



LAGRANGE FIRE DISTRICT

504 Freedom Plains Rd • Poughkeepsie, NY 12603



MINUTES BOARD OF FIRE COMMISSIONERS Regular Meeting – Tuesday, April 13th, 2021

ATTENDEES: Chairman Marc Komorsky (*absent*) Commissioner George Burns
Commissioner Richard Sassi (*via Zoom*) Commissioner Anthony Pignataro
Commissioner Stephen Piehler (*absent*) Chief Tim O'Connor
EMS Admin Michael Benenati Treasurer Mark Pozniak (*via Zoom*)
Secretary Bria Le

At 6:18 pm, Acting Chairman George Burns led the Pledge of Allegiance and noted that the meeting for the LaGrange Board of Fire Commissioner for Tuesday, April 13th, 2021, has been called to order.

MINUTES: 3/23/21 Regular Meeting

Upon a MOTION made by Commissioner Pignataro and SECONDED by Commissioner Sassi, the Board RESOLVED to approve the minutes from 3/23/21. Sassi – Aye, Pignataro – Aye, Burns – Aye. **Motion Carried.**

CORRESPONDENCE

- Check – Center City Legal Reproductions for HIPAA request - \$12.00

Upon a MOTION made by Pignataro and SECONDED by Sassi, the Board RESOLVED to put the check into the General Fund. Sassi – Aye, Pignataro – Aye, Burns – Aye. **Motion Carried.**

- Notice from NYCIRB

ROOM USE REQUESTS: (*none*)

REPORTS: (by officers present)

- **Treasurer –** (no report)

Treasurer Mark Pozniak said that he would present his report at the second meeting that month.

- **Chief –**

TRAINING: Fire Chief Tim O'Connor gave an update on the two trainees at the academy and noted that they are doing well. He said that the Portable Instrument Technician course he brought up last month is pending more specifics from Honeywell. Next O'Connor said that the International Association of Fire Chiefs is putting together a virtual Community Risk Reduction Leadership Conference for about \$100 geared to education and training for officers and managers. He said that Lt. Zittel was interested in going to the conference and that he would like to open it up to all of the lieutenants.

THERMAL IMAGING CAMERAS: O'Connor said the thermal imaging cameras have been installed, training has been done, and the cameras are in service. He noted that the District was able to keep the old ones instead of trading them in as originally proposed and they are now being used as backups. Short discussion followed regarding the use of the new cameras.

TRAINING: (*cont.*) The Chief said that the Leadership Conference is \$99/pp and would be available for three months.

BoFC Regular Meeting 4/13/21

Please note that this meeting was conducted in person at 504 Freedom Plains Road in Poughkeepsie, NY AND open for public viewing and/or listening via the video conferencing platform Zoom, as per NYS Executive Order #202.1 (Continuing Temporary Suspension and Modification of Laws Related to the Disaster Emergency).



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Upon a MOTION made by Pignataro and SECONDED by Burns, the Board RESOLVED to authorize the Chief to allow the individuals he sees fit to go to the Community Risk Reduction Leadership Conference online for \$99 per person. Sassi – Aye, Pignataro – Aye, Burns – Aye. **Motion Carried.**

AFG GRANT: Chief O'Connor reported that the District has received the funds of just over \$85,000 from the AFG grant and he said he will submit some more receipts to go after the balance of the funds (about \$1300). Discussion followed regarding the process to submit the expenditures to other grants.

COVID HOURS: The Chief said he hasn't had a chance to put together the COVID numbers due to an incident safety course he attended the past couple of days. Discussion followed regarding the class from the National Fire Academy course.

BUILDINGS: O'Connor informed the Board that Station 1 needs a freezer as there is not a working one at that firehouse. He requested approval to purchase a small residential style one for \$280 from Home Depot.

Upon a MOTION made by Pignataro and SECONDED by Burns, the Board RESOLVED to authorize the Chief to spend \$280 to buy a freezer for Firehouse 1. Sassi – Aye, Pignataro – Aye, Burns – Aye. **Motion Carried.**

The Chief noted that the oil/water separator lid at Station 1 is being worked on. He said that the key pad at front door has been turned over to the IT Committee to work on as part of making a universal system for all entries at all three stations. He brought up the roof at Station 2 and said it is being worked on. Next he said that the air conditioning leak in the lieutenants' offices that was put off from last fall, need to be addressed. Short discussion followed regarding getting an updated quote from Redemption.

EXECUTIVE SESSION: O'Connor said that he had five personnel items and one union item for Executive Session.

VEHICLES: The Chief asked Lt. Anthony Champion to review the apparatus repairs. Lt. Champion then gave a rundown of all of the vehicle repairs and maintenance issues. Short discussion followed regarding the vehicles.

- **EMS Administrator –**

CME PROGRAM: EMS Administrator Michael Benenati reported that Port is now out on leave and the entire CME Coordinator role is now shifted to himself for now.

AMBULANCE REMOUNT: Benenati said that they went down to look at the ambulance remount a couple of weeks ago and it should be ready within the next few weeks. He said that a decision will need to be made on what to do with the current 47-73, which is the International. Discussion followed regarding the advantages of keeping the vehicle. Champion recommended having a mechanic look over the vehicle before a decision is made.

- **Department –** *(no report)*

- **Union –** *(no report)*

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OLD BUSINESS:

- **Repairs and Repair Requests** – Secretary Le noted that Chairman Komorsky had an engineer come out to look at the roof at Station 2 to get started on the specifications and Chief O'Connor said that the mold remediation at Station 3 should just about be done. He noted that the Town fixed the pothole in the front of the parking lot (of Station 2) and the rear sinkhole will wait until an engineer can look at it.

NEW BUSINESS: *(none)*

ABSTRACT: \$231,517.36

Upon a MOTION made by Pignataro and SECONDED by Sassi, the Board RESOLVED to pay the bills, as per the abstract of \$231,517.36. Sassi – Aye, Pignataro – Aye, Burns – Aye. **Motion Carried.**

PUBLIC COMMENTS: *(none)*

EXECUTIVE SESSION:

At 6:54 pm, upon a MOTION made by Pignataro and SECONDED by Sassi, the Board RESOLVED to go into Executive Session. Pignataro – Aye, Sassi – Aye, Burns – Aye. **Motion Carried.**

OPEN SESSION & RESOLUTIONS:

At 7:13 pm, the Board resumed Open Session.

Upon a MOTION made by Pignataro and SECONDED by Sassi, the Board RESOLVED to approve the signing of an MOU, as written by Chief O'Connor, for a new Captain's position pending any legal edits or modifications. Pignataro – Aye, Sassi – Aye, Burns – Aye. **Motion Carried.**

ADJOURNMENT:

At 7:16 pm, upon a MOTION made by Pignataro and SECONDED by Sassi, the Board RESOLVED to adjourn the meeting. Sassi – Aye, Pignataro – Aye, Burns – Aye. **Motion Carried.**




Respectfully submitted,

Bria Le – District Secretary

Approved by the Board of Fire Commissioners on 4/27/21

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VENDOR		Amount Due	PO #	Due Date	4/13/2021
Air Cleaning Systems ✓		\$ ✓656.77	5117		K1 Conversion Kit
Bell Copiers ✓		\$ ✓1,147.00	10393		Sta 2 office copier service contract
Bottini Fuel ✓		\$ ✓1,625.86	10394		Diesel fuel deliveries - Sta 2
Central Hudson ✓		\$ ✓2,702.67	10395		Stas 1 & 2 Electric charges
CryoWeld ✓		\$ ✓196.60	10396		Compressed Oxygen & Acetylene deliveries
Daniel E. Nichols, P.E. ✓		\$ ✓1,500.00	10397		Grant Writing services
Dell ✓		\$ ✓1,038.00	10388		Extended service contract - servers
Freihofer Ice & Springwater ✓		\$ ✓175.50			Water cooler delivery March 2021
Frontier Communications ✓		\$ ✓118.07	10398		Sta 1 local & long distance services
Hopewell Fire Apparatus ✓		\$ ✓4,985.00	10390		Alternator for 47-13
Jackson Lewis ✓		\$ ✓6,609.00	10400		Legal fees Feb 2021
John A. Giaimo & Son Inc ✓		\$ ✓3,288.95	10413		Electrical work @ Stas 2 & 3
K&J Devens Construction ✓		\$ ✓9,894.00	10401		Sta 3 mold remediation & repairs
KoscoHeritage ✓		\$ ✓1,005.24	10402		Fuel Oil deliveries Stas 1 & 3
Medical Warehouse ✓		\$ ✓514.91			Medical Supplies
Municipal Emergency Services (MES)		\$ ✓500.00	5172		Hydrogen Cyanide
Municipal Emergency Services (MES)		\$ ✓1,103.94	9824		EMS Admin uniform items
Municipal Emergency Services (MES)		\$ ✓1,017.00	10061		Uniform items
Municipal Emergency Services (MES)		\$ ✓100.00	10410		Uniform pants
Murphy's Sand & Gravel		\$ ✓250.00	10340		Pump Sta 2 Holding tank
Murphy's Sand & Gravel		\$ ✓250.00	10391		Pump Sta 2 holding tank
NYSHIP ✓		\$ ✓84,715.66	10399		Health Insurance May 2021
Optimum ✓		\$ ✓371.83	10403		Cable & Internet Service
Precision Automotive ✓		\$ ✓797.73	5163		Front brakes 47-98
Royal Carting ✓		\$ ✓407.62			March 2021 Waste removal service
Ruge's Ford ✓		\$ ✓1,101.72	10404		Brakes, oil, & air filter for 47-71
Scott Merritt ✓		\$ ✓247.50			Per diem for SE Extrication School in SC
Sean Hatfield ✓		\$ ✓247.50			Per diem for SE Extrication School in SC
ServPro ✓		\$ ✓2,475.84	10411		Disinfections Services for stations
Shelterpoint ✓		\$ ✓993.02	10405		May 2021 Vision Insurance
Stryker ✓		\$ ✓22,930.60	10226		Powerload stretcher
The Workplace ✓		\$ ✓1,279.00	10412		March 2021 Physicals
Tompkins Cardmember Services ✓		\$ ✓1,652.17	10406		Credit card purchases March 2021
Utica National Insurance Group ✓		\$ ✓73,231.47	10407		Commercial Insurance Policies 3/2021-03/2022
Vanguard Roofing ✓		\$ ✓436.20	10414		Sta 2 roof repair
Verizon Wireless ✓		\$ ✓483.93	10408		Cell phone service
Veso Life Insurance ✓		\$ ✓302.88			Volunteer Life Insurance policy
Wright Express Fleet		\$ 979.63	10409		Gas Card Purchases March 2021
Zep Sales & Service ✓		\$ ✓184.55	10338		Vehicle Wash
TOTAL SUBMITTED		\$ 231,517.36		Date:	Commissioner Signatures:
changes listed:				4/13/21	
				4/13/21	
TOTAL APPROVED				4/16/21	
KEY:					
pre-paid					
Paid					