarm Systems	0.00	0.00

LaGrange Fire District  
Profit & Loss  
January through February 2022

	Jan - Feb 22	Jan - Feb 21
<b>6500 · Professional Services</b>		
6510 · ADP Payroll Fees	1,238.10	3,222.52
6511 · Legal	4,893.50	23,382.00
<b>Total 6500 · Professional Services</b>	6,131.60	26,604.52
<b>6520 · IT Services</b>	3,950.00	0.00
<b>6540 · Physical exams</b>	2,161.00	1,955.00
<b>6560 · Miscellaneous</b>	301.34	237.89
<b>6600 · Expendable Supplies</b>		
6602 · Expendable Medical Supplies	2,421.74	871.12
6603 · Expendable Medications	61.52	0.00
6606 · Oxygen	239.34	265.50
6600 · Expendable Supplies - Other	178.50	1,257.18
<b>Total 6600 · Expendable Supplies</b>	2,901.10	2,393.80
<b>6610 · COVID-19 Expenses</b>	0.00	5,077.71
<b>6700 · Service Charge</b>	0.00	70.00
<b>6705 · Late Fees</b>	35.00	0.00
<b>3 · Contractual &amp; Other Expenses - Other</b>	177.80	3,135.32
<b>Total 3 · Contractual &amp; Other Expenses</b>	62,385.29	116,891.48
<b>4 · Benefits</b>		
6270 · Life Ins.Career	0.00	0.00
6280 · Life Insurance Volunteers	16,325.83	915.57
7120 · Dental Ins Career	12,740.72	12,400.40
7130 · Vision Ins.-Career	2,005.08	3,169.94
7140 · Hospitalization	275,951.29	234,171.08
7210 · MTA	1,360.94	1,593.94
7500 · State Retirement System		
7520 · Retirement	238,119.50	184,195.00
<b>Total 7500 · State Retirement System</b>	238,119.50	184,195.00
<b>7600 · Service Awards</b>		
7610 · Service Award Program	0.00	8,816.00
<b>Total 7600 · Service Awards</b>	0.00	8,816.00
<b>7700 · Social Security</b>		
7718 · Social Security/Medicare	38,617.10	44,096.16
<b>Total 7700 · Social Security</b>	38,617.10	44,096.16
<b>7800 · Workers Comp/VFBL</b>		
7810 · Workers Compensation	163,885.94	150,738.68
<b>Total 7800 · Workers Comp/VFBL</b>	163,885.94	150,738.68

LaGrange Fire District  
Profit & Loss  
January through February 2022

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	Jan - Feb 22	Jan - Feb 21
4 · Benefits - Other	1,691.50	1,990.30
Total 4 · Benefits	750,697.90	642,087.07
Total Expense	1,367,413.00	1,407,592.00
Net Ordinary Income	-1,362,392.65	-1,352,750.75
Net Income	<b>-1,362,392.65</b>	<b>-1,352,750.75</b>

## PROPOSAL

### K & J DEVENS, INC. CONSTRUCTION

545 Salt Point Turnpike  
Poughkeepsie, NY 12601  
Joe (914) 474.8725 Office/FAX (845) 471.9781  
KNJDVNS.INC@aol.com



To: **LaGrange Fire District**  
**504 Freedom Plains Road**  
**Poughkeepsie, NY 12603**

Phone: 845.462.4999

Date: 2.7.22

Architect:

Job Name: **Doors**

Job Location: **Station #2 – Route 55**

Date of Plans:

We hereby submit specifications and estimates for:

To cover the cost of labor & material to complete the following work:

#### **Back Engine Bay Entry Door:**

- Cut out existing door frame
- Install a new custom metal door and frame
- Install new ball bearing hinges
- Install a new door closure
- Install a new screw-on weather strip
- Install a new door saddle and sweep
- Paint new door and frame
- Dispose of debris

Total Cost: \$3,407.00

#### **West Side Engine Bay Entry Door:**

- Cut out existing door frame
- Install a new custom metal door and frame
- Install new ball bearing hinges
- Install a new door closure
- Install a 4" x 25" vision glass and frame
- Install new screw-on weather strip
- Install a new door saddle and sweep
- Paint new door and frame
- Dispose of debris

Total Cost: \$3,967.00

#### **Meeting Room Entry Door:**

- Install new ball bearing hinges
- Adjust door
- Install new screw-on weather strip
- Install new door saddle and sweep
- Paint existing door and frame

Total Cost: \$1,373.00

**East Side Entry Door:**

- Install new ball bearing hinges
- Re-anchor door jamb to wall
- Adjust door and closure
- Scrape existing door and jamb, prime and paint

Total Cost: \$962.00

**Boiler Room Door**

- Install new ball bearing hinges
- Adjust door and closure
- Scrape existing door and jamb, prime and paint

Total Cost: \$794.00

**Notes:**

- To reuse existing push button locks and door handles
- Order time for doors and frames 8 – 11 weeks

*We, K & J Devens, Inc. the General Contractor, are fully insured and guarantee all work to be performed in a professional manner and workmanship.*

***We Propose*** hereby to furnish labor and material complete in accordance with the above specifications for the sum of: **Ten Thousand Five Hundred Three Dollars (\$10,503.00)**

Payment will be made as follows: **Payment in full on completion of work described above .**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Note: This proposal may be withdrawn if not accepted within 30 (thirty) days.

Authorized Signature: \_\_\_\_\_



Date: \_\_\_\_\_

2/2/22

***Acceptance of Proposal*** – The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_



**Chris Franzese - Owner**  
**(845) 554-2746**  
**Email: christopherfranzese04@gmail.com**

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March 4, 2022

LaGrange Fire Department Board  
LaGrange #3, Southwest  
21 Red Oaks Mill Road  
Poughkeepsie, New York 12603

Dear Sir or Madam,

As we prepare for the next season, I would like to reach out to you, as you are an important customer.

Attached, please find your 2022 Lawn Care contracted quote for **LaGrange Station 3, 21 Red Oaks Mill Rd, Poughkeepsie, NY 12603.**

As you will see, your scheduled cuts will be **biweekly on Wednesdays**. Your quoted price of **\$65 biweekly / \$130 monthly(4wks)** will continue.

If you would like to continue this grass maintenance with Stars N Stripes, please mail in your signed contract by April 1<sup>st</sup>.

I am also including an estimate for a **Spring Clean-up service in the amount of \$ 350.00**. We have established a **"first booked work list"** and highly recommend getting on the list for services as soon as possible

We are hopeful the weather will turn soon and plan to start cuts the week of April 18<sup>th</sup>. We are looking forward to servicing your landscape needs. Thank you.

Sincerely,

Christopher Franzese - Owner

621 SHEAFE ROAD – LOT 51  
POUGHKEEPSIE, NEW YORK 12601  
[HTTPS://WWW.STARS-N-STRIPES-LAWN-CARE.COM/](https://www.stars-n-stripes-lawn-care.com/)

VENDOR	Amount Due	PO #	Due Date	3/8/2022
Ameritas ✓	\$ ✓ 6,370.36	11017		Dental Insurance Mar 2022
Bottini Fuel ✓	\$ ✓ 153.95	11029		Sta 1 propane delivery
Bottini Fuel ✓	\$ ✓ 2,120.42	11030		Sta 2 diesel fuel delivery
Bradley Hildenbrand ✓	\$ ✓ 15.66			Pest control items
Dutchess Tire Center ✓	\$ ✓ 872.30	11024		47-73 tires
Dutchess Tire Center ✓	\$ ✓ 4,361.52	11025		47-11 tires
Dutchess Tire Center ✓	\$ ✓ 6,836.78	11041		47-74, 47-85, 47-55, & 47-32 tires
Everdixie USA ✓ <i>Dixie USA</i>	\$ ✓ 369.65	11012		Medical supplies
Frank Redl ✓	\$ ✓ 5,544.00	11044		Radio Tower Lease 2022
Frontier Communications ✓	\$ ✓ 111.02	11018		Sta 1 phone service Mar 2022
HG Page ✓	\$ ✓ 12.98	5239		Building supply purchase
HG Page ✓	\$ ✓ 132.44	5237		Building supplies purchase
Hi Tech Fire & Safety ✓	\$ ✓ 1,369.95	5211		Bunker boots
Jackson Lewis PC ✓	\$ ✓ 11,829.50	11021		Professional services Jan 2022
John A Giaimo & Son ✓	\$ ✓ 601.50	11039		Sta 3 electrical repairs
KoscoHeritage/HOP Energy ✓	\$ ✓ 1,016.60	11019		Sta 1 fuel oil delivery
KoscoHeritage/HOP Energy ✓	\$ ✓ 1,435.49	11020		Sta 3 fuel oil delivery
Medical Warehouse ✓	\$ 93.00			Medical supplies
Medical Warehouse ✓	\$ ✓ 308.61			Medical supplies
Medical Warehouse ✓	\$ ✓ 871.39			Medical supplies
Medical Warehouse ✓	\$ ✓ 737.75			Medical supplies
Medical Warehouse ✓	\$ ✓ 796.01			Medical supplies
NYCOMCO ✓	\$ ✓ 1,023.86	10523		Service on radio repeater
NYSHIP ✓	\$ ✓ 90,568.82	11043		April 2022 health insurance
Precision Automotive ✓	\$ ✓ 578.16	5240		47-1 oil change, service, & battery replacement
Premier Fire Apparatus ✓	\$ ✓ 40,052.68	11026		47-11 repairs
Royal Carting Service Co. ✓	\$ ✓ 423.94			Waste removal Feb 2022
Ruge's Chevrolet ✓	\$ ✓ 228.11	5241		47-85 oil change & service
Shelterpoint ✓	\$ ✓ 1,002.54	11028		Vision insurance Mar 2022
Staples ✓	\$ ✓ 826.19	11031		Household supplies & office supplies
Stryker Sales Corp ✓	\$ ✓ 591.60	10889		Medical equipment
Stryker Sales Corp ✓	\$ ✓ 5,100.00	11032		LifePak Service agreement
Stryker Sales Corp ✓	\$ ✓ 2,240.60	11033		Stretcher Service agreement
The Workplace <i>Westchester Medical</i> ✓	\$ ✓ 6,446.00	11040		Member physicals Feb 2022
Tompkins (Cardmember Services) ✓	\$ ✓ 1,032.33	11035		Credit card purchases Feb 2022
Trailer King ✓	\$ ✓ 10,031.77	5243		Plow and frame plus installation
Utica National Ins Group ✓	\$ ✓ 64,872.09	11036		Auto & Commercial package renewal
Verizon ✓	\$ ✓ 139.00	11037		Sta 2 internet services
Verizon Wireless ✓	\$ ✓ 28.06	11038		Lifepak modem lines Jan 2022
VESO Life ✓	\$ ✓ 321.89			Volunteer Life Insurance April 2022
Wright Express Bank ✓	\$ ✓ 633.27	11042		Fuel Card purchases Feb. 2022
TOTAL SUBMITTED \$ 272,101.79			Date:	Commissioner Signatures:
changes listed:			03/08/2022	<i>[Signature]</i>
			3/8/22	<i>[Signature]</i>
TOTAL APPROVED			3/8/22	<i>[Signature]</i>
KEY:				
pre-paid				
Paid				