



MINUTES
BOARD OF FIRE COMMISSIONERS
Regular Meeting – Tuesday, December 15, 2020

ATTENDEES: Chairman Marc Komorsky
Commissioner Richard Sassi
Commissioner Stephen Piehler
EMS Admin Michael Benenati
Secretary Bria Le
Commissioner George Burns
Commissioner Anthony Pignataro
Chief Tim O'Connor
Treasurer Mark Pozniak

At 6:03 pm, Chairman Marc Komorsky called the remote meeting to order for Tuesday, December 15th, 2020 and led the Pledge of Allegiance. Komorsky then welcomed everyone who had joined the meeting and noted that the meeting was being held remotely due to the increased COVID spread.

MINUTES: 11/24/20 Regular Meeting

Upon a MOTION made by Commissioner Burns and SECONDED by Commissioner Piehler, the Board RESOLVED to approve the minutes from the 11/24/20 Regular Meeting. Burns – Aye, Piehler – Aye, Sassi – Aye, Pignataro – Aye, Komorsky – Aye. **Motion Carried.**

CORRESPONDENCE:

- Donation – vehicle from Clock
- Check – Southwest LaGrange Fire Co. 3 for cable reimbursement - \$796.32
- Check – Matt's Used Auto Parts, Inc for surplus 1991 Ford (47-62) - \$350.00

Upon a MOTION made by Burns and SECONDED by Commissioner Pignataro, the Board RESOLVED to deposit the funds into the General Fund. Burns – Aye, Piehler – Aye, Sassi – Aye, Pignataro – Aye, Komorsky – Aye. **Motion Carried.**

ROOM USE REQUESTS:

- Station 2 Red Cross Blood drive on 12/31 (previously approved). Discussion held on whether the blood drive should still be allowed and no further action was taken.

REPORTS: (by officers present)

• **Treasurer –**

Treasurer Mark Pozniak said that cash flow going into next year is looking good through March 2021 when the property tax check is received. He noted that all bank accounts have been reconciled and that he had one item for Executive Session regarding 207-A.

• **Chief –**

UPDATES: Chief Tim O'Connor said that last month he reported to the damage to Pleasant Valley's truck during a mutual aid call and that the bill for the damage was finally received. O'Connor noted that it has been reported to the District's insurance.

The Chief noted that the car has been moved out to Station 1 and the Swab, 47-89, has been moved to Station 3.

BoFC Regular Meeting 12/15/20

Please note that this meeting was conducted remotely and open for public viewing and/or listening using the video conferencing platform Zoom, as per NYS Executive Order #202.1 (Continuing Temporary Suspension and Modification of Laws Related to the Disaster Emergency).



LAGRANGE FIRE DISTRICT

504 Freedom Plains Rd • Poughkeepsie, NY 12603



Next Chief O'Connor said that he hasn't heard anything back on the grant that was submitted and has hasn't gotten more information on the SAFER grant yet.

COVID: O'Connor informed the Board that a COVID IMT (Incident Management Team) meeting has been scheduled for the following day. He said that one of the main points of discussion will be at what level will the firehouses be shut down. Lengthy discussion followed regarding the decision making process for the District's COVID procedures. Komorsky asked about the status of vaccinations for EMS personnel. Discussion followed regarding the rollout of vaccines in New York State.

EQUIPMENT: The Chief said that the universal gym from Station 2 was sold and he requested that the funds be used for the work being done in the Ready Room or on the Second Floor. Short discussion followed regarding the disposal of 47-62.

Upon a MOTION made by Pignataro and SECONDED by Burns, the Board RESOLVED to put the funds (\$1200) for the gym back into the building fund. Burns – Aye, Piehler – Aye, Sassi – Aye, Pignataro – Aye, Komorsky – Aye. **Motion Carried.**

Upon a MOTION made by Burns and SECONDED by Pignataro, the Board RESOLVED to put the \$950 for the vehicle and pump back into the apparatus fund. Burns – Aye, Piehler – Aye, Sassi – Aye, Pignataro – Aye, Komorsky – Aye. **Motion Carried.**

PURCHASING: Chief O'Connor said there were three pieces of equipment he wanted to discuss purchasing. He started with the Stryker stretchers and noted that everyone has gotten the documentation about the options. Lengthy discussion followed regarding the number of stretchers the Board is interested in purchasing and the benefits of having the stretchers. O'Connor then said there was a second part to the request which was for mounting systems for the other two ambulances. Further discussion followed regarding payment options for the purchases. O'Connor read the costs: Stryker Powerload system in 1 ambulance - \$26,785.20 (includes VCI plate) and upgrade crashworthiness in 2 ambulances - \$17,450.28. The Board further discussed the financing options.

Upon a MOTION made by Commissioner Sassi and SECONDED by Burns, the Board RESOLVED to approve the Stryker Powerload in the ambulance that is being retrofitted at VCI now for a total of \$26,785.20, not financed, paid via the Apparatus Reserve Fund subject to a Permissive Referendum. Burns – Aye, Piehler – Aye, Sassi – Aye, Pignataro – Aye, Komorsky – Aye. **Motion Carried.**

The Chief next requested approval to purchase some binder lifts and showed a brief video demonstration of the lifts. He said he would like 1 regular size on each ambulance and 1 larger one on 47-85. Short discussion followed regarding the lifts.

Upon a MOTION made by Piehler and SECONDED by Sassi, the Board RESOLVED to purchase 3 small binder lifts at approx. \$700 each and 1 large binder lift at approx. \$800. Burns – Aye, Piehler – Aye, Sassi – Aye, Pignataro – Aye, Komorsky – Aye. **Motion Carried.**

O'Connor asked Lt. Plambeck to present the next request. Lt. Plambeck requested that the Board approve the purchase of 2 Nitronox systems for EMS delivery. He reviewed the system, uses for it in the field, and the benefits of it. Discussion followed regarding the units and the process for refilling the cylinders.

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Upon a MOTION made by Piehler and SECONDED by Burns, the Board RESOLVED to allow the purchase of two Nitronox systems with two spare bottles with a cost of up to \$9000.00. Burns – Aye, Piehler – Aye, Sassi – Aye, Pignataro – Aye, Komorsky – Aye. **Motion Carried.**

PURCHASING: Chief O'Connor said he would put together a Building Committee meeting in early January. He said he has had trouble meeting up with the mason to fix the area by the overhead doors at Station 1 so it has to wait until spring. He said he hasn't had a chance to address the diesel tank issue at Station 2, but he continues to work on the other Station 2 building items. Next he said that Station 3 mold issues were just brought to his attention and will be tested the next day. Short discussion followed regarding the Station 3 mold. O'Connor then noted that the shop was emptied and the only thing left is to hand over the keys.

EXECUTIVE SESSION: The Chief said he had six personnel items to discuss and one contractual item.

- **EMS Administrator –**

UPDATES: EMS Administrator Michael Benenati said that he has been working on COVID items with the chief, that he developed and delivered some cardiac arrest training, that he has one item for Executive Session, and that the District's NYS DOH Ambulance Operating Certificate and Controlled Substance License renewal process have been signed and will be sent tomorrow. Short discussion followed with the chief on fuel cards to fill up fuel instead of the diesel tanks.

- **Department –** *(no report)*

- **Union –**

President Elect Kyle Rancourt informed the Board that he is there to answer any questions from the Board during Executive Session. He also asked the Board if they would create COVID time off to encourage people to get tested that may have been exposed outside of work. Short discussion followed regarding the time off.

Komorsky expressed his congratulations to Stephen Piehler on his recent re-election to the Board. Komorsky then thanked Mike Patrimonio and all of the Station 3 members on the Santa Run and noted that the good will was incredible. He also expressed his thanks to Mike Kelly (Town of LaGrange Superintendent of Highways), Jim Dawson, Judy Coffin, Bob Michael, Alexis Komorsky, Mike Hackett, and the Chief for supporting the efforts.

Michael Patrimonio reviewed the history of the Santa Run for those not familiar with it. He then explained the precautions taken in light of COVID and presented a slideshow of the event. He noted the good will brought by it and the increased turnout from the public. Discussion followed regarding the overwhelmingly positive response to the event and potentially expanding it in the future.

NEW BUSINESS:

- **RFP for Physicals –** Sassi said that there was one more proposal that he was expecting so he will bring it back for discussion.

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- **NYS OSC Accounting Training Class** – Le requested to attend the two NYS OSC accounting online training school at \$85 per school. Short discussion followed regarding the class scheduling and potential attendees.

ABSTRACT: \$120,652.50

Upon a MOTION made by Sassi and SECONDED by Burns, the Board RESOLVED to approve the bills (as per the abstract) for \$120,652.50. Burns – Aye, Piehler – Aye, Sassi – Aye, Pignataro – Aye, Komorsky – Aye. **Motion Carried.**

Le noted that the Board missed approving the abstract at the last meeting (11/24/20) for \$111,777.87.

Upon a MOTION made by Sassi and SECONDED by Burns, the Board RESOLVED to approve the abstract for the November bills for \$111,777.87. Burns – Aye, Sassi – Aye, Piehler – Aye, Pignataro – Aye, Komorsky – Aye. **Motion Carried.**

PUBLIC COMMENTS: *(none)*

EXECUTIVE SESSION:

At 8:20 pm, upon a MOTION made by Burns and SECONDED by Pignataro, the Board RESOLVED to go into Executive Session to discuss three personnel issues from the Board, six personnel items and one contractual item from the Chief, one personnel issue from the Treasurer, one personnel item from the EMS Administrator, and one contract negotiation item from the Union. Burns – Aye, Pignataro – Aye, Piehler – Aye, Sassi – Aye, Komorsky – Aye. **Motion Carried.**

OPEN SESSION & ADJOURNMENT:

At 10:22 pm, the Board resumed Open Session. Le asked if the Board could schedule a special meeting before the end of the year to pay bills and the Board agreed to hold a brief meeting on 12/29 to pay bills.

Upon a MOTION made by Burns and SECONDED by Pignataro, the Board RESOLVED to adjourn the meeting. Burns – Aye, Piehler – Aye, Sassi – Aye, Pignataro – Aye, Komorsky – Aye. **Motion Carried.**

Respectfully submitted,

Bria Le – District Secretary

Approved by the Board of Fire Commissioners on 1/12/21

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VENDOR	Amount Due	PO #	Due Date	12/15/2020
A-1 Auto & Pool Supplies ✓	\$ 12.99	10116		Vehicle Supplies
Association of Fire District ✓	\$ 125.00	10135		Membership Dues 2021
Bottini Fuel ✓	\$ 595.79	10162		Diesel Fuel Station 2
Bottini Fuel ✓	\$ 1,066.70	10127		Propane & Diesel Delivery
Bottini Fuel ✓	\$ 135.15	10151		Propane Delivery
Central Hudson ✓	\$ 1,673.77	10153		Electric Bill
Creotech USA Inc ✓	\$ 134.78	10117		Filters for foggers
Cryo Weld ✓	\$ 37.00	10130		Extinguisher Repairs
Cryo Weld ✓	\$ 29.00	10131		Extinguisher Inspection
Del Hatt Automotive ✓	\$ 400.00	10098		Alignment on 47-71, 47-72
Dutchess Community College ✓	\$ 700.00	10118		Training Class
Dutchess Tire Center ✓	\$ 3,834.64	10080		47-72, 47-71 Tires
Embroidery Designs ✓	\$ 315.00	10115		Bennies & Skull cap hats
Freihofer Ice & Water ✓	\$ 148.50			Water Delivery
Frontier Communications ✓	\$ 107.51	10133		Local & Long Distance Sta 1
HG Page & Sons ✓	\$ 41.75	10145		Fire Supplies
Jackson Lewis PC ✓	\$ 2,331.00	10136		Professional Fees
John Page Development Co. ✓	\$ 4,176.00	10137		December Rent 2020
Kosco/Heritage/HOP Energy ✓	\$ 558.45	10152		Fuel Oil Delivery
Manpower ✓	\$ 1,319.61	10132		Office Work
Manpower ✓	\$ 694.06	10150		Personnel Work
Marc Komorsky ✓	\$ 189.63			Ink cartridge reimbursement
Millman T-Shirt ✓	\$ 198.00	10128		Officer and EMS T-Shirt's
Municipal Emergency Services ✓	\$ 43.42	9825		Shirts Sassi
Municipal Emergency Services ✓	\$ 141.33 323.56	5142		Streamlight Flashlight
Murphy's Sand & Gravel Corp ✓	\$ 250.00	10081		Waste Water pumped
Murphy's Sand & Gravel Corp ✓	\$ 250.00	10122		waste Water pumped
NYCOMCO ✓	\$ 756.00	5154		Flasher LED Lights
O'Leary Tools ✓	\$ 311.99	10166		OBD II Scan tool for vehicles
Optimum ✓	\$ 371.83	10156		Cable & Internet all Stations
Poughkeepsie Journal ✓	\$ 52.54	10160		Advertisement for Election
Precision Auto Body ✓	\$ 1,498.60	10125		47.8 Repairs
Redemption Mechanical Inc ✓	\$ 2,105.00	10129		Repairs Station 2
Royal Carting Corp ✓	\$ 488.95			Waste Removal
Ruge's Ford ✓	\$ 1,851.68	10167		Repairs for 47-97
Salemsys.net ✓	\$ 145.00	9852		Computer Setup & Installation
Salemsys.net ✓	\$ 207.25	10119		Cable Installation & Battery Replacement
Salemsys.net ✓	\$ 300.00	10124		Installation of WiFi
Security Mutual Life Insurance ✓	\$ 2,104.00	10134		Career Life Insurance
Security Mutual Life Insurance ✓	\$ 784.75	10154		Career Life Insurance
Security Mutual Life Insurance ✓	\$ 932.65	10165		Career Life Insurance
Servpro of NW & SE Dutchess ✓	\$ 1,417.92	10164		Building Cleaning
Servpro of NW & SE Dutchess ✓	\$ 2,010.56	10126		Building Cleaning
ShelterPoint Life Ins Co ✓	\$ 973.98	10155		Vision Insurance
State of NY Employee Health Benefits ✓	\$ 78,266.44	10149		Employee Health Benefits
Stryker Sales Corp ✓	\$ 1,128.60	10163		Lifepak Service Agreement
The Workplace ✓	\$ 2,720.00			Members Physicals
Tompkins Credit Card ✓	\$ 1,216.45	10148		Vehicle, Office & Building
Verizon Wireless ✓	\$ 747.53	10161		Apparatus & Smartphone Service
Veso Life ✓	\$ 305.19			Life Insurance Volunteers
Wats International ✓	\$ 41.14	10139		Cleaning Supplies
WEX Bank ✓	\$ 223.14	10147		Gasoline delivers

120,470.27 **WMP**

TOTAL SUBMITTED	\$ 120,652.50	Date:	Commissioner Signatures:
changes listed:			
TOTAL APPROVED			
KEY:			
pre-paid			
Paid			