



---

**MINUTES**  
**BOARD OF FIRE COMMISSIONERS**  
**Regular Meeting – Tuesday, February 11<sup>th</sup>, 2020**

**ATTENDEES:** Chairman Marc Komorsky  
Commissioner Stephen Piehler  
Commissioner Richard Sassi  
EMS Admin Michael Benenati  
Secretary Bria Le (*absent*)

Commissioner Bob McCord  
Commissioner George Burns (*absent*)  
Chief Barry Ward  
Treasurer Mark Pozniak

At 6:06 pm, Chairman Marc Komorsky called the Board of Fire Commissioners regular meeting to order for Tuesday, February 11<sup>th</sup>, 2020, and then led the Pledge of Allegiance. He welcomed everyone in attendance and noted that the Board will bypass approving the minutes as they are not yet available.

**MINUTES:** (*none*)

**CORRESPONDENCE:**

- Check – NYS Dept. of Health for EMT recertification reimbursement - \$300.00
- Check – The State Insurance Fund for employee wage reimbursement - \$26,764.99  
Upon a MOTION made by Commissioner McCord and SECONDED by Commissioner Piehler, the Board RESOLVED to deposit into the General Fund. McCord – Aye, Piehler – Aye, Sassi – Aye, Komorsky – Aye. **Motion Carried.**

**ROOM USE REQUESTS:**

- Station 2 on 4/25/20 from 8 am – 5 pm for Morrison  
Upon a MOTION made by McCord and SECONDED by Commissioner Sassi, the Board RESOLVED to approve the use. McCord – Aye, Piehler – Aye, Sassi – Aye, Komorsky – Aye. **Motion Carried.**
- Station 3 on 3/1/20 from 9 am – 6 pm for Champion  
Upon a MOTION made by McCord and SECONDED by Piehler, the Board RESOLVED to approve. McCord – Aye, Piehler – Aye, Sassi – Aye, Komorsky – Aye. **Motion Carried.**
- Station 3 on 2/14/20  
Upon a MOTION made by Komorsky and SECONDED by Piehler, the Board RESOLVED to approve. McCord – Aye, Piehler – Aye, Sassi – Aye, Komorsky – Aye. **Motion Carried.**

**REPORTS:** (by officers present)

- **Treasurer** – (no report – will present at next meeting)
- **Chief** –  
**EMERGENCY EVENT:** Chief Barry Ward reported a structure fire that occurred the prior Saturday on Stringham Road. He noted that the fire was quickly brought under control and thanked the members and everyone who was there and praised them for their fine efforts.

**TRAINING REQUEST:** Chief Ward presented a training request for a member that is interested in attending the Southeastern Extrication School in South Carolina. Tabled for Executive Session.



# LAGRANGE FIRE DISTRICT

504 Freedom Plains Rd • Poughkeepsie, NY 12603



**EXECUTIVE SESSION:** Chief Ward said that he has eight topics for Executive Session regarding a contractual agreement, position discussions, membership status, and payroll related topics.

- **EMS Administrator –**

**TRAINING:** EMS Administrator Michael Benenati submitted a training request from Brad Hildenbrand to attend an EMS seminar at NYS Fire Academy from February 29<sup>th</sup> through March 1<sup>st</sup>. Benenati noted that this would go towards his EMT recertification and the cost would be \$115 plus travel.

Upon a MOTION made by Piehler and SECONDED by McCord, the Board RESOLVED to send Brad Hildenbrand to EMS class February 29<sup>th</sup> through March 1<sup>st</sup>. McCord – Aye, Piehler – Aye, Sassi – Aye, Komorsky – Aye. **Motion Carried.**

**VISIT:** Benenati reported that they had a very nice visit from a young man who was involved in an auto accident one year ago. He wanted to meet the people who saved his life and Benenati said it was a touching opportunity for the individual to meet the people who made a difference and for those involved to see how well he is doing today. Komorsky requested that Benenati write a note for those employees for their files.

**NYS SENATE ASSEMBLY:** Benenati said he attended a NYS Senate Assembly hearing on the committee on health. He said it was very well represented by members of the EMS community with the intention of raising awareness at the state level of the financial concerns that exist in the EMS business. He said most of the elected official spoke up in support of fire and EMS. He recommended further efforts in reaching out to the officials. Short discussion followed regarding continued contact with the representatives.

- **Department –** *(no report)*

- **Union –**

Union Vice President noted that he spoke at the last meeting about getting together early to begin contract discussions and offered to meet on any Wednesday in March with the commissioners who are interested. After a short discussion, the Board offered to meet on the 18<sup>th</sup> of March at 6 pm.

**OLD BUSINESS/UNRESOLVED ITEMS:**

- **Building Repairs/Repair Requests** – Komorsky noted that Bragg Electric still hasn't made it to Station 3, but he is scheduled to come the next day. Next he noted that he was at Firehouse 3 and the oil tank rusted out and fortunately there was no environmental issue. He said that the plan is to put in two tanks for the oil that hold a total of 635 gallons. Komorsky then mentioned that the heat went out in the bays at Station 2 during the week and Redemption Mechanical was able to make the minor repair.

**NEW BUSINESS:**

- **First Due – Preplanning Software** – Komorsky reviewed the invoice for the subscription renewal for \$5981.80.  
Upon a MOTION made by Piehler and SECONDED by McCord, the Board RESOLVED to approve the software renewal (invoice attached). McCord – Aye, Piehler – Aye, Sassi – Aye, Komorsky – Aye. **Motion Carried.**
- **Radio Tower Lease Extension** – Komorsky read the lease renewal and noted that it was one of the District's main communication hubs.



**LAGRANGE FIRE DISTRICT**  
504 Freedom Plains Rd • Poughkeepsie, NY 12603



Upon a MOTION made by Piehler and SECONDED by McCord, the Board RESOLVED to accept the lease renewal (letter attached). McCord – Aye, Piehler – Aye, Sassi – Aye, Komorsky – Aye. **Motion Carried.**

- **Advantage Fitness Maintenance Agreement** – Komorsky reviewed the preventative maintenance agreement.

Upon a MOTION made by McCord and SECONDED by Piehler, the Board RESOLVED to approve the quarterly agreement (attached). McCord – Aye, Piehler – Aye, Sassi – Aye, Komorsky – Aye. **Motion Carried.**

**ABSTRACT:** \$53,328.15

Upon a MOTION made by McCord and SECONDED by Sassi, the Board RESOLVED to approve the bills for the month of February in the amount of \$53,328.15. McCord – Aye, Piehler – Aye, Sassi – Aye, Komorsky – Aye. **Motion Carried.**

**PUBLIC COMMENTS:** *(none)*

**EXECUTIVE SESSION:**

At 6:35 pm, upon a MOTION made by McCord and SECONDED by , the Board RESOLVED to go into Executive Session to discuss eight topics from the Chief regarding contractual agreements, position discussions, membership status, and payroll related topics. McCord – Aye, Piehler – Aye, Sassi – Aye, Komorsky – Aye. **Motion Carried.**

**OPEN SESSION & TRAINING:**

At 7:39 pm, the Board resumed Open Session.

Komorsky requested a motion to conditionally approve to send one member to an extrication class in South Carolina, March 12<sup>th</sup> – 15<sup>th</sup>.

Upon a MOTION made by McCord and SECONDED by Piehler, the Board RESOLVED to conditionally approve the training. McCord – Aye, Piehler – Aye, Sassi – Aye, Komorsky – Aye. **Motion Carried.**

**ADJOURNMENT:**

At 7:40 pm, upon a MOTION made by McCord and SECONDED by Sassi, the Board RESOLVED to adjourn the meeting. McCord – Aye, Piehler – Aye, Sassi – Aye, Komorsky - Aye. **Motion Carried.**

As transcribed and respectfully submitted,

Bria Le – District Secretary  
*(Approved by the Board of Fire Commissioners on 2/25/20)*

VENDOR	Amount Due	PO #	Due Date	2/11/2020
A-1 Auto and Pool Supplies ✓	\$ 6.99	9485		Rubberized Undercoat
A-1 Auto and Pool Supplies ✓	\$ 4.50	9497		Repair and parts for 47-55
ADP ✓	\$ 450.00	9507		Renew Premium Plan for 2020
Air Cleaning Systems ✓	\$ 856.05	5038		Exhaust conversion Kit for 47-85
Bottini ✓	\$ 299.01	9484		Propane Delivery
Bottini Fuel ✓	\$ 683.25	9505		Diesel fuel Station 2
Central Hudson ✓	\$ 2,025.45	9499		Electrical Charges
Cryo Weld ✓	\$ 495.07	9506		Fire Extinguishers Inspection
Crystal Clear Mechanical ✓	\$ 120.00	9490		Door Repair
DB Graphics ✓	\$ 60.00	5053		Decals for Engines
EMStar ✓	\$ 150.00	9492		AMLS Training (Merritt)
Fisch Internet Solutions ✓	\$ 1,060.00	9493		Spotted Dog
Freihofer Ice & Springwater ✓	\$ 166.50			Water Delivery
Friendly Ford ✓	\$ 95.00	5055		Repair & Parts for vehicle
Frontier Communications ✓	\$ 100.92	9486		Local & long Distance Station 1
Garrison Fire & Rescue ✓	\$ 924.90	5048		Replace seals borrowed from AFD
Hudson River Truck & Trailer ✓	\$ 2,029.01	5050		Repair Snow Plow
Hudson River Truck & Trailer ✓	\$ 217.15	5051		Shock absorbers & parts for snow plow
Hudson River Truck & Trailer ✓	\$ 42.92	5052		Hardware for plow
Jackson Lewis P.C. ✓	\$ 10,189.50	9487		Professional Legal Fees
KoscoHeritage/HOP Energy ✓	\$ 1,024.19	9498		Fuel Oil Delivery Sta 1 & 3
Kussmaul ✓	\$ 345.43	9344		Smart Chargers for ambulances
Magna 5 ✓	\$ 487.16	9503		Local & Long Distance Sta 2 & 3
Manpower ✓	\$ 687.21	9483		Office Work
Manpower ✓	\$ 843.20	9502		Office Work
Medical Warehouse ✓	\$ 850.00	9314		Reeves Sleeve II
Michael Benenati ✓	\$ 87.55	9489		Mileage for travel
Municipal Emergency Services ✓	\$ 4,532.28	8934		Uniform Shirts
Municipal Emergency Services ✓	\$ 320.00	5030		Tool Pressure Gauges
Municipal Emergency Services ✓	\$ 2,343.78	8933		Uniform Shirts
Poughkeepsie Imported Car Parts ✓	\$ 432.00	9491		47-85 Front Brakes
Redemption Mechanical, Inc. ✓	\$ 12,300.00	9494		Preventive Maintenance (Pd 2/6/20 emergency)
Redemption Mechanical, Inc. ✓	\$ 3,789.00	9504		Heater repairs at Station 2
Royal Carting Corp ✓	\$ 433.00			Waste Removal
Safety Instruments ✓	\$ 287.00	9425		Adapter, Charger QRAE
Safety Instruments ✓	\$ 552.23	9426		Test & replacement QRAE
ShelterPoint Life Ins Co ✓	\$ 930.11	9500		Vision Insurance
Tompkins ✓	\$ 1,204.21	9488		Credit Card bill December
VCI Emergency Vehicle Specialists ✓	\$ 389.64	9495		Repairs & Parts for 47-71
Verizon Wireless ✓	\$ 756.63	9501		Apparatus & Smartphone Service
VESO Life ✓	\$ 353.90			Volunteer Life Insurance
WEX Bank ✓	\$ 403.41	9496		Unleaded Gasoline
<b>TOTAL SUBMITTED</b>	<b>\$ 53,328.15</b>		<b>Date:</b>	<b>Commissioner Signatures:</b>
changes listed:			2/11/20	
			02/11/2020	
<b>TOTAL APPROVED</b>			2/11/2020	
KEY:			2/11/2020	
pre-paid				
Paid			2/11/2020	

Locality Media, Inc  
107 Seventh St  
Garden City, NY 11530  
info@firstduesizeup.com



# first due

## INVOICE

**BILL TO**

LaGrange Fire District - NY  
504 Freedom Plains Rd  
Poughkeepsie, NY '12603-2678'

**SHIP TO**

LaGrange Fire District - NY  
504 Freedom Plains Rd  
Poughkeepsie, NY '12603-2678'

**INVOICE #** 1322**DATE** 02/01/2020**DUE DATE** 03/02/2020**TERMS** Net 30

---

**TERM (MONTHS)**

12

DATE	ACTIVITY	QTY	RATE	AMOUNT
02/01/2020	<b>First Due Size-Up Subscription - Renewal</b> First Due Size-Up Subscription - Renewal for the period 2/1/2020 to 1/31/2021	1	5,981.80	5,981.80

---

For electronic ACH payment: JPMorgan Chase Bank | ABA Routing:  
021000021 | Account #: 803527972

**BALANCE DUE****\$5,981.80**

**SEDGEWICK ROAD LLC**

2 Sedgewick Road  
Poughkeepsie, New York 12603  
(845) 452-7715

February 6, 2020

LaGrange Fire District  
504 Freedom Plains Road  
Poughkeepsie, New York 12603

Re: Lease Agreement

Dear Sirs:

The lease extension is coming to an end on March 31, 2020. I believe that you have paid rent in full until that date. We invite you to renew for another one year term.


For the next year term, commencing April 1, 2020 and end March 31, 2021, the new monthly rent shall be \$440.00 or \$5,280.00 annually. This is just a 2 ½ % increase which is required to keep up with the ever increasing taxes on the property. Please adjust your records accordingly so that the correct amount will be paid on April 1, 2020.

At the beginning of 2021, we will revisit your lease terms.

We trust that this will be acceptable but feel free to contact us if there are any questions.

Thank you.

Very truly yours,



Frank Redl  
Member



Lisa Lott - Preventative Maintenance Coordinator  
 607.257.2107 x 41 | lmlott@advantagefitness.com  
**WWW.ADVANTAGEFITNESS.COM**  
 2255 N. TRIPHAMMER ROAD, ITHACA NY 14850

## PREVENTATIVE MAINTENANCE PROPOSAL

Date Sent February 2020

### CONTACT INFORMATION

Organization Name LaGrange Fire District Primary Contact Bria Le  
 Location 504 Freedom Plains Rd Poughkeepsie NY 12603  
STREET ADDRESS CITY STATE ZIP  
 Phone 845-471-4693 Email secretary@lagrangefireny.us

### RATES *Please select both your preferred frequency and months of service below.*

Annual \$300 x 1 = \$300.00  
1 VISIT PER VISIT # OF VISITS TOTAL COST

Semi-Annual \$275 x 2 = \$550.00  
2 VISITS PER VISIT # OF VISITS TOTAL COST

Tri-Annual \$250 x 3 = \$750.00  
3 VISITS PER VISIT # OF VISITS TOTAL COST

Quarterly \$250 x 4 = \$1,000.00  
4 VISITS PER VISIT # OF VISITS TOTAL COST

Custom \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_  
PER VISIT # OF VISITS TOTAL COST

#### Preferred Months of Service *(check all that apply)*

JANUARY  APRIL  JULY  OCTOBER  
 FEBRUARY  MAY  AUGUST  NOVEMBER  
 MARCH  JUNE  SEPTEMBER  DECEMBER

Sign to Request Formal Contract \_\_\_\_\_ Date of Signature \_\_\_\_\_

### PREVENTATIVE MAINTENANCE INCLUDES THE FOLLOWING SERVICES:

#### TREADMILLS

- Vacuum under covers
- Adjust drive belt (if needed)
- Adjust running belt (if needed)
- Inspect drive belt, running belt and deck for wear
- Check safety clips and stop functions
- Lubricate elevation assembly (if needed)
- Test general function of unit and electronics
- Inspect electronics/wires for corrosion/imperfections
- Check power cord for damage
- Inspect drive motor, rollers and all mechanical parts
- Inspect/check that all bolts & fasteners are tightened
- Inspect welds on frame for cracks

#### ELLIPTICAL / AMT / CROSS-TRAINERS

- Vacuum under covers
- Inspect drive input assembly
- Inspect generator/alternator(s)
- Inspect all internal belts for wear
- Adjust belts (if needed)
- Inspect wheels and ramps
- Lubricate elevation Assembly (if needed)
- Lubricate moving parts (if needed)
- Test general function of unit and electronics
- Inspect electronics/wires for corrosion/imperfections
- Inspect/check that all bolts & fasteners are tightened
- Inspect welds on frame for cracks

#### BIKES

- Vacuum under covers
- Inspect generator/alternators
- Inspect all internal belts for wear
- Adjust belts (if needed)
- Lubricate moving parts (if needed)
- Inspect pedals/ pedal straps
- Check all pedals to insure proper tightness
- Test general function of unit and electronics
- Inspect electronics/wires for corrosion/imperfections
- Inspect/check that all bolts & fasteners are tightened
- Inspect welds on frame for cracks

#### STEPPERS / CLIMBERS

- Vacuum under covers
- Check/adjust chains, cables, and springs (as needed)
- Inspect generator/alternator(s)
- Inspect all internal belts for wear
- Lubricate moving parts (if needed)
- Test general function of unit and electronics
- Inspect electronics/wires for corrosion/imperfections
- Inspect/check that all bolts & fasteners are tightened
- Inspect welds on frame for cracks

#### STRENGTH EQUIPMENT *(Selectorized and free weight machines)*

- Inspect all belts, cables and pulleys for wear
- Lubricate guide rods, carriage assembly

*Service calls which are not part of the preventative maintenance inspection described above and which are not covered by the manufacturer's warranty would be billed at \$100 per hour of labor.*

---

**LIST OF EQUIPMENT COVERED IN PROPOSAL**

Precor C966 Treadmill	1
Precor C966i Treadmill	1
Precor EFX546 Elliptical	1
Precor EFX546i Elliptical	1
Precor RBK815 Rec. Bike	1

---

**TERMS OF SERVICE**

**WARRANTY** Customer appoints ASF to act as customer's agent to coordinate all warranty service, at no charge to customer. Please Note: Equipment manufacturers do not cover recalibration, tightening of belts or loose screws, vandalism, misuse, or negligence that results in damage to the equipment. Customer is responsible for any additional charges not covered by Manufacturer parts or labor warranty and authorized as part of a repair estimate signed by the customer. All additional work not covered by manufacturer warranty will be charged to the customer at a rate of \$100 per hour with a minimum of ½ hour and will include a base service charge.

**BILLING** ASF will bill or collect payment after all work has been completed on the designated date of service. All payments are due 30 days from the date of service and must be kept up to date or services will be held back until payments have been satisfied.

**TERMS** ASF will perform Preventative Maintenance at the service location listed above for the attached list of equipment for the term of the agreement. Services will be performed between normal business hours (8:00 am -5:00 pm) Monday through Friday. ASF shall not be held responsible for delays for the inability to provide service visits due to strikes, accidents, acts of God, or any other events beyond our control. All missed appointments will be made up at the first opportunity possible. Either party can cancel this agreement in writing at any time before the next Maintenance schedule is to be done. I have read and agree to the terms and conditions of the coverage under this Preventative Maintenance Agreement. These conditions constitute the entire agreement between ASF and the Customer. No other written or oral representation by any party shall be binding unless agreed upon by both parties in writing. Customer agrees to pay the current cost of all out of warranty parts. Precor parts not covered under warranty will be billed at a 10% discount plus shipping and handling charges.